

**JANICE K. BREWER**  
Governor



**SCOTT A. SMITH**  
Director

**ARIZONA DEPARTMENT OF ADMINISTRATION  
STATE PROCUREMENT OFFICE**

100 North 15<sup>th</sup> Avenue, Suite 201, Phoenix, Arizona 85007  
(602) 542-5511 (main) (602) 542-5508 (fax)  
<http://spo.az.gov>

**PUBLIC MEETING NOTICE**

**ARIZONA SET ASIDE PROCUREMENT PROGRAM COMMITTEE  
WILL HOLD A PUBLIC MEETING ON  
Wednesday, April 13, 2011 at 1:30 PM**

Located at:

**THE ARIZONA DEPARTMENT OF ADMINISTRATION  
100 N. 15TH AVENUE  
CONFERENCE ROOM 300  
PHOENIX, ARIZONA 85007**

---

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ANNOUNCEMENTS / DISCUSSIONS:**

1. Welcome – James Apperson
2. FY11 Set Aside Reports

**IV. APPROVAL OF MINUTES: January 13, 2011**

**V. CONTRACT ITEMS (Possible Action)**

1. EPS090077 Bedding Products – New Items
2. EPS090076 Outdoor Furniture – Price Adjustment
3. ADSPO10-00000058 Cartridge Recycling – Shipping Option

**VI. FUTURE AGENDA ITEMS**

**VII. COMMITTEE COMMENTS AND SUGGESTIONS**

**VIII. CALL TO THE PUBLIC**

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for

Set Aside Committee Public Meeting Notice  
Meeting Date: April 13, 2011

future consideration and decision at a later date.

For inclusion on the next regular agenda, contact Jan Hart at (602) 542-9146.

**IX. ADJOURNMENT**

**NEXT MEETING:** July 13, 2011.

**FOR SPECIAL ACCOMMODATIONS**

Please contact Jan Hart at (602) 542-9146 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.

**POSTED:** April 11, 2011



---

Jean A. Clark, CPPO, C.P.M., CPPB, CPM  
State Procurement Administrator  
State Procurement Office