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ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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PUBLIC MEETING NOTICE

10/8/15

ARIZONA SET-ASIDE PROCUREMENT PROGRAM COMMITTEE
WILL HOLD A PUBLIC MEETING ON
Tuesday, October 20, 2015 at 1:30 PM

Located at:
THE ARIZONA DEPARTMENT OF ADMINISTRATION
100 N. 15TH AVENUE
ADOA_300
Phoenix, Arizona 85007

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES:

1. July 23, 2015 Committee meeting minutes
2. September 30, 2015 Subcommittee meeting minutes.

IV. DISCUSSION (Possible Action)

1. Status Report from Subcommittee for procedural decisions for Set Aside Program.

Before the implementation of the Assignment and Proposal process the Set Aside Committee has requested a review from the public. We invite any comments, questions, or concerns beginning October 20, 2015-November 20, 2015. Available now on our website @ <https://spo.az.gov/procurement-services/set-aside>

2. Application for Assignment- Quality Connections, 3920 E. Huntington Drive, Flagstaff, AZ 85201 (928)773-8787 regarding MANDATORY OEM PRINTER SUPPLIES
Armando Bernasconi - CEO: submitted 8/25/15

3. Application for Assignment- Quality Connections, 3920 E. Huntington Drive, Flagstaff, AZ 85201 (928)773-8787 regarding JANITORIAL SUPPLIES
Armando Bernasconi - CEO: submitted 8/25/15

V. CONTRACT ITEMS (Possible Action)

1. Contract Extensions:

ACI (ADSP012-013874)	Office Furniture	11/1/15 – 10/31/16
Beacon Group (ADSP015-0800125)	Media & Hard drive Shredding & Destruction Svcs (Mandatory)	12/1/15 – 11/30/16
Gompers (ADSP014-059582)	Document Imaging	11/10/15 – 11/9/16
Nobody's Perfect (ADSP012-013712)	Recycle used printer cartridges	9/13/15 – 9/12/16
Quality Connections (ADSP015-084186)	Office Supplies	12/1/15 – 11/30/16
Quality Connections (ADSP014-060351) Revised price list to lower prices	Remanufactured & OEM Printer Supplies (Reman-Mandatory)	12/2/15 – 12/1/16
The Centers of Habilitation (ADSP015-080052)	Media & Hard drive Shredding & Destruction Service (Mandatory)	12/1/15 – 11/30/16

VI. COMMITTEE COMMENTS AND SUGGESTIONS

1. The Set Aside Committee would like to thank The Centers of Habilitation for allowing us the use of their building for our meeting on July 23rd as well as taking the time to give us a tour of their facility.
2. The Set Aside meeting dates for year 2016 are January 13, April 13, July 13, and October 19th.

VII. FUTURE AGENDA ITEMS

VIII. CALL TO THE PUBLIC

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

For inclusion on the next regular agenda, contact Betty Austin at (602) 364-0102 or Betty.Austin@azdoa.gov.

IX. ADJOURNMENT

Set-Aside Committee Public Meeting Notice
Meeting Date: October 20, 2015

NEXT MEETING: Wednesday, January 13, 2016

FOR SPECIAL ACCOMMODATIONS

Please contact Betty Austin at (602) 364-0102 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.



Barbara M. Corella, C.P.M., CPPB
State Procurement Administrator
State Procurement Office