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Governor



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## ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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### PUBLIC MEETING NOTICE

ARIZONA SET-ASIDE PROCUREMENT PROGRAM COMMITTEE  
WILL HOLD A PUBLIC MEETING ON  
**Thursday, April 25, 2013 at 1:30 PM**

Located at:

THE ARIZONA DEPARTMENT OF ADMINISTRATION  
100 N. 15TH AVENUE  
Conference Room 303  
Phoenix, Arizona 85007

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### AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ANNOUNCEMENTS/DISCUSSIONS**
  1. New set-aside committee member.
  2. Contract renewals for Gompers Habilitation Center- Adult Incontinence & Feminine Hygiene Products (expires 4/29/13), Arizona Correctional Industries- Cardboard Boxes (expired 4/21/13), Bedding Products (expired 4/21/13) & Linens (expired 4/21/13) have been processed.
  3. Set-Aside vendors and contractors are encouraged to keep their website information current. Email information updates to Holly Howe..
- IV. **APPROVAL OF MINUTES:** October 17, 2012 Minutes. January 2012 meeting was cancelled.
- V. **AGENCY PRESENTATIONS**

DEMA- Betty Austin

**VI. CONTRACT ITEMS (Possible Action)**

1. Price change request by Arizona Correctional Industries on Contract No. EPS090076-1-A1- Outdoor Furniture (expires 4/30/13).

**VII. FUTURE AGENDA ITEMS**

1. Possible contract renewals for the next meeting will be STARS- Sponges, Scrubbing & Scouring (7/31/13), Arizona Industries for the Blind- Media Sanitization/Destruction Services (8/29/13).

**VIII. COMMITTEE COMMENTS AND SUGGESTIONS**

**IX. CALL TO THE PUBLIC**

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

For inclusion on the next regular agenda, contact Holly Howe (602) 364-0102.

**X. ADJOURNMENT**

**NEXT MEETING: Wednesday July 10, 2013**

**FOR SPECIAL ACCOMMODATIONS**

Please contact Holly Howe at (602) 364-0102 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.

**POSTED:**



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Jean A. Clark, FNIGP, CPPO, C.P.M., CPPB, CPM  
State Procurement Administrator  
State Procurement Office