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ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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PUBLIC MEETING NOTICE

ARIZONA SET-ASIDE PROCUREMENT PROGRAM COMMITTEE
WILL HOLD A PUBLIC MEETING ON

Monday, January 30, 2012 at 1:30 PM

Located at:

THE ARIZONA DEPARTMENT OF ADMINISTRATION
100 N. 15TH AVENUE
Conference Room 301
Phoenix, Arizona 85007

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS/DISCUSSIONS

1. New set-aside committee members
2. SPO Set-aside program training for buyers and sales presentations of Set-Aside contractors held early this month (January 5, 2012).
3. ACI Contract No. EPS090051-1-A1 (Road & Regulatory Signage) one-year extension in process.
4. ACI Contract No. EPS090551-1-A1 (Engraved Products) one-year extension in process.
5. Updates of set-aside info on SPO website. Set-aside vendors and contractors are encouraged to keep their website info current. Email info updates to Elmer Garcia or Jan Hart.

IV. APPROVAL OF MINUTES: October 20, 2011 Minutes

V. CONTRACT ITEMS (Possible Action)

No contract items.

VI. FUTURE AGENDA ITEMS

1. Discussion of survey results and application for mandatory set-aside use of on-site drug testing kits by Beacon Group.
2. Possible price change request by ACI on Contract No. EPS090051 & EPS090052.

VII. COMMITTEE COMMENTS AND SUGGESTION

VIII. CALL TO THE PUBLIC

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

For inclusion on the next regular agenda, contact Elmer Garcia (602) 542-9142.

IX. ADJOURNMENT

NEXT MEETING: April 10, 2012

FOR SPECIAL ACCOMMODATIONS

Please contact Jan Hart at (602) 542-9146 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.

POSTED: January 27, 2012



Jean A. Clark, FNIGP, CPPO, C.P.M., CPPB, CPM
State Procurement Administrator
State Procurement Office