

DEFINITIONS

Architect Services, Engineer Services, Land Surveying Services, Assayer Services, Geologist Services and Landscape Architect Services: Those professional services within the scope of the practice of those services as provided in ARS § 32-101.

Branch Office: A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

Discipline: Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Firm: Defined in ARS § 32-101(B.19.).

Key Personnel: Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

SPECIFIC INSTRUCTIONS:

- a. Complete this form for each branch office seeking work under this RFQ.
 - a. – e. **Firm (or Branch Office) Name and Address.** Self-explanatory.
 - f. **Year Established.** Enter the year the firm (or branch office, if appropriate) was established under the current name.
 - g. **Ownership.**
 - (g1). *Type.* Enter the type of ownership or legal structure of the firm (sole proprietor, partnership, corporation, joint venture, etc.).
 - (g2). *Small Business Status.* A firm is a small business if the firm has less than 100 employees **or** has gross revenues of \$4 million or less.
 - h.-j. **Point of Contact.** Provide this information for a representative of the firm that the Customer can contact for additional information. The representative must be empowered to speak on contractual and policy matters.
 - k. **Name of Firm.** Enter the name of the firm.
- 2. Employees by Discipline.**
- a. Select disciplines from the List of Disciplines (Function Code) listed on Page 3 of 4 Instructions. For employees that do not qualify for any of the disciplines, select Other. *Note: The intended searchable database indicated in the RFQ will be populated from the Qualifications Form I Excel attachment only.*
 - b. Each person can be counted only twice; once for his/her primary function and once for his/her secondary function. Primary and secondary functions should be indicated by including a "P" or an "S" in column b after the Description Title is given.
 - c-d. If the form is completed for a firm (including all branch offices), enter the number of employees by disciplines in column c. If the form is completed for a branch office, enter the number of employees by discipline in column d and for the firm in column c.
- 3. Profile of Firm's Experience and Annual Average Revenue for Last Year.**
- a. Enter the approximate number of projects the firm (or branch) has done attributable by Profile Code listed on Page 3 of 4 Instructions over the last year.
 - b. Enter the appropriate Profile Codes from Instructions Pages 3 of 4 that represent the type of work the firm (or branch) has done over the last year.
 - c. Using the Revenue Index Number on Page 3 of 6 Form, indicate the approximate revenue the firm has

earned over the last year per Profile Code entered into the table.

4. **Resumes of Key Personnel Proposed for This Contract.** Complete this section for each key person who will participate in this contract.
 - a. Self-explanatory.
 - b. Self-explanatory
 - c. Total years of relevant experience (block c1), and years of relevant experience with current firm, but not necessarily the same branch office (block c2).
 - d. Name, City and State of the firm where the person currently works, which must correspond with one of the firms (or branch office or a firm, if appropriate) listed in Section 1.
 - e. Provide information on the highest relevant academic degree(s) received. Indicate the area(s) of specialization for each degree.
 - f. Provide information on current relevant professional registration(s) and in which State(s) they are current.
 - g. Provide information on any other professional qualifications relating to this contract, such as education, professional registration, publications, organizational memberships, certifications, training, awards, and foreign language capabilities.
 - h. Provide information on no more than five (5) projects in the last year which the person had a significant role that demonstrates the person's capability relevant to her/his proposed role in this contract. These projects do not necessarily have to be any of the projects presented in Section 5 for the project team if the person was not involved in any of those those projects or the person worked on other projects that were more relevant than the team projects in Section 5. Use the check box provided to indicate if the project was performed with any office of the current firm. If any of the professional services or construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description and Specific Role.

5. **Example Projects Which Best Illustrate Firms Qualification for this contract.** Select project where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this contract. Complete one Section 5 for each project. List no more than five (5) projects.
 - a. Title and Locations of project or contract. For an indefinite delivery contract, the location is the geographic scope of the contract.
 - b. Enter the year completed of the professional services (such as planning, engineering study, or design), and/or the year completed if construction. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to This Contract (block f).
 - c. Project Owner or user, such as a government agency or installation, an institution, a corporation or private individual.
 - d. Provide the original budget or not to exceed dollar amount for the project.
 - e. Provide the Total Cost of the Project. If any of the professional services or construction projects is not complete, indicate the percentage complete and whether this project will be on budget, over or under budget.
 - f. Brief Description: Indicate scope, size, and length of project, principle elements and special features of the project. Discuss the relevance of the example project to this contract.

6. **Additional Information.** Use this section to provide additional information you feel may be necessary to describe your firm's qualifications for this contract.

7. **Annual Average Professional Services Revenues of Firm for Last 3 Years.** Complete this block for the firm or branch office for which this form is completed. In column a, enter an approximate percentage of total work attributable to State, Federal or Municipal Work. In column b, enter an approximate percentage of total work attributable to Non-Government work. Percentages should take into consideration work completed over the last 3 years.

8. **Authorized Representative.** An authorized representative of the firm or branch office must sign and date the completed form. Signing attests that the information provided is current and factual. Provide the name and title of the authorized representative who signed the form.

List of Disciplines (Function Codes) for Question 7

Aeronautical Engineer	Environmental Engineer	Mining Engineer
Agricultural Engineer	Environmental Scientist	Nuclear Engineer
Archeologist	Fire Protection Engineer	Petroleum Engineer
Architect	Geodetic Surveyor	Photogrammetrist
Architectural Engineering	Geographic Information System Specialist	Project Manager
Biologist	Geological Engineer	Sanitary Engineer
CADD Technician	Geologist	Soils Engineer
Chemical Engineer	Hydrographic Surveyor	Structural Engineer
Civil Engineer	Hydraulic Engineer	Technician/Analyst
Construction Manager	Hydrologist	Transportation Engineer
Construction Inspector	Industrial Engineer	Water Resources Engineer
Control Systems Engineer	Landscape Architect	
Cost Engineer/Estimator	Mechanical Engineer	
Ecologist	Metallurgical Engineer	
Electrical Engineer		

List of Experience Categories (Profile Codes for Question 8)

Acoustics, Noise Abatement	Dredging Studies and Design
Aerial Photography; Airborne Data and Imagery Collection and Analysis	Design & Planning Structured Parking Facilities
Activity Centers	Detention Security Systems
Air Pollution Control	Disability / Special Needs
Airports; Nav aids; Airport Lighting; Aircraft Fueling	Ecological and Archeological Investigations
Airports; Terminals and Hangars; Freight Handling	Educational Facilities; Classrooms
Agricultural Development; Grain Storage; Farm Mechanization	Electrical Studies and Design
Animal Facilities	Electronics
Anti-Terrorism/Force Protection	Elevators; Escalators; People-Movers
Area Master Planning	Energy / Water Auditing Savings
Auditoriums and Theaters	Energy Conservation; New Energy Sources
Automation; Controls; Instrumentation	Environmental Impact Studies, Assessments or Statements
Barracks; Dormitories	Fallout Shelters; Blast-Resistant Design
Bridge Design: Bridges	Fire Protection
Cartography	Fisheries; Fish Ladders
Cemeteries (<i>Planning and Relocation</i>)	Forensic Engineering
Chemical Processing and Storage	Garages; Vehicles Maintenance Facilities; Parking
Child Care/Development Facilities	Gas Systems (<i>Propane; Natural, Etc.</i>)
Codes; Standards; Ordinances	Geodetic Surveying: Ground and Airborne
Cold Storage; Refrigeration and Fast Freeze	Heating; Ventilating; Air Conditioning
Commercial Building (<i>Low Rise</i>); Shopping Centers	Highways; Streets; Airfield Paving; Parking Lots
Community Facilities	Historical Preservation
Communications Systems; TV; Microwave	Hospital and Medical Facilities
Computer Facilities	Hotels; Motels
Conservation and Resource Management	<i>Housing (Residential, Multi-Family; Apartments; Condominiums)</i>
Construction Management	Hotels; Motels
Construction Surveying	Hydraulics and Pneumatics
Corrosion Control; Cathodic Protection Electrolysis	Hydrographic Surveying
Cost Estimating; Cost Engineering and Analysis; Parametric Costing; Forecasting	Industrial Buildings; Manufacturing Plants
Cryogenic Facilities	Industrial Processes; Quality Control
Construction Materials Testing	Industrial Waste Treatment
Dams (<i>Concrete; Arch</i>)	Intelligent Transportation Systems
Dams (<i>Earth; Rock</i>); Dikes; Levees	Infrastructure
Desalinization (<i>Process and Facilities</i>)	Irrigation; Drainage
Design-Build - Preparation of Requests for Proposals	Judicial and Courtroom Facilities
Digital Elevation and Terrain Model Development	Laboratories; Medical Research Facilities
Digital Orthophotography	Land Surveying
Dining Halls; Clubs; Restaurants	Landscape Architecture
	Libraries; Museums; Galleries

**RFQ# ADSP014-00003465, Annual Request for Qualifications and Experience
REVISED - Attachment I – General Qualifications**

Lighting (*Interior; Display; Theater, Etc.*)
Lighting (*Exteriors; Streets; Memorials; Athletic Fields, Etc.*)
Labs - General
Labs – Research – Dry
Labs – Research – Wet
LEED Accredited A/E
LEED Independent 3rd Party Building Commissioning
Mapping Location/Addressing Systems
Materials Handling Systems; Conveyors; Sorters
Metallurgy
Materials Testing
Measurement / Verification / Conservation Water Consumption Savings
Mining and Mineralogy
Medical Related
Modular Systems Design; Fabricated Structures or Components
Mold Investigation
Museums
Nuclear Facilities; Nuclear Shielding
Office Buildings; Industrial Parks
Outdoor Recreation
Petroleum and Fuel (*Storage and Distribution*)
Photogrammetry
Pipelines (*Cross-Country - Liquid and Gas*)
Phase I Environmental
Prisons & Correctional Facilities
Plumbing and Piping Design
Prisons and Correctional Facilities
Product, Machine Equipment Design Pneumatic Structures, Air-Support Buildings Power Generation, Transmission, Distribution Public Safety Facilities
Radar; Sonar; Radio and Radar Telescopes
Radio Frequency Systems and Shielding's
Railroad; Rapid Transit
Recreation Facilities (*Parks, Marinas, Etc.*)
Refrigeration Plants/Systems
Rehabilitation (*Buildings; Structures; Facilities*)
Research Facilities
Resources Recovery; Recycling
Roof Infrared Imaging to Identify Water Leaks

Roofing
Safety Engineering; Accident Studies; OSHA Studies
Security Systems; Intruder and Smoke Detection
Seismic Designs and Studies
Sewage Collection, Treatment and Disposal
Soils and Geologic Studies; Foundations
Solar Energy Utilization
Solid Wastes; Incineration; Landfill
Special Environments; Clean Rooms, Etc.
Structural Design; Special Structures
Surveying; Platting; Mapping; Flood Plain Studies
Sustainable Design
Swimming Pools
Storm Water Handling and Facilities
Specifications Writing
Toxicology
Testing and Inspection Services
Traffic and Transportation Engineering
Topographic Surveying and Mapping
Towers (*Self-Supporting and Guyed Systems*)
Tunnels and Subways
Traffic Studies
Transportation
Urban renewals; Community Development
Utilities (*Gas and Steam*)
Value Analysis; Life-Cycle Costing
Warehouse and Depots
Water Resources; Hydrology; Ground Water
Water Supply; Treatment and Distribution
Wind Tunnels; Research/Testing Facilities Design
Waste Water Treatment Facility
Water Well Rehabilitation; Water Well Work
Zoning; Land Use Studies

**RFQ# ADSPO14-00003465, Annual Request for Qualifications and Experience
REVISED - Attachment I – General Qualifications**

(If a firm has branch offices, complete for each specific branch office seeking work.)

1. REVISED ADSPO13-00003465: Annual Request for Qualifications

a.	FIRM (OR BRANCH OFFICE) NAME:	ADM Group, Inc.
b.	FIRM (OR BRANCH OFFICE) STREET:	2100 West 15 th Street
c.	FIRM (OR BRANCH OFFICE) CITY:	Tempe
d.	FIRM (OR BRANCH OFFICE) STATE:	Arizona
e.	FIRM (OR BRANCH OFFICE) ZIP CODE:	85281
f.	YEAR ESTABLISHED:	1993
(g1).	OWNERSHIP - TYPE:	"S" Corporation
(g2).	OWNERSHIP - SMALL BUSINESS STATUS:	Small Business
h.	POINT OF CONTACT NAME AND TITLE:	Ben P. Barcon
i.	POINT OF CONTACT TELEPHONE NUMBER:	(480) 285-3814
j.	POINT OF CONTACT E-MAIL ADDRESS:	bbarcon@admgroupinc.com
k.	NAME OF FIRM <i>(If block 1a is a branch office):</i>	

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3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number (see below)
7	Activity Centers	3
16	Area Master Planning	4
22	Automation; Controls; Instrumentation	5
4	Child Care/Development Facilities	2
32	Codes; Standards Ordinances	3
3	Commercial Building (Low Rise); Shopping Center	2
18	Community Facilities	5
26	Educational Facilities; Classrooms	6
23	Energy/Water Auditing Savings	5
3	Labs-General	2
2	LEED A/E	2
2	Libraries, Museums, Galleries	2
1	Historical Preservations	2
2	Office Buildings; Industrial Parks	2
16	Rehabilitation (Buildings; Structures; Facilities)	4
23	Sustainable Design	5

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- | | |
|---|---|
| 1. Less than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |

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REVISED - Attachment I – General Qualifications**

4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)

a. NAME Ben Barcon	b. ROLE IN THIS CONTRACT Principal	c. YEARS EXPERIENCE	
		1. TOTAL 39	2. WITH CURRENT FIRM 20
d. FIRM NAME AND LOCATION (City and State) ADM Group, Inc. Tempe, Arizona			
e. EDUCATION (DEGREE AND SPECIALIZATION) Arizona State University Bachelor of Science, Construction		f. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
g. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Financial Services Industry & Closely Related Experience Former Member, City of Phoenix Citizen’s Bond Committee Former Member, City of Phoenix Development Services Fiscal and Performance Subcommittee Former Member, Joint Legislative Committee K-12 Financing Business Organization Leadership President and Owner, ADM Group, Inc. Vice President and Owner, ADM Group Development LLC Vice President and Owner, VacTech Inc. Regulatory & Government Experience Former Member, Governor Jane Hull’s Advisory Committee Former Member, Governor Janet Napolitano’s Latino Advisory Committee Former Member, Governor Janet Napolitano’s A Task Force on Public Education for the 21st Century Former Member, Minority Contractors’ Association Former Chairman, City of Phoenix Development Services Process and Procedures, Subcommittee Former Member, City of Phoenix Development Services Fiscal and Performance, Subcommittee Former Member, City of Phoenix Development Advisory Board Higher Education, Social and Community Leadership Sponsor, Arizona Hispanic School Administrators Association Sponsor, Arizona School Administrators, Inc. Sponsor, Arizona School Boards Association Board Member, Arizona Business and Education Coalition Member, East Valley Hispanic Chamber of Commerce Member, Arizona Association of School Business Officials Former Member and Chairman, Friendly House Former Member and Chairman, Academia del Pueblo Charter School Former Member and Chairman, Home Care Inc. Former Member of Community Leadership West Valley Hispanic Leadership Forum Fundraiser Former Member, Catholic Diocese of Phoenix Strategic Planning Committee			

H. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State) Deer Valley Unified School District No. 97 Barry Goldwater High School Campus Modernization Phoenix, Arizona	(2) Year Completed	
		Professional Services 2010	Construction (if applicable) 2013
1)	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group provided planning, design and construction oversight for the modernization of the existing 317,000 square foot Barry Goldwater High School; total cost is \$25,000,000. Mr. Barcon’s role was Principal-in-Charge. Mr. Barcon was responsible as Principal-in-Charge of ensuring scope was carried through as intended, all cost engineering and overall constructability of project. He was involved in all phases of the project from initial programming through Phase 4 construction.		

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	(1) TITLE AND LOCATION <i>(City and State)</i> Phoenix Elementary School District #1 Emerson Court District Office Phoenix, Arizona	(2) Year Completed	
		Professional Services 2011	Construction (if applicable) 2013
2)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group assisted with the historic preservation and restoration of the 50,040 square foot Emerson Court Welcome Center. This project received the 2013 Governor’s Heritage Preservation Honor Award. Total cost of the project is \$7,489,422 and Mr. Barcon’s role was Principal-in-Charge. Mr. Barcon was responsible for the initial identification and evaluation of the structural deterioration during the Bond Planning process. He remained involved during the programming process through construction administration phase and was responsible for all cost control engineering.		
	(1) TITLE AND LOCATION <i>(City and State)</i> Phoenix Union High School District-Wide Science Lab Renovations Phoenix, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2013
3)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Provided architectural design and engineering services for renovations and modernization of 49,120 square feet of science labs at nine campuses. Total construction cost was \$7,300,000 and Mr. Barcon’s role was Principal-in-Charge. Mr. Barcon was responsible for cost control engineering throughout design through construction administration.		
	(1) TITLE AND LOCATION <i>(City and State)</i> City of Phoenix Community and Economic Development Department Workforce Connection and Training Center Phoenix, Arizona	(2) Year Completed	
		Professional Services 2012	Construction (if applicable) 2013
4)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm City of Phoenix selected ADM Group, Inc. and awarded this project utilizing the ADOA FY 2013 Professional Services list. ADM Group’s challenge was to design the 6 th floor of the 302 North 1 st Avenue Building to create a flexible office environment that captures interchangeable functions including board meetings, training and interview rooms, and trade show settings. The project complied with all City of Phoenix requirements including obtaining maximum level security clearance, COP standards for LEED® Silver compliance, hardware, security, IT, design review, approvals, and project reporting. ADM Group provided architectural and engineering services, programming, space planning, FF&E specification, budgetary estimates, and construction administration. The original budget of \$650,000 for demolition and construction was completed for \$638,304. This budget did not include the FF&E costs. Mr. Barcon’s role in this project was Principal-in-Charge.		
	(1) TITLE AND LOCATION <i>(City and State)</i> Paradise Valley Unified School District Larkspur Elementary School Phoenix, Arizona	(2) Year Completed	
		Professional Services 2012	Construction (if applicable) 2013
5)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group completed a campus replacement project for Larkspur Elementary School. The project scope included building a new school on the existing playfields of the occupied campus during the 2012-2013 school year. Total square footage of the project is 77,138 and total cost was \$12,304,000. Mr. Barcon’s role in the project was Principal-in-Charge. He was involved in all phases of the project from initial programming through construction administration.		

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4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)

a. NAME Nina Sheriff	b. ROLE IN THIS CONTRACT Principal	c. YEARS EXPERIENCE	
		1.TOTAL 30	2.WITH CURRENT FIRM 20
d. FIRM NAME AND LOCATION (City and State) ADM Group, Inc. Tempe, Arizona			
e. EDUCATION (DEGREE AND SPECIALIZATION) Illinois State University Bachelor of Science, Architectural Interior Design		f. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
g. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Business Organization Leadership Vice President and Owner, ADM Group, Inc. President and Owner, ADM Group Development LLC			

H. RELEVANT PROJECTS

1)	(1) TITLE AND LOCATION (City and State) Shamrock Foods Company Corporate Office Phoenix, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group completed the design of 50,000 square foot corporate offices for Shamrock Foods Company in 2010. Shamrock Foods Company has been a valued repeat client of ADM Group, since 1994. We are currently in the permitting process for a 4,850 square foot tenant improvement to expand their offices. The scope entails five new offices and three open office areas on the third floor. The budget is \$16,000.00 and work will be completed in the first quarter of 2014. Ms. Sheriff's role is Principal-in-Charge. She serves as primary point of contact for the client and coordinated all phases of this project from the original 2010 project to present including programming, space planning, demolition, construction documentation, furniture configuration and specifications.		
2)	(1) TITLE AND LOCATION (City and State) Phoenix Elementary School District #1 Emerson Court District Office Phoenix, Arizona	(2) Year Completed	
		Professional Services 2011	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group assisted with the historic preservation and restoration of the 50,040 square foot Emerson Court Welcome Center. This project received the 2013 Governor's Heritage Preservation Honor Award. Total cost of the project is \$7,489,422. Ms. Sheriff's role was Director of Design. In addition to coordinating productions, she was responsible for ensuring quality of design and restoration details were consistent with the original building and the design intent.		

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	(1) TITLE AND LOCATION <i>(City and State)</i> McClelland Irish Library Phoenix, Arizona	(2) Year Completed	
		Professional Services 2012	Construction (if applicable) 2012
3)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm McClelland Irish Library, located in the Irish Cultural Center in Downtown Phoenix, is the only library of its kind in the western United States dedicated to Irish culture, the facility marries modern technology with the look of old world environments. With a project cost of \$5,000,000 this 15,000 square foot, three-story building is a place for people of all backgrounds to enjoy the masterpieces, books and materials, music, artifacts, which showcase the Celtic heritage. Nina Sheriff in her role as Principal-in-Charge worked with the Irish Cultural Center’s Board, and Norman McClelland, the Library’s namesake, to ensure the project carefully blended modern elements and functionality with historical features throughout the display areas, reading rooms, library area and genealogy section where visitors can trace their roots. Ms. Sheriff was responsible for programming and coordination of all space planning, finish selection, furniture selection and specifications.		
	(1) TITLE AND LOCATION <i>(City and State)</i> Phoenix Union High School District-Wide Science Lab Renovations Phoenix, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2013
4)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group provided architectural design and engineering services for renovations and modernization of science labs at nine campuses, which totaled 49,120 square foot. Total construction cost was \$7,300,000. Ms. Sheriff’s role was Director of Design. In her role as Director of Design she was responsible for coordinating all production and ensuring that the quality of design was consistent with firm standards, as well as owner intent.		
	(1) TITLE AND LOCATION <i>(City and State)</i> Avondale Elementary School New District Office and Maintenance & Operations Facility Avondale, Arizona	(2) Year Completed	
		Professional Services 2011	Construction (if applicable) 2013
5)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The ADM Group was responsible for planning, design and construction administration of the New District Office Complex for Avondale Elementary School District. Avondale Elementary School District has been a long-time client since 1998. The facilities are located on adjacent properties and includes over 21,445 square feet of office space and conference area for District personnel; a separate 18,492 square foot facility for a 3-bay Bus Vehicle Maintenance Shop; 8-bay Fleet Maintenance; and warehousing with offices to accommodate Transportation, Maintenance, a new fueling facility, parking and associated amenities. Cost of project was \$7,929,233 and Ms. Sheriff’s role was Director of Design. In her role as Director of Design she was responsible for coordinating all production and ensuring that the quality of design was consistent with firm standards, as well as owner intent.		

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4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)

a. NAME Jenifer Weskalnies	b. ROLE IN THIS CONTRACT Project Architect/Project Manager	c. YEARS EXPERIENCE	
		1. TOTAL 17	2. WITH CURRENT FIRM 3
d. FIRM NAME AND LOCATION (City and State) ADM Group, Inc. Tempe, Arizona			
e. EDUCATION (DEGREE AND SPECIALIZATION) University of Arizona Bachelor of Architecture		f. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Arizona License No. 36768 California License No. C33334 New Mexico License No. 005095	
g. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) NCARB Certification No. 72716 LEED Accredited Professional American Institute of Architects			

H. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) Year Completed	
		Professional Services	Construction (if applicable)
	Phoenix Elementary School District #1 Emerson Court District Office Phoenix, Arizona	2011	2013
1)	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group assisted with the historic preservation and restoration of the 50,040 square foot Emerson Court Welcome Center. This project received the 2013 Governor’s Heritage Preservation Honor Award. Total cost of the project is \$7,489,422. In Ms. Weskalnies’ role as project architect, she was the main point of contact for the client and was responsible for programming, architectural design, construction documents, review and permitting process including City of Phoenix Historic Preservation Office and construction oversight.		
	Paradise Valley Unified School District Larkspur Elementary School Phoenix, Arizona	2012	2013
2)	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group completed a campus replacement project for Larkspur Elementary School. The project scope included building a new school on the existing playfields of the occupied campus during the 2012-2013 school year. Total square footage of the project is 77,138 and total cost was \$12,304,000. In Ms. Weskalnies’ role as project architect, she was the main point of contact for the client and was responsible for programming, architectural design, construction documents, review and permitting process and construction oversight.		
	Val Vista Academy Gilbert, Arizona	2012	2012
3)	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group created a master plan for the newest school for Arizona Ball Charter. The master plan was multi-phased to allow for growth. Phase One construction included three buildings: a 4,915 square foot single story administration building, a 6,255 square foot single story multi-purpose building, and a 15,268 square foot two-story classroom building. Total cost for Phase One was \$3,814,000. In Ms. Weskalnies’ role as project architect, she was the main point of contact for the Board of Director’s and was responsible for programming, architectural design, construction documents, review and permitting process and construction oversight. Ms. Weskalnies is currently in the construction document stage for Phase Two which is a 1,543 square foot addition to administration building to create a media center, a 3,000 square foot addition to multi-purpose building to add a stage and art room, and a 15,000 square foot addition to the classroom building to add science labs and addition Kindergarten and first grade classrooms. This is scheduled to open in 2014 contingent upon approval of construction funding.		

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	(1) TITLE AND LOCATION <i>(City and State)</i> Deer Valley Unified School District No. 97 Constitution Elementary School Phoenix, Arizona	(2) Year Completed	
		Professional Services 2012	Construction (if applicable) 2012
4)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The modernization of the Constitution Elementary School campus included the following: renovation and addition to the existing administration building; a new façade for the administration building; parking lot; and infrastructure remodel including reworked ingress/egress; renovations to all existing classrooms; updated life safety and security; and improved wayfinding signage. All work was completed in two phases on an occupied campus. Total cost of the project was \$4,294,506. In Ms. Weskalnies' role as project architect, she was the main point of contact for the client and was responsible for programming, architectural design, construction documents, review and permitting process and construction oversight.		
5)	(1) TITLE AND LOCATION <i>(City and State)</i> Avondale Elementary School New District Office and Maintenance & Operations Facility Avondale, Arizona	(2) Year Completed	
		Professional Services 2011	Construction (if applicable) 2012
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The ADM Group was responsible for planning, design and construction administration of the New District Office Complex for Avondale Elementary School District. The facilities are located on adjacent properties and includes over 21,445 square feet of office space and conference area for District personnel; a separate 18,492 square foot facility for a 3-bay Bus Vehicle Maintenance Shop; 8-bay Fleet Maintenance; and warehousing with offices to accommodate Transportation, Maintenance, a new fueling facility, parking and associated amenities. Cost of project was \$7,929,233. In Ms. Weskalnies' role as project architect, she was the main point of contact for the client and was responsible for programming, architectural design, construction documents, review and permitting process and construction oversight.		

**RFQ# ADSP014-00003465, Annual Request for Qualifications and Experience
REVISED - Attachment I – General Qualifications**

4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)

a. NAME Tara Grenier	b. ROLE IN THIS CONTRACT Project Designer	c. YEARS EXPERIENCE	
		1. TOTAL 19	2. WITH CURRENT FIRM 16
d. FIRM NAME AND LOCATION (City and State) ADM Group, Inc. Tempe, Arizona			
e. EDUCATION (DEGREE AND SPECIALIZATION) Arizona State University Bachelor of Science, Interior Design		f. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
g. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) LEED Accredited Professional NCIDQ Certificate No. 015541			

H. RELEVANT PROJECTS

1)	(1) TITLE AND LOCATION (City and State) START @ WestMEC Glendale, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group has been retained for a new Design-Build contract for the new 16,255 square foot building. START, Western Maricopa Education Center’s innovation center, will help students transition to careers in software engineering, marketing and media. It will allow collaboration among high school students and professionals in their select fields. ADM Group is anxious to see the high-tech center in action. The turn-key approach includes programming, space planning, interior and architectural design, furniture specifications, construction oversight and project management services. Total cost for the new facility is \$1,500,000. In Ms. Grenier’s role as Director of Design and project manager she is the main point of contact for the client and is responsible for programming, space planning, architectural design, construction documents, review and permitting process and construction oversight.		
2)	(1) TITLE AND LOCATION (City and State) Deer Valley Unified School District No. 97 Barry Goldwater High School Campus Modernization Phoenix, Arizona	(2) Year Completed	
		Professional Services 2010	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group provided planning, design and construction oversight for the modernization of existing 317,000 square foot Barry Goldwater High School; total cost is \$25,000,000. Ms. Grenier’s role for this project was project manager. In Ms. Grenier’s role as project manager, she is the main point of contact for the client and is responsible for programming, space planning, architectural design, construction documents, review and permitting process and construction oversight.		
3)	(1) TITLE AND LOCATION (City and State) Paradise Valley Unified School District Paradise Valley High School Science and CTE Building Phoenix, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm A new 50,000 square foot state-of-the-art Science ad CTE Building. The project is in the conceptual design phase now and scheduled to be completed in August 2015. The building will feature fourteen Science Rooms, three culinary kitchen labs with adjoining classroom space, and an early childhood learning classroom and center. The new building will be located on the southwest corner of the existing campus. In Ms. Grenier’s role as senior designer, she is responsible for programming, space planning, architectural design and construction documents.		

**RFQ# ADSP014-00003465, Annual Request for Qualifications and Experience
REVISED - Attachment I – General Qualifications**

	(1) TITLE AND LOCATION <i>(City and State)</i> Shamrock Foods Company Corporate Office Phoenix, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2014
4)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm ADM Group completed the design of 50,000 square foot corporate offices for Shamrock Foods Company in 2010. Shamrock Foods Company has been a valued repeat client of ADM Group, since 1994. We are currently in the permitting process for a 4,850 square foot tenant improvement to expand their offices. The scope entails five new offices and three open office areas on the third floor. The budget is \$16,000.00 and work will be completed in the first quarter of 2014. In Ms. Grenier’s role as senior designer, she is involved in programming, space planning, demolition, construction documentation, furniture configuration and specifications.		
	(1) TITLE AND LOCATION <i>(City and State)</i> Deer Valley Unified School District No. 97 Deer Valley Middle School Phoenix, Arizona	(2) Year Completed	
		Professional Services 2013	Construction (if applicable) 2013
5)	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Deer Valley Middle School recently completed a campus modernization and renovation of the existing 96,870 square foot multi-building campus that was originally constructed between 1969 through 1987. Renovations included safety and security upgrades, wayfinding, computer labs, restroom upgrades, new exterior windows, new interior finishes, modifications to the cafeteria, new mechanical at gymnasium and locker renovations, new exterior paint, a new central courtyard with shade structure, and new landscape. This cost \$5,092,000. In Ms. Grenier’s role as Director of Design and project manager, she is the main point of contact for the client and is responsible for programming, space planning, quality of architectural design, construction documents, review and permitting process and construction oversight.		

5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Shamrock Foods Company New Corporate Headquarters Office Phoenix, Arizona	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(If applicable)</i> 2010

23. PROJECT OWNER'S INFORMATION

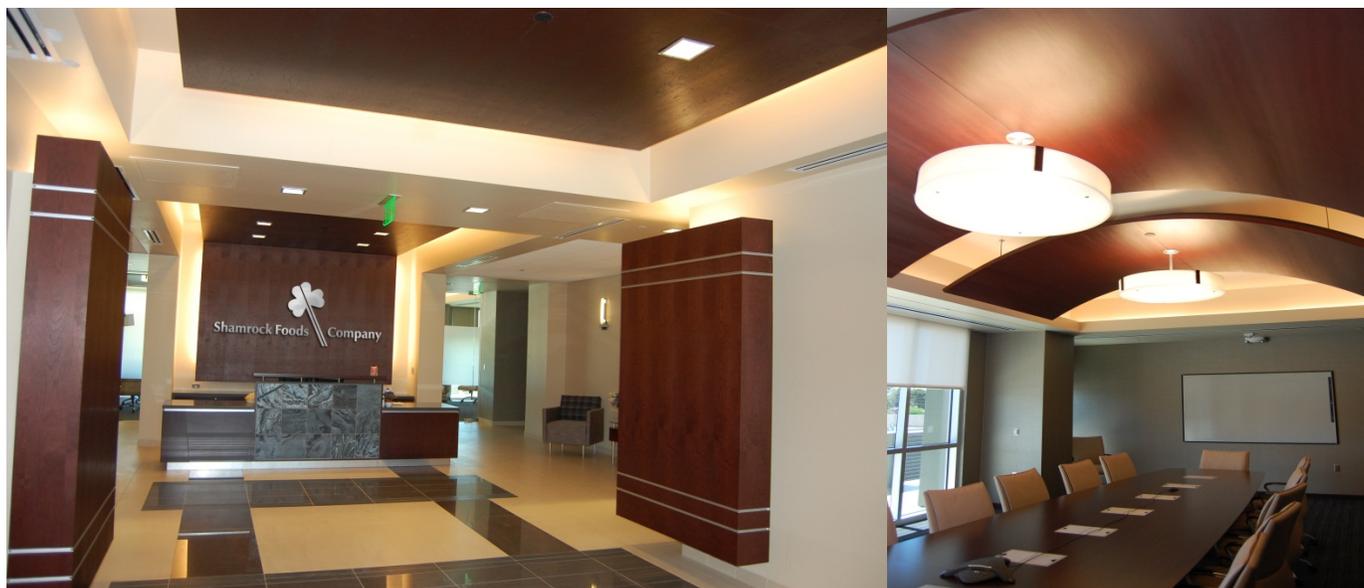
c. PROJECT OWNER Shamrock Foods Company Kent McClelland	d. DOLLAR AMOUNT OF PROJECT \$1,800,485	e. TOTAL COST OF PROJECT \$2,297,532
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b. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

The new Shamrock Foods Company Corporate Offices occupy the entire 50,000 square foot top floor of 3900 Camelback Center, in Phoenix, Arizona. The interior layout expresses a new corporate philosophy for space saving offices and workstations. A mix of enclosed offices, open work stations, and conference areas are located on the perimeter glass. The interior space takes advantage of the natural daylight provided by the exterior glass skin of the building. Workstations with low wall panels enhance the light quality of the space. Amenities include balconies off of the Board Room and flanking conference areas, break room, fitness area, and video conferencing. Referring to Shamrock's long and successful history, a Company Time Line & Associates Graphic (a photo montage of past and present employees) is prominently displayed in the public areas.

Services provided include: programming, space planning, architectural and interior design, furniture specifications, construction administration and move management.

Shamrock Foods Company has been a valued repeat client of ADM Group, since 1994.



5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Emerson Court District Office Phoenix Elementary School District No. 1 Phoenix, Arizona	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2011	CONSTRUCTION <i>(If applicable)</i> 2013

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Phoenix Elementary School District No.1 Dr. Ruth Ann Marston	d. DOLLAR AMOUNT OF PROJECT \$7,489,492	e. TOTAL COST OF PROJECT \$7,489,422
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

ADM Group, as a long-time business partner of Phoenix Elementary School District, assisted with the historic preservation and restoration of the Emerson Court Welcome Center. The main building was constructed in 1921 with an addition and auditorium built in 1927. In 2010, ADM Group identified a structural deficiency in the roof structure that required removal of the existing roof. During the programming phase, ADM Group, along with the District's Administration, identified not only the phasing for repairs but coordinated a realignment of their Departments internally within the existing 50,040 square foot facility.

This project was successfully phased to allow minimal coordination with various stakeholders including the neighborhood association, Historical Preservation, City of Phoenix and adjacent property owners which integral to successfully obtaining the City of Phoenix Historic Preservation Certificate of Appropriateness and other building permits.

This project received the Governor's Heritage Preservation Honor Award 2013.



5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT		
<i>(Present no more than five (5) projects. Complete one Section 5 for each project.)</i>		
a. TITLE AND LOCATION <i>(City and State)</i>	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Herrera Performing Arts Center Silvestre S. Herrera Elementary School Phoenix, Arizona	2009	2010
23. PROJECT OWNER'S INFORMATION		
c. PROJECT OWNER Phoenix Elementary School District No. 1 Dr. Ruth Ann Marston	d. DOLLAR AMOUNT OF PROJECT \$6,100,000	e. TOTAL COST OF PROJECT \$5,925,000

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

In 2009, ADM Group completed design for the Herrera Performing Arts Center to be located on the existing Silvestre S. Herrera Elementary School campus. This 26,500 square foot performing arts center is the first LEED® project within the District, as well as the first Performing Arts Center in the State of Arizona to receive Silver under the LEED® for Schools v2009 criteria. This performing arts center is the home of a successful Fine Arts program and includes classrooms for dance, drama, band and music. The building is comprised of rigging and theatrical lighting systems, a fly-loft, stagecraft and a raised control booth to ensure a state-of-the-art facility for the varied performances that will take place.

The performing arts center is designed to be utilized as a multi-purpose building for maximum flexibility of indoor sports and community use. The flooring is a sports court material with volleyball and basketball striping; acoustical treatment has been added for sound mitigation during performances; truly, a multi-functional building.

Phoenix Elementary School District #1 has been a long-term client of our firm since 1994 and recently awarded us an additional five year contract.



5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Larkspur Elementary School Paradise Valley Unified School District Phoenix, Arizona	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2012	CONSTRUCTION <i>(If applicable)</i> 2013

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Paradise Valley Unified School District Cole Morris	d. DOLLAR AMOUNT OF PROJECT \$12,304,000	e. TOTAL COST OF PROJECT \$12,304,000
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

ADM Group recently completed a campus replacement project for Larkspur Elementary School. Working with a CM@Risk contractor, the team presented an on-budget design and GMP to the School District in July 2012.

The project scope includes building the new school on the existing playfields of the occupied campus during the 2012-13 school year. Total square footage of the project is 77,138 square feet which includes 66,529 square feet of new construction and 10,609 square feet of existing. The new design will incorporate an existing single-story building scheduled to remain, with ten classrooms. During summer 2013, the remaining existing school buildings will be demolished and site and parking lot work shall be completed in time for school opening in August 2013.

Features of the new school include an administration area, media center with adjoining computer lab, multi-purpose room with stage and kitchen, twenty-four general and specialty classrooms for special education, Title I, band, strings, music, and art. Site improvements include new parking lots, including a smaller parking lot specifically for Kindergarten and Pre-School use, a separated bus loading lane from parent drop off and pick-up and field improvements.



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> McClelland Irish Library Phoenix, Arizona		b. YEAR COMPLETED	
		PROFESSIONAL SERVICES 2011	CONSTRUCTION <i>(If applicable)</i> 2012
23. PROJECT OWNER'S INFORMATION			
c. PROJECT OWNER The Irish Cultural Center	d. DOLLAR AMOUNT OF PROJECT \$5,000,000	e. TOTAL COST OF PROJECT \$5,000,000	

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

McClelland Irish Library, resembles a traditional 12th Century Norman castle that is located in the Irish Cultural Center in Downtown Phoenix, is the only library of its kind in the western United States dedicated to Irish culture. The facility marries modern technology with the look of old world environments. With a project cost of \$5,000,000 this 15,000 square foot, three-story building is a place for people of all backgrounds to enjoy the masterpieces, books and materials, music, artifacts, which showcase the Celtic heritage.

McClelland Irish Library is home to more than 5,000 works from Irish authors and artists, an ongoing exhibit of a rare, full-color reproduction of the Book of Kells, reading rooms and computer resources to access the library catalog and databases. Due to the multifaceted nature of the library, a variety of unique storage solutions were needed to house the plethora of Irish works and genealogical resources. It was essential that these books, materials, technology and tools were easily accessible by patrons, as well as integrated into the "old world" environment that the library sought to emulate, all while maintaining room for future growth of their book, media, art and textile collections. A small gallery serves as an area to host traveling exhibits and host a variety of functions.



6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a. Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	90%
b. Percentage of Total Work Attributable to Non-Government Work:	10%

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: 

Date: _____

Name: Ben P. Barcon

Title: Principal

Supplemental Information:

In support of the "RFQ ADSP014-00003465, Annual Request for Qualifications and Experience Attachment A – General Qualification, Item 7. Employees by Discipline" form, the detailed breakdown by employee discipline below more clearly defines the different levels of professional staff provided by the ADM Group to service their clients.

Discipline Title	No. of Employees
Principal	2
Director of Architecture	1
Director of Design	1
Architect	2
Associate/Senior Designer	1
Lead Designer	1
Job Captain	2
Designer	1
Cost Engineer/Estimator	1
CADD Technician	1
Administrative Support	4
Total	17

District-Wide Science Lab Renovations

Phoenix Union High School District No. 210

Phoenix, Arizona



The ADM Group completed a district-wide renovation of 9 high school's laboratory space and science classrooms during the summer of 2013, for Phoenix Union High School District. The projects included the retrofit of standard classroom and the modernization of aging lab spaces into state-of-the-art high school laboratories.

Nearly all the lab classrooms were designed to accommodate 32 students for both lab and lecture functions. Budget was maximized by creating flexible space and efficient distribution of utilities. Much of the success of these lab spaces stems from an effort to understand what was most important for the labs of the future.

All labs feature high quality scientific work stations, with efficient integration of utilities such as natural gas, water, power and data. Each laboratory is also a classroom equipped with the latest teaching technology. A promethean board with smart technology is integrated with each teachers podium to allow for connectivity to resources outside of the classroom.

All of these dynamic new teaching spaces were created within existing classroom space, giving the students and surroundings a revitalizing boost.

Project Owner-Contact:

Phoenix Union High School District
Pat Prince: 602-764-1615
Division Manager of Construction and Facilities

General Contractor:

Chasse Building Team
McCarthy Building Companies

Project Awarded:

2012

Scheduled | Actual Completion:

July 2013 | July 2013

Project Information:

\$7,300,000 Budget/ \$7,300,000 GMP
Contingency \$1,085,000
0 Change Orders

Total Square Footage: 49,120

Project Personnel Assigned:

Ben Barcon	Principal-in-Charge
Nina Sheriff	Director of Design
Tara Grenier	Project Architect
Jenifer Weskalnies	Project Architect
Jim Koehler	Project Manager

Litigation: None

Barry Goldwater High School

Campus Modernization

Deer Valley Unified School District No. 97

Phoenix, Arizona

ADM Group completed four years of District-wide summer projects, as part of the District's \$148,000,000, 2008 Bond Program including miscellaneous improvements specific to existing campuses. Therefore, when an opportunity arose to hire an architectural firm to complete the Barry Goldwater High School Campus Modernization, ADM Group became the natural choice.

ADM Group provided planning, design and construction oversight for the modernization of the 317,000 square foot school, originally built in 1986. Extensive modifications were made to the existing buildings such as changing from evaporative cooling to air conditioning, installation of a central chiller, implementation of an EMS system and controls, lighting retrofit, carbon-dioxide sensors to vary outdoor airflow based on actual demand, increased fresh air ventilation, daylight shelves, photovoltaic array on the existing roofs, new acoustical ceilings, and replacement of all interior finishes. Existing space was re-purposed and redesigned to accommodate the needs of its students and staff at various buildings. This included the creation of an athletic training center now housed in a under-utilized old vocational building; enhanced instructional spaces for Fine Arts within the Performing Arts Center; and a remodeled Administration building to provide a more prominent entry point to the campus and better access to administration staff. A way-finding system was incorporated throughout the campus to assist visitors and students with locating buildings and individual rooms.

Phase One: Designed and permitted through a fast-track process (six weeks from submittal to permit) to ensure construction could take place during the very limited summer schedule. This phase encompassed 140,000 square feet of classroom space, lecture halls, Culinary Arts, corridors and restrooms. ADM Group worked diligently with the Contractor during construction administration to ensure 140,000 square feet could be renovated in less than 2 months.

Phase Two: New construction of 5,400 square feet of specialized instructional space including the forensics labs. Modernization of 74,500 square feet of campus including Buildings 600, which houses art classrooms, fitness, dance, weight training and health classrooms; and portions of Building 700 (Maintenance) and 800 (Athletic Storage).

Phase Three: New construction of 18,145 square feet of additional classrooms. Modernization of 85,000 square feet of campus to include Buildings 700 (Student Dining and Kitchen), 800 (Gymnasium), 900 (Performing Arts Center), and 1000 (Administration and Media center).

Phase Four: With approximately \$500,000 remaining in the budget at conclusion of Phase Three, monies were available to complete various bid alternates identified in the prior phases as well as other District requested items. Work included, but was not limited to, new fabric shade canopies, additional new landscaping and irrigation, student store canopy, locker refurbishment in Athletic Locker Rooms, new way-finding signage/ graphics in Administration, additional special systems work, transom glazing replacement, and additional security fencing.



Original Typical Classroom Corridor and Remodeled Classroom Corridor

Project Owner-Contact:

Deer Valley Unified School District No. 97
Jery Cipriano (623) 445-5000

General Contractor:

McCarthy Building Companies
Steve Poulin (480) 449-4700

Project Awarded: September 2010

Scheduled | Actual Completion:

Phase I: August 2011 | As Scheduled
Substantial Completion: August 2011
Final Completion: August 2011
Phase II: April 2012 | As Scheduled
Substantial Completion: April 2012
Final Completion: April 2012
Phase III: August 2012 | As Scheduled
Substantial Completion: August 2012
Final Completion: September 2012
Phase IV: February 2013 | As Scheduled
Substantial Completion: February 2013
Final Completion: March 2013

Project Information:

\$25,000,000 Budget | \$25,000,000 GMP
0 Change Orders
Cost Per Square Foot \$78.86

Project Personnel Assigned:

Ben Barcon	Principal-in-Charge
Nina Sheriff	Director of Design
Larry Hudak	Project Architect
Tara Grenier	Senior Designer
Scott Waltenburg	Lead Designer

Student Population: 1,928

Litigation: None



Above: Original Administration Entrance and New Administration Entrance
Right: New Lobby

City of Phoenix Community and Economic Development Department

Workforce Connection and Training Center

Phoenix, Arizona



The City of Phoenix, Community and Economic Development Department opened the Workforce Connection and Training Center on the sixth floor of the 302 Building in downtown Phoenix in May of 2013. ADM Group worked closely with various City of Phoenix departments to create a flexible office environment that captures interchangeable functions including board meetings, training and interview rooms, and trade show settings for use in recruiting potential businesses to Phoenix and in training our local workforce.

ADM Group created a 12,745 square foot "State of the Art" office environment with flex spaces that supports the oversight of Phoenix Workforce Connection system, programs and services. ADM Group included design services such as programming, space planning, architectural and engineering services, FF&E specification, budgetary estimates and construction administration. The project, which is funded through a sustainability grant, utilizes LED fixtures materials high in recycled content and low-VOC; regional materials when available; and daylighting.

This project was procured through the Arizona Department of Administration Annual Professional Services List 2013.

Project Owner-Contact:

City of Phoenix
Community and Economic Development
Department
Stan Flowers
(602) 262-4036

General Contractor:

Johnson Carlier
Rick Weiss
(602) 275-2222

Project Information:

\$650,000 Budget | Actual \$650,000
1 Change Order (Owner Directed)
Cost per square foot \$53.00

Scheduled | Actual Completion:

May 2013 | May 2013

Project Personnel Assigned:

Ben Barcon	Principal-in-Charge
Nina Sheriff	Director of Design
Jennifer Bowen	Senior Designer
Yuki Nakai	Designer

Crosier Community Campus

Foundation for Senior Living

Phoenix, Arizona



Master Plan



Senior Living Casitas



Chapel



Crosier Residence Halls

The ADM Group was retained by the Foundation for Senior Living to complete a master plan for a community campus containing sixty-eight residential units for housing the Crosier Fathers and Brothers, as well as low-income seniors; chapel; hospice; Crosier corporate headquarters; and a community center.

The 10-acre site was rezoned to accommodate a combination of uses including religious retreat. The 111,468 square foot facility is designed to incorporate "green building" with stewardship as a primary project goal. These concepts include rainwater harvesting, permeable hardscape, water conservation xeriscape, passive energy conservation techniques, daylighting, use of insulated concrete forms and other sustainable building materials.

ADM Group provided the Crosiers with the necessary campaign presentation materials to assist them with their Capital Campaign to raise the estimated \$15,000,000 needed for their new priory and residence.

Project Owner-Contact:
Foundation for Senior Living
Steve Hastings
(602) 285 - 0505 ext. 139

Project Information:
\$15,000,000 Estimated Budget

Scheduled | Actual Completion:
Resumed Project 2013
On Hold Pending Funding 2008
Conceptual Design 2005
Zoning Completed 2005
Rezoning & Variance Package Completed 2007

Project Personnel Assigned:

Ben Barcon	Principal-in-Charge
Nina Sheriff	Director of Design
Jennifer Bowen	Senior Designer
Scott Waltenburg	Lead Designer
Yuki Nakai	Designer

New District Office | Transportation and Maintenance Facilities

Avondale Elementary School District No. 44
Avondale, Arizona



New District Office



Lobby

The ADM Group was responsible for planning, design and construction administration of the New District Office Complex for Avondale Elementary School District.

The facilities are located on adjacent properties and include over 21,445 square feet of office space and conference area for District personnel; a separate 18,492 square foot facility for a 3-bay Bus Vehicle Maintenance Shop; 8-bay Fleet Maintenance; and warehousing with offices to accommodate Transportation, Maintenance, a new fueling facility, parking and associated amenities.



Maintenance and Transportation Facility

Project Owner-Contact:

Avondale Elementary School District No. 44
Dr. Betsy Hargrove
(623) 772-5006

General Contractor:

Chasse Building Team
Barry Chasse
(480) 425-7777

Project Awarded:

February 2011

Scheduled | Actual Completion:

June 2012 | June 2012

Project Information:

\$7,900,000 Budget; \$7,929,223 GMP;
Contingency \$279,067
0 Change Orders
Cost per Square Foot: \$198.51

Project Personnel Assigned:

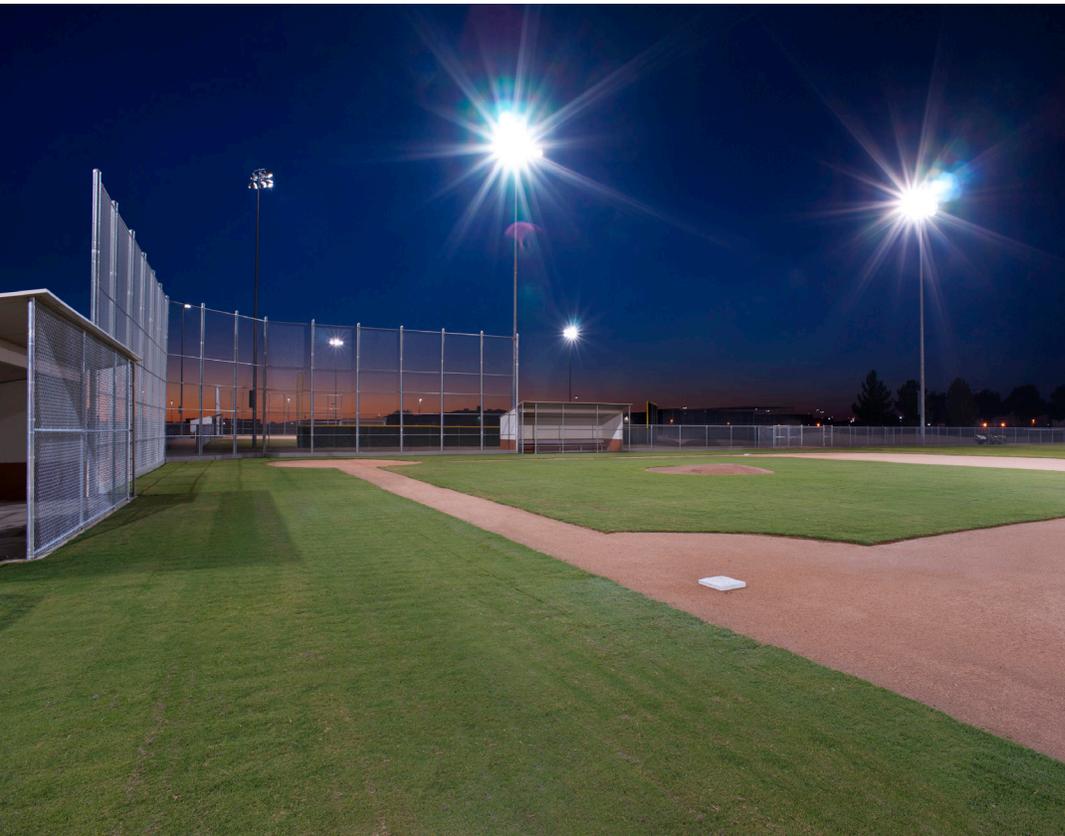
Ben Barcon	Principal-in-Charge
Nina Sheriff	Director of Design
Jenifer Weskalnies	Architect
Tara Grenier	Senior Designer
Scott Waltenburg	Lead Designer

Litigation: None

Tolleson Union High School District

Sports Complex Renovations

Tolleson, Arizona



Newly Renovated Sports Complex



Dugouts



Batting Cage

The Westview and Tolleson High School ball fields received complete refurbishment of their existing athletic facilities to be comparable to the three new high school campuses within the District.

Tolleson High School received baseball and softball fields including re-grading, new landscape irrigation systems, installation of sod and infield mix throughout, new lighting, new masonry dugouts on varsity fields, new fencing and backstops, and new batting cages. Other ancillary work included relocation of existing electrical distribution panels, development of fire lanes and common areas.

Westview High School fields received a major weed, seed and leveling. In addition, they received a varsity and junior varsity baseball fields, two womens softball fields, including field fencing, scoreboard, dugouts and hardscape.

Tolleson Union High School
9419 W. Van Buren Street
Tolleson, AZ 85353

Westview High School
10850 W. Garden Lakes Parkway
Avondale, AZ 85392

Project Owner-Contact:
Tolleson Union High School District No. 214
9801 West Van Buren
Tolleson, Arizona 85353
Richard Martinez
(623) 478-4102

General Contractor
McCarthy Building Companies
Steve Poulin (480) 449-4700

Project Information:
\$2,300,000 Budget | Actual \$2,468,347

Scheduled | Actual Completion:
August 2010 | As Scheduled
Project Personnel Assigned:
Ben Barcon Principal-in-Charge
Nina Sheriff Director of Design
Larry Hudak Project Architect

Tolleson High School - ROTC Building

Tolleson Union High School District No. 41
Tolleson, Arizona

In 2010, Tolleson Union High School District had outgrown their existing 5,224 square foot JROTC building. ADM Group conducted a feasibility study to determine the best use of their existing space and develop a plan for their growth. Building 1500 received miscellaneous finish renovations including lighting, fire alarm, hardware, paint, flooring. ADM Group was responsible for modifying the JROTC Shooting Range and Armory to comply with JROTC Rifle Marksmanship requirements. During this upgrade we converted from a traditional range to a range designed to accommodate 4.5mm target air rifles. Remediation was conducted to remove the hazardous lead material associated with the prior rifle range. Interior furring was removed to allow sufficient clearance for regulation marksmanship competition for all 3-position practice. We modified the armory to allow weapons to be sufficiently secured. We converted an undersized classroom into a boot barn and uniform storage area. Rather than adding on to the existing non-sprinklered metal building we constructed a new 2,500 square foot masonry classroom building. In addition to the new building and renovations to their existing building we were able to redo the surrounding site to provide a drill area that no longer flooded and a rappelling area.

Project Owner-Contact:

Tolleson Union High School District No. 214
Richard Martinez, Retired Director of
Maintenance and Operations
(602) 359-1933

General Contractor:

D.L. Withers
Brad Walker
(602) 438-9500

Project Awarded:

April 2010

Scheduled | Actual Completion:

September 2010 | As Scheduled

Project Information:

\$1,100,000 Budget | \$1,083,000 Cost
0 Change Orders
Cost Per Square Foot: \$143.00

Project Personnel Assigned:

Ben Barcon Principal-in-Charge
Jennifer Bowen Senior Designer

Litigation: None



Classroom



Firing Range



Northeast View of New Addition



ROTC Cadets

Westview High School - ROTC Building Expansion

Tolleson Union High School District No. 214
Avondale, Arizona

In 2003, the Westview High School ROTC program was outgrowing their existing classroom space. ADM Group was contracted to design and construct a 1,333 square foot expansion to the current facility. This consisted of a 900 square foot classroom and a new concession stand for the student body. The new classroom contains all the conveniences of a typical classroom plus new technologies like a smartboard, computer workstations and wireless Internet access. The addition of this new classroom has helped the current ROTC program expand and succeed well into the 21st century.

Project Owner-Contact:

Tolleson Union High School District No. 214
Richard Martinez, Retired Director of Main-
tenance and Operations
(602) 359-1933

General Contractor:

CORE Construction
Matt Buckhannon
(602) 494-0800

Project Awarded:

November 2003

Scheduled | Actual Completion:

July 2004 | As Scheduled

Project Information:

\$250,000 Budget | \$235,000 Cost
0 Change Orders
Cost Per Square Foot: \$175.00

Project Personnel Assigned:

Ben Barcon Principal-in-Charge
Scott Waltenburg Lead Designer

Litigation: None

Hayden Ferry Lakeside

Parking Garage and Retail Center

Tempe, Arizona



Southwest Elevation of Parking Garage



Northwest Elevation of Conference Center and Parking Garage



Conference Center Detail

The ADM Group provided architectural design services for Phase II of the Hayden Ferry Lakeside Mixed-Use project located on Tempe Town Lake in Tempe, Arizona, completed in May 2007. Phase II consisted of an eight-level parking garage accommodating approximately 3,000 vehicles, security office, speculative and retail space for an overall total of 794,480 square feet.

The garage structure consisted mainly of cast-in-place concrete deck with precast concrete panels for aesthetic purposes. The retail structure was steel with a glass and EIFS facade that matched the existing office towers.

Project Owner-Contact:
SunCor Development Co.
80 East Rio Salado Pkwy.
Tempe, Arizona 85281
* No longer in Business

General Contractor:
McCarthy Building Companies
Steve Poulin (480) 449-4700

Project Awarded:
August 2005

Scheduled | Actual Completion:
May 2007 | May 2007
Substantial Completion: May 2007
Final Completion: June 2007

Project Information:
\$13,921,451 Budget | \$14,326,001 Cost
0 Change Orders
Cost Per Square Foot: \$18.05

Project Personnel Assigned:
Ben Barcon Principal-in-Charge
Nina Sheriff Director of Design
Tara Grenier Senior Designer
Scott Waltenburg Lead Designer

Time Extension: None

Litigation: None

Tolleson Adult Day Services

Foundation for Senior Living

Tolleson, Arizona



A collaboration between the City of Tolleson and the Foundation for Senior Living - to ensure care services were provided to the residents of the West Valley, created an opportunity for design and construction of this unique facility. ADM Group provided programming, site analysis, space planning, conceptual building floor plans, LEED® for New Construction design and documentation, construction documentation and construction administration.

As a community resource and a health facility, the well-being of the occupants was critical to the success of the project. Designed to comply with LEED® for New Construction Certified level its sustainable elements included ICF block exterior; 90% daylighting; light shelves; R-38 ceiling insulation; waterless urinals; water conservation landscaping; utilization of recycled materials including acoustical ceiling panels and carpeting; paints and miscellaneous flooring made with low volatile organic compounds; double insulated tinted glazing; regionally manufactured products; recycled construction waste; area for recycling within building; and high SEER roof top units.

Project Owner-Contact:

Foundation for Senior Living
Steve Hastings
(602) 285-0505 ext. 139

General Contractor:

CORE Construction
Matt Buckhannon
(602) 494-0800

Project Information:

\$739,000 Budget | GMP \$828,044
Contingency \$10,000
Change Orders: 2 Owner Scope Changes

Scheduled | Actual Completion:

December 2005 | December 2005

Project Personnel Assigned:

Ben Barcon	Principal in Charge
Nina Sheriff	Director of Design
Jennifer Bowen	Senior Designer
Scott Waltenburg	Lead Designer

Scales Technology Academy | A School for Innovative Learning

Tempe School District No. 3
Tempe, Arizona



Tempe Elementary School District No. 3 (TESD) had not built a new school in 30 years, so when it came time to provide a new replacement school on the Scales Elementary School Campus, the District spent over two years in the programming and planning phase to determine their needs for future and renovated campuses. The ADM Group was responsible for the planning, design and construction oversight of TESD's first elementary school to integrate technology into the classrooms.

This program incorporates a one-to-one ratio of students to laptop computers; wireless network and internet capabilities; smart boards in each classroom with laptop charging stations; Nintendo Wii for fitness and educational games, podcasts and internet resources such as YouTube and Google Earth; Voice/Thread (a website that allows teachers to upload classroom videos); and interactive whiteboards which combine the use of overheads, scanners, projectors, and Internet into one system.

The entire site and existing building was demolished to make way for a brand new replacement campus on the existing 4.5 acre site in the heart of Tempe, Arizona. This 63,000 square foot, two-story campus also included separated vehicular and pedestrian traffic flows and new play fields. This campus became the new District prototype for new and/or renovated campuses.

Project Owner-Contact:

Tempe Elementary School District No. 3
Bill Clark
(480) 797-9642

General Contractor:

McCarthy Building Companies, Inc.
Justin Kelton
(480) 449-4700

Project Awarded:

September 2006

Scheduled | Actual Completion:

May 2008 | May 2008

Project Information:

\$9,658,636 Budget; \$8,965,000 Cost
Contingency \$130,875
0 Change Orders

Project Personnel Assigned:

Ben Barcon	Principal-in-Charge
Nina Sheriff	Director of Design
Tara Grenier	Senior Designer
Scott Waltenburg	Lead Designer

Student Population: 628

Litigation: None



City of Phoenix

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT



December 9, 2013

To Whom It May Concern:

I had the opportunity to work with the ADM Group over a period of approximately 1 year in their role as the lead design team for a space renovation to a downtown space owned by the City of Phoenix. Renovation included working with several City of Phoenix Departments and staff, which requires excellent communication skills.

I found ADM staff to be highly competent and responsive. As the funding source for the project, we had little experience in space renovations so we appreciated ADM's assistance in helping us determine our wants versus our needs. Staff listened to us, asked questions for clarification and then provided us options and designs based on our budget. Weekly meetings were very organized, detailed, and kept everyone informed of progress and next steps.

One standout for me was the attention to detail after the construction period. Staff was meticulous in reviewing the work during a work through, carefully documenting areas for attention. I am pleased to recommend the services of the ADM Group.

Sincerely,

A handwritten signature in blue ink that reads "Stan Flowers".

Stan Flowers

Workforce Development Supervisor