Topic	How to Setup Inquiry Role for Users
Document Types Involved	Bid ☐ Requisition ☐ PO ☐ Receipt ☐ Invoice ☐ Credit Memo ☐ Report ☐ Vendor ☐ User Profile ☒ Agency Setup ☐ Other ☐
Reason for Publication	The ProcureAZ Inquiry Role is not functioning properly, so agencies need to use a work-around to provide Inquiry access to users
Recommended Strategy	Grant the user the DA Requisitioner role and set dollar limits of 0.01 for all document types.
Screenshots	

Purchasing Rules Maintenance for: Elli Balstad

Open Market Req Limit: 0.01   Direct Release/All RPA Types Limit: 0.01   Direct Open Market Limit: 0.01

Save & Exit   Save & Continue   Reset