

Douglas A. Ducey  
Governor



Elizabeth Thorson  
Interim Director

## ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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### Arizona Set-Aside Committee

Meeting Minutes  
March 7, 2019 Meeting

#### I. CALL TO ORDER

*Chairman, Nick Perrera, called the meeting to order at 2:17pm.*

#### II. ROLL CALL

##### Committee Members

*-Nick Perrera, Chair- SPO  
-Armando Bernasoni –Quality  
Connections  
-Carol Carr – Achieve  
-Russ Levin – Retirement  
-Aide Acedo – DES  
-David Steinmetz – AIB  
-Brian Radecki – ACI*

##### Members of the Public:

*-Ted Dwyer, Quality Connections  
-Santino Bernasconi, Quality  
Connections  
-CT McMurry, Quality Connections  
-Horyrt Jem, Quality Connections  
-Doug Arnett, Quality Connections  
-Matt Mansfield, Quality Connections  
-Bill Strait, WIST  
-Kelsey Wright, WIST  
-Ian Wist, WIST  
-Jim Slayton, Office Depot*

#### III. REPORT ON HP PRODUCT COMPARISON

*Nick Perrera*

#### IV. QUALITY CONNECTIONS HP PRODUCT PROPOSAL

Consideration of approval of proposal dated 1.4.19 and any subsequent amendment to

CTR040691 Remanufactured & OEM Printer Supplies (Laser Imaging Supplies) Set Aside.

*Motion to approve Quality Connections HP Product Proposal – Russ Levin*

*Motion Seconded - Carol Carr*

##### In Favor: 4

*-Carol Carr  
-David Steinmetz  
-Russ Levin  
-Aide Acedo*

##### Opposed: 1

*-Brian Radecki*

##### Abstained: 2

*- Armando  
Bernasoni  
-Nick Pererra*

V. **SET ASIDE MANUAL**

- a. Review Draft
- b. Comments and Suggestions

*Suggestions and Edits Due to Nick Perrera by 3/31 via [Nick.perrera@azdoa.gov](mailto:Nick.perrera@azdoa.gov) Suggestions and Edits should be made via Word or Google Doc Change Tracker.*

VI. **COMMITTEE COMMENTS AND SUGGESTIONS**

VII. **FUTURE AGENDA ITEMS**

VIII. **CALL TO THE PUBLIC**

- a. At this time, the subcommittee will hear comments from the public. Members of the subcommittee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

IX. **ADJOURNMENT**

*Chairman, Nick Perrera, adjourned the meeting at 3:06pm.*

- X. **NEXT MEETING:** Tuesday, April 24th, 2019 1pm-3:30pm  
100 N. 15<sup>th</sup> Ave, Phoenix, AZ 850071<sup>st</sup> Floor Conference Room.

APPROVAL OF DRAFT MINUTES:



3/11/19

Nick Perrera, Chairman

DATE:

APPROVAL OF FINAL MINUTES:



Nick Perrera, Chairman

DATE: 8/14/19