

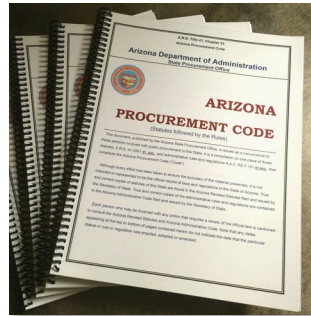
ARIZONA PROCUREMENT QUARTERLY

A Publication of the Arizona State Procurement Office

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Arizona Procurement Code Rules Changes



Rules changes in the Arizona Procurement Code (APC) were unanimously approved by the Governor's Regulatory Review Council at their public

meeting in December of last year. They were posted to the Administrative Register by the Secretary of State's office, and the final rulemaking becomes effective February 2, 2015.

But the State Procurement Office's road to creating the new Rules dates back to 2012, when the idea for Procurement Reform was born. In what became House Bill 2599, Procurement Reform is an ongoing initiative to ensure consistent, fair, and transparent procurement processes, enabling government agencies to operate more efficiently and effectively. (See timeline below for the full Rules life-cycle.)

A new Arizona Procurement Code will be posted on the SPO website with an effective date of February 2015.

Solicitations (formal and informal) that have been issued or are in evaluation before February 2, 2015 will not require an amendment to accommodate any applicable changes to the Rules.

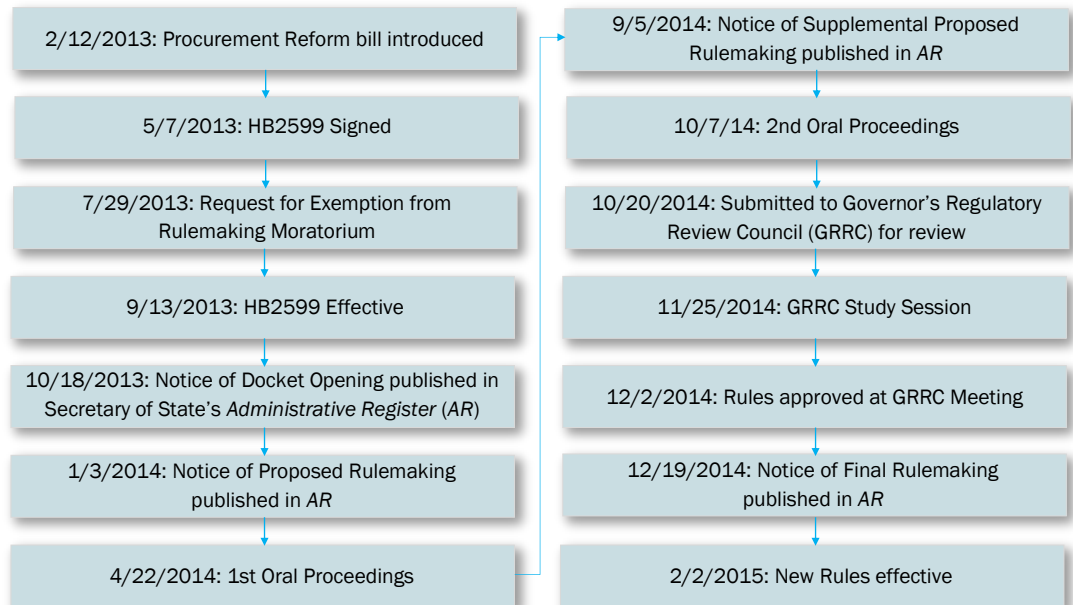
Solicitations that have not been issued to the public must incorporate any applicable changes as a result of the Rules changes.

In a memo dated January 7, 2015, State Procurement Administrator Barbara M. Corella highlighted the key Rules changes, including:

- Small dollar purchases increased from \$5,000 to \$10,000.
- Purchases between \$10,000 and \$100,000, **MUST** solicit from small business only and then may solicit from others—no longer solicit from both at the same time, unless meets criteria to do so.

Procurement professional throughout the State are advised to become familiar with the Rules changes, and agency Chief Procurement Officers are encouraged to review the changes with their staff. To read the full memo, visit [Reform Agency News](#) on the SPO website.

Procurement Rules Timeline





Strategic Contracts: Unlocking Purchasing Power for AZ

The following statewide contracts will be awarded soon:

- Firearms Parts and Accessories
- Legal Processing Services
- Carrier and Broadband Provider Services
- Data Loss Prevention
- Web Content Filtering Services

Set-Aside Program: Creating Opportunity

The following Set-Aside Program contracts have recently been awarded:

- MANDATORY Contracts for Records, Media & Hard Drive Shredding & Destruction Services:

ADSP015-080052
The Center for Habilitation/
ASDD Document
Destruction

ADSP015-080125
Beacon Group/Beacon
Secure

- Office Products:

ADSP015-084186
Quality Connections, Inc.

- Signage, Decals, Plaques & Work Identification Products:

ADSP015-086672
(formerly EPS090051-1-A1)
Arizona Correctional
Industries

Beyond Compliance: Procurement & Ethics

When most people hear the word “compliance,” the dread of the challenge to be in line with strict rules, laws, and regulations come to mind. When people hear the word “ethics,” most think of this in terms of being quite easy... after all, who among us is not ethical? Of course we follow the rules. But following the rules is compliance. Doing *what is right* is ethics.

As public procurement professionals we have an obligation not only to our departments but more importantly the taxpayer. When you complete a task, especially those of which you are less familiar, ask yourself both:

- Is this in compliance with the Arizona Procurement Code, Technical Bulletins, and Standard Procedures? and;
- How would I feel about my decision if it was featured in a newspaper?

If you are unfamiliar with a procurement requirement or procedure, please reach out to subject matter experts that can help you. Sometimes the added investment in time and effort early can prevent a great deal of time and effort fixing a situation later.

For our agencies, frustration may be reduced through investing a little time now in honest self-reflection of our in-house procurement procedures. I welcome any agency, not already scheduled for a compliance review, to complete the Control Self-Assessment available on the SPO Website under [Compliance](#).

An ounce of prevention is worth a pound of cure.



Eye on Legislation: Procurement-Related Bills

The Fifty-Second Legislature began its session on January 12. There are several key procurement-related bills in various stages of the legislative process. Here is a high level description of the most important pieces of legislation that the State Procurement Office is following:

SB1020, Energy Conservation in Public Buildings

Requires state agencies, universities, school districts and community college districts to purchase at least ten percent of their energy requirements in public buildings that they administer from green sources.

SB1090, Prohibition of Neutrality and Apprenticeship Agreements

Prohibits neutrality agreements and apprenticeship program participation from being required in public works contracts.

HB2095, Job-Order-Contracting Bond Waiver

Allows a job-order-contracting (JOC) performance bond to be waived if the construction amount does not exceed \$500,000. An amendment was issued to lower the amount to \$200,000.

HB2098, Department of Child Safety

Allows the Department of Economic Security a procurement code exemption to enter into agreements with family foster care providers.

HB2201, Arizona Bidders Preference

Allows for an Arizona bidder to have preference over a nonresident bidder if there are two or more low, responsive offers from responsible bidders that are identical in price.

HB2336, Contract Progress Payments for Design Professionals

Expands construction prompt payments to design professional service contracts including contracts for architect services, engineer services, land surveying services, geologist services or landscape architect services or any combination of those services performed by or under the supervision of a design professional or employees or subconsultants of the design professional.

CPO Perspective: Barbara Dull, Department of Juvenile Corrections



Barbara Dull is the newest Chief Procurement Officer (CPO) to join the ADOA corps of satellite CPOs, based at the state's largest agencies with unlimited procurement delegation. Here, Barbara shares some thoughts on life in public procurement, and what it's like to transition to a new agency.

I have been in public procurement for the State of Arizona for over 25 years. I was at Arizona Department of Environmental Quality for just under 20 years, where I started my procurement career as what used to be referred to as “baby buyer” and worked my way up to Procurement Manager, then CPO for Veterans’ Services, Deputy CPO for Corrections, and now my current position as CPO for Juvenile Corrections (since November 2014).

My approach to acclimating to a new agency is researching past procurements and the needs of any future solicitations. Touching base with my program, and ensuring their needs are met. I’ve been blessed to experience various agencies; no two are alike, but following the same consistent procurement rules and regulations that I’ve adhered to my entire career, I have been able to achieve my duties with relatively few disturbances.

Some similarities between the Arizona Department of Juvenile Corrections and the Arizona Department of Corrections are the obvious correctional setting needs of the population with regard to commissary, health needs and clothing. Some contracts mirror ADOC’s with some minor differences due to the age of inmates/juveniles.



The AZ Dept. of Juvenile Corrections, located north of Wesley Bolin Memorial Park.

Some unique services that we procure are referee services for our youth sports program. We have boys and girls basketball teams that actually play public high schools. We also have to purchase unique uniforms for such teams along with equipment.

One of my goals for this agency is to develop a training mechanism for new employees to the agency and or the state so that they can learn the “ABC’s” of procurement with my assistance.

The thing I love the most about my profession is helping my customers achieve their goals whether hiring a consultant, or procuring for goods and services. When we are all on the same page and start a Scope of Work from start to finish, being a team from solicitation phase to award, it makes me feel very accomplished.

I feel that public procurement as a profession is only getting stronger. With professional development, support from the State Procurement Administrator, and networking with fellow colleagues, I feel my growth as a CPO will take me further on and lead me to challenges I am ready to face.



Get to Know SPO: Missy Mudry, Senior Procurement Specialist

Learn more about SPO's current Employee of the Quarter and recipient of the State Procurement Administrator's "Service with Soul" Award.

What do you like most about working for SPO?

Being a good steward of taxpayer dollars is fundamental, so I'd say that, coupled with the dynamics of statewide contract administration is what I like most. I also like developing contracts that will benefit other agencies, municipalities, cities, and schools throughout the state.

What is your favorite hobby?

It's difficult to pick a favorite, and it's really a combination of reading, photography, SUP (paddleboarding), and hiking.

Who is your hero and what three words would explain why?

Alice Paul. Revolutionary. Intelligent. Empowerment.

If you had to pick one, what reality TV show would you most likely appear on?

It would never happen! Millions of dollars couldn't sway me into that kind of debacle because I value some element of privacy in my personal life.

Where is your favorite vacation destination?

I've vacationed in Central America, Mexico, many different islands, and most of the 50 states, but my favorite place is Lake Powell.



Missy's photo from Lake Powell.

If you could have lunch with any person not related to you, living or dead, who would it be and why?

Margaret Thatcher. She was a strong political figure at a time when society still clung to traditional female roles and didn't earn the “Iron Lady” moniker for no reason.

What is your idea of perfect happiness?

This is a tough question! My idea of perfect happiness is living the life you want rather than the one prescribed by others.

Upcoming Bid Openings

Visit <http://procure.az.gov> for more information.

Bid #	Description	Bid Opening Date
ADSP015-00004773	Guided Interpretive Horseback Rides at Fort Verde Historic State Park	2/2/2015 15:00
COCHA14-00004815	City of Chandler Lighting, Poles and Lamps for Parks	2/3/2015 15:00
ADHS15-00004686	LABORATORY TESTING SERVICES - STD CONTROL PROGRAM	2/3/2015 15:00
ADOC15-00004807	Provide and Install Control Panel with Variable Frequency Drive, Ft. Grant Well No. 2 (15-095-15)	2/3/2015 15:01
AGFD15-00004739	Custodial Services- Yuma FOR4	2/4/2015 15:00
ADPS15-00004623	Towing Services; DPS District 6, Pinal County, geographic towing areas 1 through 6	2/4/2015 15:00
ADSP014-00003979	Draw Games	2/5/2015 14:00
COCHA14-00004800	City of Chandler: Slurry Seal Materials & Installation	2/5/2015 15:00
ADOT15-00004840	Concrete Cylinders	2/5/2015 15:00
ADOC15-00004831	Install Conduit Pathway and Lay Fiber Cable for ASPC-Lewis (15-135-15)	2/5/2015 15:01
AGFD15-00004848	Trap Machines and Accessories	2/6/2015 15:00
ADSP015-00004851	Evaluation Services - ASQ Online Implementation	2/10/2015 15:00
ADES15-00004763	Vehicle Modification Services	2/10/2015 15:00
ADSP015-00004717	Disk Storage and Recovery Solution	2/10/2015 15:00
ADES15-00004678	Privatization of the Jobs Program	2/10/2015 15:00
ADOC15-00004814	Water Well Maintenance and Repair for Seven Prison Complexes (15-131-20)	2/10/2015 15:01
AAGO15-00004784	Job Training Assistance Expansion	2/12/2015 15:00
ADOT15-00004841	City of Peoria Intelligent Transportation System Equipment Upgrades	2/12/2015 15:00
TOBE15-00004822	JOC Road Construction	2/12/2015 16:00
AGFD15-00004835	Online Advertising Sales	2/13/2015 15:00
ADPS15-00004760	As needed, when needed Communication Site and Tower Rigging Services for AZ DPS	2/13/2015 15:00
COCHA14-00004821	City of Chandler CM@ Risk Pre-Construction for Downtown Sites 4,5,6 Water-Wastewater Infrastructure	2/17/2015 15:30
ADOC15-00004801	Tents, General Purpose for All Institutions (ADC No. 15-116-20)	2/18/2015 15:01
ADES15-00004774	Rehabilitation Instructional Services for Persons with blindness or vision impairment	2/19/2015 15:00
ADSP015-00004528	ACC Corporation Division Legacy System Replacement and Enhancement	2/19/2015 15:00
COCHA14-00004839	City of Chandler CM@Risk Pre-Construction and Construction Services for Large Valve Replacement	2/23/2015 15:00
TOBE15-00004832	JOC General Construction Services	2/23/2015 16:00
COCHA14-00004846	City of Chandler Prof. Svcs. for Ocotillo Water Reclamation Facility Expansion Const, Cost Audit	2/24/2015 15:00
COCHA14-00004847	CITY OF CHANDLER PROF SVCS DOWNTOWN SITES 3, 4, 5, 6, 7 WATER - WASTEWATER INFRA. PUBLIC OUTREACH	2/25/2015 15:00
COCHA14-00004852	City of Chandler Design Consultant Services for Public Safety Training Center	2/26/2015 15:00
ADOT15-00004610	Parker Port of Entry Administration Building Renovation	3/5/2015 15:00

State Procurement Office

Located within the Arizona Department of Administration, SPO serves as the State's central procurement authority and is responsible for the authorization, oversight and management of the contracting and purchasing activities of the State.

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<http://www.spo.az.gov>



Vendors, register on ProcureAZ to receive notifications of future solicitations.

Visit <https://spo.az.gov/contractor-resources/procureaz-resources-for-vendors> to view FAQs, user guides, and a webinar developed specifically for vendors.

The ProcureAZ Help Desk can be reached at 602-542-7600 or procure@azdoa.gov Monday through Friday from 8:00am to 5:00pm MST.

ProcureAZ BREAZ Enhancements User Acceptance Testing

UAT Training sessions will begin in February and will be offered 2 or 3 days a week. Agencies are encouraged to attend as a team.

Information about UAT Training and Testing is provided to agencies who responded to a request for participation in November 2014. If you have questions or if you would like more information, please contact your agency's UAT Coordinator or email ProcureAZCentral@azdoa.gov.

ProcureAZ Vendor Training

Vendor Training Webinar
10am–11:30am
2/26/15, 3/26/15

Registration is posted as a News Item in ProcureAZ at the beginning of each month. Space is limited.