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Governor



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ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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PUBLIC MEETING NOTICE

ARIZONA SET-ASIDE PROCUREMENT PROGRAM COMMITTEE
WILL HOLD A PUBLIC MEETING ON
Wednesday, October 17, 2012 at 1:30 PM
Located at:

THE ARIZONA DEPARTMENT OF ADMINISTRATION
100 N. 15TH AVENUE
Conference Room 304
Phoenix, Arizona 85007

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS/DISCUSSIONS

1. Beacon Group Contract No. ADSPO10-00000078 (Records Shredding & Destruction Services), Centers for Habilitation Contract No. ADSPO10-00000079 (Records Shredding & Destruction Services) and Gompers Habilitation Center Contract No. EPS090023-1-A1 (Document Imaging Services) have been extended.
2. Contract renewals for Nobody's Perfect Inc.-Recycling Used Printer Cartridges (expires 10/31/12), Arizona Correctional Industries-Office Furniture (expires 10/31/12) are in process.
3. Contracts that contain usage reporting and administrative fee requirements please submit this information to Holly Howe as outlined in each contract. Vendors unsure if these requirements pertain to them contact Holly Howe.
4. Set-Aside vendors and contractors are encouraged to keep their website information current. Email information updates to Holly Howe or Jan Hart.

IV. APPROVAL OF MINUTES: July 11, 2012 Minutes

V. AGENCY PRESENTATIONS

VI. CONTRACT ITEMS (Possible Action)

1. Greg Natvig- Beacon Group SW, Inc.- rapid screen drug testing kits presentation.

VII. FUTURE AGENDA ITEMS

1. Possible contract renewals for the next meeting will be Arizona Correctional Industries- Signage (ends 02/08/13) and Engraved Products (ends 02/10/13).
2. Agency Presentations- WIFA and DEMA will present at the next meeting.

VIII. COMMITTEE COMMENTS AND SUGGESTIONS

IX. CALL TO THE PUBLIC

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

For inclusion on the next regular agenda, contact Holly Howe (602) 364-0102.

X. ADJOURNMENT

NEXT MEETING: Wednesday, January 16, 2013

FOR SPECIAL ACCOMMODATIONS

Please contact Jan Hart at (602) 542-9146 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.

POSTED:



Jean A. Clark, FNIGP, CPPO, C.P.M., CPPB, CPM
State Procurement Administrator
State Procurement Office