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| Douglas A. Ducey **Governor** |  | **Gilbert Davidson**  **Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE  SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, January 23, 2019 at 1:00-3:30 PM**

100 N. 15th Ave., Phoenix, AZ 85007

**1st Floor Room 100**– Conference Room

Join WebEx meeting   
Meeting Link:   
<https://azgov.webex.com/azgov/j.php?MTID=mca65ffb76005b42d5c6f10d2a290644c>   
Meeting number (access code): 802 681 118

Host key: 179853

Meeting password: j2gSMQcd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL** 
   1. Welcome Nick Perrera, State Wide Procurement Manager for Set-Aside.
3. **APPROVAL OF MINUTES**
4. **CONTRACT EXTENSION & CONTRACT PROPOSAL REVIEWS:**

* 1. ADSPO17-155057
     1. Arizona Correctional Industries - Office Furniture   
        *Exp. 3/31/19 -3rd Renewal*
     2. *Price Increase requested.*
  2. ADSPO17-168122
     1. Arizona Correctional Industries- Engraved Products

*Exp. 4/17/19 – 2nd Renewal*

* + 1. *Price Increase Requested*
  1. ADSPO17-168208
     1. Arizona Correctional Industries -Signage: Decals, Plaques and Work Identification Products  
        *Exp. 4/17/19 – 2nd renewal*
     2. *Price Increase Requested*
  2. ADSPO18-174897
     1. Arizona Industries for the Blind - Invoice Processing Services   
        *Exp. 4/21/19 - 2nd Renewal*
     2. *Price Increase Requested*

1. **REAPPLICATIONS FOR SET-ASIDE CONTRACTS**
   1. ADSPO14-069797
      1. Arizona Correctional Industries - Outdoor Furniture   
         *Exp. 04/20/19*
   2. ADSPO14-069818
      1. Arizona Correctional Industries- Bedding Products   
         *Exp. 04/20/19*
   3. ADSPO14-069824
      1. Arizona Correctional Industries - Cardboard File Boxes  
         *Exp. 04/20/19*
2. **FEASIBILITY REVIEW FORM**
   1. Quality Connections
3. **NEW 1% GOAL**
4. **SET ASIDE MANUAL**
   1. Review Draft
   2. Comments and Suggestions
5. **COMMITTEE COMMENTS AND SUGGESTIONS**
6. **FUTURE AGENDA ITEMS** 
   1. Report on progress towards the established 1% goal.
7. **CALL TO THE PUBLIC** 
   1. At this time, the subcommittee will hear comments from the public. Members of the subcommittee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

1. **ADJOURNMENT**
2. **NEXT MEETING:** Tuesday, April 24th, 2019 1pm-3:30pm