

Douglas A. Ducey  
Governor



Kevin Donnellan  
Acting Director

## ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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### PUBLIC MEETING NOTICE

Revised 7/20/15

ARIZONA SET-ASIDE PROCUREMENT PROGRAM COMMITTEE  
WILL HOLD A PUBLIC MEETING ON  
**Thursday, July 23, 2015 at 1:30 PM**

Located at:  
THE CENTERS FOR HABILITATION  
225 W. Lodge Drive  
Tempe, Arizona 85283  
(480)838-8111

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### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES:
  1. April 16, 2015 Committee meeting minutes
  2. June 23, 2015 Subcommittee meeting minutes.
- IV. DISCUSSION (Possible Action)
  1. Status Report from Subcommittee for procedural decisions for Set Aside Program.
    - a. Recommendation for the implementation of Instructions.
    - b. Recommendation to implement an assignment process.
    - c. Recommendation to implement a proposal process.
  2. Application for Certification (C-NAID): Bridging AZ Furniture Bank, Inc.  
25 N. Extension Road, Mesa, AZ 85201 (480)375-5454  
Jim Piscopo - Executive Director: submitted 3/17/15

## V. CONTRACT ITEMS (Possible Action)

### 1. Contract Extensions:

STARS (ADSP012-009286)	Sponges, Scrubbing & Scouring	8/1/15 – 7/31/16
AIB (ADSP013-026731)	Media Sanitization/Destruction Services	8/30/15 – 8/29/16
AIB (ADSP013-026725)	Document Imaging Services	9/13/15 – 9/12/16

### 2. Contract Revision: (Price list)

Quality Connections (ADSP015-084186) Office Supplies 12/1/14 – 11/30/15  
Quality Connections organized price list into categories like the current Statewide Office Products contracts. There is also a significant decrease in the prices. Original price list gave 32% discount. Revised price list gives discounts up to 62%. (price list attached)

## VI. COMMITTEE COMMENTS AND SUGGESTIONS

1. Public Notice is now posted in the Capitol Kiosk as well as at the front door of the ADOA Building due to Open Meeting Law requirements.

## VII. FUTURE AGENDA ITEMS

## VIII. CALL TO THE PUBLIC

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.


For inclusion on the next regular agenda, contact Betty Austin at (602) 364-0102 or Betty.Austin@azdoa.gov.

## IX. ADJOURNMENT

**NEXT MEETING: Wednesday, October 14, 2015**

## FOR SPECIAL ACCOMMODATIONS

Please contact Betty Austin at (602) 364-0102 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.



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Barbara M. Corella, C.P.M., CPPB  
State Procurement Administrator  
State Procurement Office