

Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration

State Procurement Office

100 N 15th Ave., Suite 201 Phoenix, AZ 85007

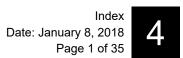
Offer Forms

(Attachments)

Date: January 8, 2018

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Attachment 1 Offer and Acceptance Form

SUBMISSION OF OFFER: Undersigned hereby offers and agrees to provide qualifications for 2018 Annual Professional Services List in compliance with the Solicitation indicated above and our Offer indicated by the latest dated version below:

Construction Product Marketin	og .
Offeror company name	Signature of person authorized to sign Offer Initials
3815 E Grove St Unit #4	Michael Ambroziak, Managing Partner
Address	Printed name and title
Phoenix, AZ 85040	Megan Ambroziak, Business Operations Manager
City State ZIP	Contact name and title
90-0598575	megan@constructionproductmarketing.com 602-499-3584
Federal tax identifier (EIN or SSN)	Contact Email Address Contact phone number
 will not discriminate against any employ Executive Order 2009-9 or A.R.S. §§ 41 has not given, offered to give, nor intend special discount, trip, favor, or service to affirming the stipulations required by this 	ee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State -1461 through 1465; s to give at any time hereafter any economic opportunity, future employment, gift, loan, gratu a public servant in connection with the submitted offer. Failure to provide a valid signature clause will result in rejection of the Offer. Signing the Offer with a false statement will void the
 Executive Order 2009-9 or A.R.S. §§ 41 has not given, offered to give, nor intend special discount, trip, favor, or service to affirming the stipulations required by this Offer, any resulting contract, and may b complies with A.R.S. § 41-3532 when or 	ee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State -1461 through 1465; s to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuly a public servant in connection with the submitted offer. Failure to provide a valid signature clause will result in rejection of the Offer. Signing the Offer with a false statement will void the
 will not discriminate against any employ Executive Order 2009-9 or A.R.S. §§ 41 has not given, offered to give, nor intend special discount, trip, favor, or service to affirming the stipulations required by this Offer, any resulting contract, and may b complies with A.R.S. § 41-3532 when or is not debarred from, or otherwise prohil ACCEPTANCE OF OFFER: State hereby accompage at the top of this form, and which whe Work under the attached Contract, of which to provide any material or perform any sentence. 	ee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State 1461 through 1465; s to give at any time hereafter any economic opportunity, future employment, gift, loan, gratu a public servant in connection with the submitted offer. Failure to provide a valid signature clause will result in rejection of the Offer. Signing the Offer with a false statement will void the subject to legal penalties under law; fering electronics or information technology products, services, or maintenance; and
 will not discriminate against any employ Executive Order 2009-9 or A.R.S. §§ 41 has not given, offered to give, nor intend special discount, trip, favor, or service to affirming the stipulations required by this Offer, any resulting contract, and may be complied with A.R.S. § 41-3532 when or d. is not debarred from, or otherwise prohil ACCEPTANCE OF OFFER: State hereby account of the work under the attached Contract, of whith the Work under the attached Contract, of white 	the or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State 1461 through 1465; so to give at any time hereafter any economic opportunity, future employment, gift, loan, grature a public servant in connection with the submitted offer. Failure to provide a valid signature clause will result in rejection of the Offer. Signing the Offer with a false statement will void the subject to legal penalties under law; fering electronics or information technology products, services, or maintenance; and itted from participating in any contract awarded by federal, state, or local government. The personnel of the Accepted Offer, or Best and Final Offer identified by number ADSPO1 as dated 1/22/18 (the Accepted Offer). Offeror is now bound (as Contractor) to carry out the the Accepted Offer forms a part. Contractor is cautioned not to commence any billable worked under the Contract until Contractor receives the applicable Order or written notice to

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Attachment 2-A **Experience and Capacity**

STATE MAY DETERMINE YOUR SUBMITTAL IS NON-RESPONSIVE IF YOU DO NOT ANSWER ALL QUESTIONS FULLY.

DEFINITIONS

Branch Office: A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

Discipline: Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Key Personnel: Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

Parent Company. Identify controlling company name in this field if the Firm is owned or controlled by another company.

Structure: How a business is organized to accomplish its objectives (ie, Sole Proprietor, Limited Liability Company, Cooperative, Corporation, Partnership, S Corporation). See chart below for example:

Entity Type	Structure		
Corporation	S Corporation or C Corporation, or Professional Corporation		
Cooperative	Cooperative		
Partnership	General Partnership, Limited Partnership, Limited Liability Partnership, Limited Liability Limited Partnership		
Sole Proprietor	Sole Proprietor		
Limited Liability Company	Limited Liability Company or Professional Limited Liability Company		

1.0 Five (5) Example Projects

List no more than five (5) example projects which best illustrate firm's qualification for this contract in the chart provided below. Select projects where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this qualifications list contract. (NOTE: The integrity of the chart table columns shall remain unchanged, however the rows for each project may be expanded by the Offeror to accommodate the information).

- Title and Locations of project or contract. For an indefinite delivery contract, the location is the geographic scope of the a. contract.
- Enter the year completed of the professional services (such as planning, engineering study, or design), and/or the year completed if construction. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to This Contract (block f).
- Project Owner or user, such as a government agency or installation, an institution, a corporation or private individual. C.
- Provide the original budget or not to exceed dollar amount for the project. d.
- Provide the Total Cost of the Project. If any of the professional services or construction projects is not complete, indicate the percentage compete and whether this project will be on budget, over or under budget.
- f. Brief Description: Indicate scope, size, and length of project, principle elements and special features of the project. Discuss the relevance of the example project to this contract.

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Title and Location of Project	Design Completion Year	Construction Completion Year	Project Owner	Project Original Budget (or not to exceed amount)	Total Cost of the Project	Brief Description of Project
Citywide Wastewater ARV and Forcemain Assessment Program	N/A	On-going	City of Phoenix	\$125,000	\$75,000 to date	Performing field condition assessment, repair, rehabilitation on ARV's. Compiling data to update City's Work Asset Management system and develop maintenance schedules.
Brooks Booster Pump Station Assessment and Recommendations	N/A	2017	City of Mesa	\$15,000	\$15,000	Field data collection & assessment of mechanical elements of booster pump station including pipeline, valves, meters and coatings. Included pipeto-soil-potential readings.
Lindsay Booster Pump Station Meter Vault and Discharge Pipeline Assessment	N/A	2017	City of Mesa	\$25,000	\$25,000	Condition assessment and technical recommendations on pipelines, valves, flow meter and coatings using manned and CCTV inspection. Also included corrosion analysis.
48-inch Water Transmission Pipeline Inspection and Assessment	N/A	2016	City of Chandler	\$12,500	\$12,500	Manned and CCTV inspection of pipeline, valves complete with technical report and recommendations for future maintenance and inspections.
Cholla Water Treatment Plant Reservoir and Pipeline Inspection and Assessment	N/A	2017	City of Glendale	\$35,000	\$35,000	Consulting services for the planning and execution of a pipeline shutdown, dewatering and inspection of 48-inch pipeline connecting reservoirs at the City of Glendale's Cholla WTP. Included repair of a butterfly valve prior to inspection, manned inspection and recommendations report.

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Attachment 2-A Experience and Capacity

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2.0 EMPLOYEES BY DISCIPLINE

Aeronautical Engineer	Electrical Engineer	Mechanical Engineer	
Agricultural Engineer	Environmental Engineer	Metallurgical Engineer	
Archeologist	Environmental Scientist	Mining Engineer	
Architect	Fire Protection Engineer	Nuclear Engineer	
Architectural Engineering	Geodetic Surveyor	Petroleum Engineer	
Biologist	Geographic Information System Specialist	Photogrammetrist	
CADD Technician	CADD Technician Geological Engineer Project Manager		
Chemical Engineer	Geologist	Sanitary Engineer	
Civil Engineer	Hydrographic Surveyor	Soils Engineer	
Construction Manager	Hydraulic Engineer	Structural Engineer	
Construction Inspector	Hydrologist	Technician/Analyst	
Control Systems Engineer	Industrial Engineer	Transportation Engineer	
Cost Engineer/Estimator	Landscape Architect	Water Resources Engineer	

Enter requested information in the chart provided below:

- a. Select disciplines from the List of Disciplines. For employees that do not qualify for any of the disciplines, select "Other".
- b. Each person can be <u>counted only twice</u>; <u>once for his/her primary function and once for his/her secondary function</u>. Primary and secondary functions should be indicated by including a "P" or an "S" in column b after the Description Title is given.
- c-d. If the form is completed for a firm (including all branch offices), enter the number of employees by disciplines in column c. If the form is completed for a branch office, enter the number of employees by discipline in column d and for the firm in column c. (NOTE: The Offeror may insert or delete rows in the existing Employees by Discipline chart table on page six (6) as necessary to complete the requirements for Question 2).

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EXAMPLE:

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees Firm	d. No. of Employees Branch
Example: Architect	P	138	50-Yuma Branch 50-Tempe Branch 38 – Phoenix Branch
Example: Architect	S	20	5-Yuma Branch 5-Tempe Branch 5 – Phoenix Branch 5- Tucson Branch

a. Discipline Title		c. No. of Employees Firm	d. No. of Employees Branch	
Civil Engineer	P	2	2	
Project Manager	P	1	1	
Project Manager	S	2	2	
Technician	P	1	1	
Other	Р	2	2	
Other	S	4	4	
Total	6	6	6	

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3.0 FIRMS EXPERIENCE AND REVENUE

a. Firm shall complete the document titled "Project Experience Number of Projects and Revenue", using same document title <u>and upload in .pdf format only as an "Attachment" with firm's offer in ProcureAZ.</u>

4.0 FIRMS SERVICES

Firm shall complete the Excel spreadsheet titled "2018 Professional Services List of Firms Services"
using same document title and uploaded in Excel format only as an "Attachment" with firm's offer in
ProcureAZ.

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5.0 EXPERIENCE REFERENCES:

THE PRIME FIRM SHALL LIST A TOTAL OF THREE (3) CLIENT REFERENCES FOR ANY PROJECTS COMPLETED IN THE LAST YEAR BY THE FIRM (OR A BRANCH LOCATION). REFERENCES MAY BE CONTACTED BY ANY ELIGIBLE AGENCY.

1 Client Company/Address		Contact	Begin Date	End Date
City of Phoenix		Anita Pritchard	2016	present
Phone Number	Emai	I Address		
602-262-4700	Anit	a.pritchard@phoenix.gov		

List project name, project location, original design fee, final design fee, construction costs (if applicable), and program facilities (What were the uses, facilities, or activities that were built. For example; lift station, parking lot, bridge, playground, sewerage treatment plant, storm drainage, etc.).

Citywide Wastewater Air Release Valve and Forcemain Assessment Program; Phoenix, AZ; Fees: \$125K; Field condition assessment of distribution system, including repair and rehabilitation of the ARV's, data compiled for entry into City's Work Asset Management system.

Services performed similar to those described in Solicitation

Engineering/consulting services, Data Analysis and Recommendations Report

2 Client Company/Address		Contact	Begin Date	End Date
City of Mesa		Troy Bontrager	2017	2017
Phone Number Email		I Address		
480-644-4207 troy.		.bontrager@mesaaz.gov		

List project name, project location, original design fee, final design fee, construction costs (if applicable), and program facilities (What were the uses, facilities, or activities that were built. For example; lift station, parking lot, bridge, playground, sewerage treatment plant, storm drainage, etc.).

Brooks Booster Pump Station Assessment and Recommendations; Mesa, AZ; Fees: \$15K; Field data collection & assessment of mechanical elements of booster pump station.

Services performed similar to those described in Solicitation

Engineering/consulting services, Data Analysis and Recommendations Report

3 Client Company/Address		Contact	Begin Date	End Date
City of Glendale		Mark Hogan	2016	2017
Phone Number Email		l Address		
623-930-3932 mhos		gan@glendaleaz.gov		

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List project name, project location, original design fee, final design fee, construction costs (if applicable), and program facilities (What were the uses, facilities, or activities that were built. For example; lift station, parking lot, bridge, playground, sewerage treatment plant, storm drainage, etc.).

Cholla Water Treatment Plant Reservoir and Pipeline Inspection and Assessment; Chandler, AZ; \$35K; Planning & execution of pipeline shutdown, inspection of pipeline and repair of butterfly valve.

Services performed similar to those described in Solicitation

Engineering/consulting services, Data Analysis and Recommendations Report

End of Attachment 2-A



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Attachment 2-B Organization Profile

STATE MAY DETERMINE YOUR PROPOSAL IS NON-RESPONSIVE IF YOU DO NOT ANSWER ALL QUESTIONS FULLY.

ORGANIZATION PROFILE

The firm shall complete a <u>separate</u> Organizational Profile document for each branch office.

	Firm Name	Construc	ction Product Mar	keting, LLC	Year established	2010			
	Principal address (street, city, state)	3815 E G	3815 E Grove St Unit #4						
	Entity type:	Limited Company		Structu	re:	Limited Liability Company			
	Branch or Division:	N/A		Parent Compar	ny:	N/A			
			Years the c	organization has c	ond	ucted business in Arizona	. 7		
			Contrac	ct Representativ	es to	o Contact			
	Name	me Title		Telephone Number		E-Mail Address			
1	Chris MacDo	onald Managing Partner		480-206-230	9	chris@constructionproductmarketing.com			
2	Mike Ambro	ziak	Managing Partner	602-228-504	0	mike@constructionproductmarketing.com			
3	Megan Ambi	Business Operations Manager		602-499-358	4	megan@constructionp	roductmarketing.com		
	Firm Pro	fessional	Registration and	Certifications (IN	ICL	UDE COPY OF DOCUME	NT IN OFFER)		
	Description Issuer		Issuer			Number	Expiration		
1	Arizona Board of Technical Registration State of Arizon		ona		19649	03/2018			
2	Arizona transaction		ona		20593075	12/2018			

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Certificate of Good		
Standing		

ATTACHMENT 2-B SUPPLEMENTS:

(For submission of additional Organizational Profile qualifications beyond the number of forms provided in the Offer Documents: Offeror shall copy the Organizational Profile form in its entirety and complete in a separate Document for submission with the offer or type "None" on first line if not applicable. Offeror shall title Supplement(s) with the same beginning title as named herein, number sequentially in accordance with the number of Organizational Profile forms submitting and upload with offer.).

	Document	No. of	
Title	Date	pages	Purpose in Offer

(NOTE: The Offeror may insert additional rows as required).

End of Attachment 2-B

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Attachment 3-A Method Proposal

(Method of Approach)

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

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Attachment 3-B

Key Personnel Proposal

Answer all questions thoroughly in the spaces provided. Complete this form in full for each one of the key personnel who will participate in this contract. Insert or attach a separate resume if desired, but any attached resumes are supplemental to this form and do not substitute resumes for this form. Offeror shall list any resume filename within the Key Personnel Form resume section and Attach as titled and submit with firm's offer in ProcureAZ. Resumes shall not be listed in Attachment 3-B as Supplements.

1 Name:	Chris MacDonald	How long with company?	8
Current position in company:	Managing Partner	How long in positon?	8 years
Position for the Services:	Project Manager	How much of time will be dedicated to the Services?	20%
What primary functions will be assigned?	Oversee projects, specification and design support, program development and delivery		
Describe person's experience in performing services like those that are to be assigned:	18 years of experience with consultants and clients in Midwest and Southwest, specializing in valves and mechanical systems including pipeline and valve condition assessment, leak detection and locating services and pipeline rehabilitation system.		

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List person's job-related training and education:	Bachelor of Science, Marketing, Missouri State University Confined Space Certified Provide instruction classes on valve operations and maintenance
Resume:	List filename

2 Name:	Mike Ambroziak	How long with company?	5 years
Current position in company:	Managing Partner	How long in positon?	5 years
Position for the Services:	Civil Engineer	How much of time will be dedicated to the Services?	20 %
What primary functions will be assigned?	Design and construction management, develop and implement condition assessment and rehabilitation projects.		
Describe person's experience in performing services like those that are to be assigned:	17 years of experience providing oversight and construction support, including visual and sounding condition assessment, leak detection and creating and presenting shutdown/startup plans.		

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List person's job-related training and education:

Bachelor of Science, Engineering, Arizona State University
Professional Engineer #47933
Confined Space Certified
OSHA Certified
NASSCO Certification # U-110-9991

Resume: List filename

3 Name:	x	How long with company?	x years
Current position in company:	x	How long in positon?	x years
Position for the Services:	x	How much of time will be dedicated to the Services?	x %
What primary functions will be assigned?	x		
Describe person's experience in performing services like those that are to be assigned:	x		

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List person's job-related training and education:	X
Resume:	List filename

4 Name:	x	How long with company?	x years
Current position in company:	x	How long in position?	x
Position for the Services:	x	How much of time will be dedicated to the Services?	x %
What primary functions will be assigned?	x		
Describe person's experience in performing services like those that are to be assigned:	x		

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List person's job-related training and education:	x
Resume:	List filename

5 Name:	x	How long with company?	x years
Current position in company:	x	How long in position?	x
Position for the Services:	x	How much of time will be dedicated to the Services?	x %
What primary functions will be assigned?	x		
Describe person's experience in performing services like those that are to be assigned:	x		

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List person's job-related training and education:	X
Resume:	List filename

6 Name:	x	How long with company?	x years
Current position in company:	x	How long in position?	x
Position for the Services:	x	How much of time will be dedicated to the Services?	x %
What primary functions will be assigned?	x		
Describe person's experience in performing services like those that are to be assigned:	x		

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List person's job-related training and education:	x
Resume:	List filename

7 Name:	x	How long with company?	x years
Current position in company:	x	How long in position?	x
Position for the Services:	x	How much of time will be dedicated to the Services?	x %
What primary functions will be assigned?	x		
Describe person's experience in performing services like those that are to be assigned:	x		

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List person's job-related training and education:	x
Resume:	List filename



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8 Name:	x	How long with company?	x years
Current position in company:	x	How long in position?	x
Position for the Services:	x	How much of time will be dedicated to the Services?	x %
What primary functions will be assigned?	x		
Describe person's experience in performing services like those that are to be assigned:	x		
List person's job-related training and education:	X		
Resume:	List filename		

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ATTACHMENT 3-B SUPPLEMENTS:

(For submission of additional Key Personnel qualifications beyond the number of forms provided in the Offer Documents: Offeror shall copy the Key Personnel Form in its entirety and complete in a separate Word Document for submission with the offer, and list file name below or type "None" on first line if not applicable. Offeror shall title Supplement(s) with the same title as named herein and upload with offer.).

Title	Document Date	No. of pages	
Title	Date	payes	Fulpose III Ollei

(NOTE: The Offeror may insert additional rows as required).

End of Attachment 3-B



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Attachment 3-C

Proposed Subcontractors

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

Check	"NO" if you WILL NOT	subcontract an	y portion of the	Work and wi	II therefore b	e carrying out	all of the	Work
with yo	ur own personnel.							

NO, the Offeror will not subcontract any portion of the Work.

If you WILL subcontract any portion of the Work, check "YES" below and list name of persons or companies you propose to use as subconsultants.

- 1. Fill in the information in the chart below for every proposed subcontractor indicate the role and services work the subconsultant may provide in performing any of the services as outlined in the Requirements Document in the solicitation.
- 2. Offeror shall complete an Attachment 3-B Key Personnel Form in its entirety for each proposed subcontractor and submit with offer. The term "Subconsultant" shall be annotated in parenthesis after each subcontractor key personnel name typed in the "Name" section of the 3-B form.
- 3. State may demand additional information about proposed subcontractors as a precondition of award.

<u> </u>		<u> </u>	
YES, the Offeror will use the	Subcontractors listed below:		

	Subcontractor Key Personnel Name; Subcontractor Firm Name and Contact Information	List Proposed Subcontractor Role(s) and Services	Capacity % Dedicated to Perform the Proposed Role/Service For Any Project Under This Contract
1.	Name		
1.	Name		
2.	Name		
3.	Name		
4.	Name		
5.	Name		
6.	Name		
7.	Name		
8.	Name		
9.	Name		

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

Date: January 8, 2018

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Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

ATTACHMENT 3-C SUPPLEMENTS:

(Offeror to insert as required and list here or type "None" on first line. Offeror shall title any Supplement(s) with the same title as named herein and upload with offer.)

	Title	Document Date	No. of pages	Purpose in Offer
1.	None for Sub #1	x	X	x
2.	None for Sub #2	x	X	x
3.	None for Sub #3	x	X	x
4.	None for Sub #4	X	X	x
5.	None for Sub #5	x	X	x
6.	None for Sub #6	x	X	x
7.	None for Sub #7	x	X	x
8.	None for Sub #8	X	X	x
9.	None for Sub #9	X	X	x
10.	None for Sub #10	x	X	x

End of Attachment 3-C



Solicitation No.

ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 3-D

Performance Guarantee

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

End of Attachment 3-D

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

Date: January 8, 2018

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Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration State Procurement Office 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 3-E Israel Boycott Form

All materials submitted as part of a response to a solicitation are subject to Arizona public records law and will be disclosed if there is an appropriate public records request at the time of or after the award of the contract. Recently legislation has been enacted to prohibit the state from contracting with companies currently engaged in a boycott of Israel. To ensure compliance with A.R.S. §35-393.01. This form must be completed and returned with the response to the solicitation and any supporting information to assist the State in making its determination of compliance.

As defined by A.R.S. §35-393.01:

- 1."Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with Israel or with persons or entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:
 - (a) In compliance with or adherence to calls for a boycott of Israel other than those boycotts to which 50 United States Code section 4607(c) applies.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
- "Company" means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, and includes a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate.
- 3. "Direct holdings" means all publicly traded securities of a company that are held directly by the state treasurer or a retirement system in an actively managed account or fund in which the retirement system owns all shares or interests.
- 4."Indirect holdings" means all securities of a company that are held in an account or fund, including a mutual fund, that is managed by one or more persons who are not employed by the state treasurer or a retirement system, if the state treasurer or retirement system owns shares or interests either:
 - (a) together with other investors that are not subject to this section.
 - (b) that are held in an index fund.
- 5."Public entity" means this State, a political subdivision of this STATE or an agency, board, commission or department of this state or a political subdivision of this state.
- 6. "Public fund" means the state treasurer or a retirement system.
- 7. "Restricted companies" means companies that boycott Israel.
- 8. "Retirement system" means a retirement plan or system that is established by or pursuant to title 38.

Zip

	st select one of the following:	
in in	y company does not participate in, and agre accordance with A.R.S. §35-393.01. I under th A.A.C. R2-7-C317.	es not to participate in during the term of the contract a boycott of Israel stand that my entire response will become public record in accordance
M	y company does participate in a boycott of Is	erael as defined by A.R.S. §35-393.01. :
or causes of act	is response, proposer agrees to indemnify and its is to the State's action based upon ey fees incurred by the State in defending su	and hold the State, its agents and employees, harmless from any claims reliance on the above representations, including the payment of all uch an action.
Construct	ion Product Marketing	yu my
	Company Name	Signature of Person Authorized to Sign
3815 E Gro	ove St. Unit #4	Mike Ambroziak
	Address	Printed Name

End of Attachment 3-E

Managing Partner

Title

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

State

Phoenix, AZ 85040

City

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Solicitation No.

ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 4 **Pricing Sheet**

RESERVED FOR AWARDED DESIGN PROFESSIONAL SERVICE ORDER CONTRACT

End of Attachment 4



Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 5-A Confidential Information Designation

All materials submitted as part of a response to a solicitation are subject to Arizona public records law and will be disclosed if there is an appropriate public records request at the time of or after the award of the contract. Recognizing there may be materials included in a solicitation response that are proprietary or a trade secret, a process is set out in A.A.C. R2-7-103 (copy attached) that will allow qualifying materials to be designated as confidential and excluded from disclosure. For purposes of this process the definition of "trade secret" will be the same as that set out in A.A.C. R2-7-101(52).

Complete this form return it with your Offer along with the appropriate supporting information to assist State in making its determination as to whether any of the materials submitted as part of your Offer should be designated confidential because the material is proprietary or a trade secret and therefore not subject to disclosure.

STATE WILL NOT CONSIDER ANY MATERIAL IN YOUR OFFER "CONFIDENTIAL" UNLESS DESIGNATED ON THIS FORM.

Check one of the following – if neither is checked, State will assume that as equivalent to "DOES NOT"	Check one of the following	 if neither is checked. 	State will assume that as ed	guivalent to "DOES NOT":
--	----------------------------	--	------------------------------	--------------------------

•	

This response DOES NOT contain proprietary or trade secret information. I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.

This response DOES contain trade secret information because it contains information that:

- 1. Is a formula, pattern, compilation, program, device, method, technique or process, AND
- 2. Derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; AND
- 3. Is the subject of efforts by myself or my organization that are reasonable under the circumstances to maintain its secrecy.

NOTE: Failure to attach an explanation may result in a determination that the information does not meet the statutory trade secret definition. All information that does not meet the definition of trade secret as defined by A.A.C. R2-7-101(52) will become public in accordance with A.A.C. R2-7-C317. State may make its own determination on materials in accordance with A.A.C. R2-7-103.

If State agrees with Offeror's designation of trade secret or confidentiality and the determination is challenged, the undersigned hereby agrees to cooperate and support the defense of the determination with all interested parties, including legal counsel or other necessary assistance.

By submitting this response, Offeror agrees that the entire Offer, including confidential, trade secret and proprietary information may be shared with an evaluation committee and technical advisors during the evaluation process. Offeror agrees to indemnify and hold State, its agents and employees, harmless from any claims or causes of action relating to State's withholding of information based upon reliance on the above representations, including the payment of all costs and attorney fees incurred by State in defending such an action.

Construction Product Marketing	Co	Cor	ıstr	uctio	n I	roc	luct	Mar.	keting	
--------------------------------	----	-----	------	-------	-----	-----	------	------	--------	--

Offeror Company Name
Signature of Authorized Person
3815 E Grove St Unit #4
Mike Ambroziak

Address

Printed Name

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

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Solicitation No.

ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Phoenix, AZ 85040

Managing Partner

City State Zip	Title
----------------	-------

ATTACHMENT 5-A SUPPLEMENTS:

(Offeror to insert as required and list here or type "None" on first line. Offeror shall title any Supplement(s) with the same title as named herein and upload with offer.).

	Title	Document Date	No. of pages	Purpose in Offer
1.	None	X	X	x

End of Attachment 5-A

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

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Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Copy of A.A.C. R2-7-103 [Confidential Information] as was current at time of Solicitation issuance

PROVIDED FOR REFERENCE ONLY

- A. If a person wants to assert that a person's offer, specification, or protest contains a trade secret or other proprietary information, a person shall include with the submission a statement supporting this assertion. A person shall clearly designate any trade secret and other proprietary information, using the term "confidential". Contract terms and conditions, pricing, and information generally available to the public are not considered confidential information under this Section.
- B. Until a final determination is made under subsection (C), an agency chief procurement officer shall not disclose information designated as confidential under subsection (A) except to those individuals deemed by an agency chief procurement officer to have a legitimate state interest.
- C. Upon receipt of a submission, an agency chief procurement officer shall make one of the following written determinations:
 - The designated information is confidential and the agency chief procurement officer shall not disclose the information except to those individuals deemed by the agency chief procurement officer to have a legitimate state interest;
 - 2. The designated information is not confidential; or
 - 3. Additional information is required before a final confidentiality determination can be made.
- D. If an agency chief procurement officer determines that information submitted is not confidential, a person who made the submission shall be notified in writing. The notice shall include a time period for requesting a review of the determination by the state procurement administrator.
- E. An agency chief procurement officer may release information designated as confidential under subsection (A) if:
 - 1. A request for review is not received by the state procurement administrator within the time period specified in the notice; or
 - 2. The state procurement administrator, after review, makes a written determination that the designated information is not confidential.

- -

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

Date: January 8, 2018

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Solicitation No.

ADSPO18-00007887

Description:
2018 Professional Services List

Arizona Department of Administration

State Procurement Office

100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 5-B

Conformance Statements

STATE WILL NOT CONSIDER ANY EXCEPTIONS UNLESS DESIGNATED ON THIS FORM.

READ THE <u>INSTRUCTIONS TO OFFERORS</u> BEFORE TAKING ANY EXCEPTIONS – TAKING EXCEPTIONS CAN BE GROUNDS FOR STATE REJECTING YOUR OFFER IN EVALUATION.

CONFORMANCE TO THE INSTRUCTIONS:

(PART 1 OF THE SOLICITATION)

Check one of the following - if neither is checked, State will assume that as equivalent to "YES":



YES – Offeror acknowledges that it has read and understands the <u>Solicitation Summary</u> in Section 1-A of the Solicitation Documents and the <u>Instructions to Offerors</u> in Section 1-B of the Solicitation Documents and the and attests that its Offer complies with both.



NO – Offeror acknowledges that it has read and understands the <u>Solicitation Summary</u> in Section 1-A of the Solicitation Documents and the <u>Instructions to Offerors</u> in Section 1-B of the Solicitation Documents, and attests that its Offer complies with both EXCEPT FOR the exceptions listed in **Attachment 5-B Supplement 1**.

CONFORMANCE TO THE CONTRACT TERMS AND CONDITIONS:

(PART 2 OF THE SOLICITATION)

Check one of the following - if neither is checked, State will assume that as equivalent to "YES":



YES – Offeror acknowledges that it has read and understands the <u>Special Terms and Conditions and the Uniform Terms and Conditions, along with their respective Exhibits and Appendices, in Part 2 of the Solicitation Documents and attests that its Offer complies with both.</u>



NO – Offeror acknowledges that it has read and understands the <u>Special Terms and Conditions and the Uniform Terms and Conditions, along with their respective Exhibits and Appendices</u> in Part 2 of the Solicitation Documents and attests that its Offer complies with both EXCEPT FOR the exceptions listed in **Attachment 5-B Supplement 2**.

CONFORMANCE TO THE TECHNICAL DOCUMENTS:

(PART 3 OF THE SOLICITATION)

Check one of the following - if neither is checked, State will assume that as equivalent to "YES":



YES – Offeror acknowledges that it has read and understands the Requirements Document and the Compensation Document in Part 3 of the Solicitation Documents and attests that its Offer complies with both.

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

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Solicitation No.

ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007



NO - Offeror acknowledges that it has read and understands the Requirements Document and the Compensation Document, in Part 3 of the Solicitation Documents and attests that its Offer complies with both EXCEPT FOR the exceptions listed in Attachment 5-B Supplement 3.

ATTACHMENT 5-B Supplement No. 1:

Exceptions to Instructions

Article / Paragraph or Exhibit Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change				
Section 1-A: Solicitation Summary						
x	x	x				
x	x	x				
x	x	x				
Section 1-B: Instructions to Offerors						
x	x	x				
x	x	x				
x	x	x				

ATTACHMENT 5-B Supplement No. 2:

Exceptions to Contract Terms & Conditions

Article/ Paragraph or Exhibit Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2	-A: Special Terms & Conditions	
x	x	X
x	x	x
x	x	x

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Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration State Procurement Office 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Article/ Paragraph or Appendix Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2	2-B: Uniform Terms & Conditions	
x	x	x
X	x	x
X	x	х
- To Can - 1	SECURITY OF THE PARTY OF THE PA	V. (1) 11 12 - 11 12 14 15 15 15 15 15 15 15 15 15 15 15 15 15

ATTACHMENT 5-B Supplement No. 3:

Exceptions to Technical and Commercial

Article / Paragraph or Exhibit Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2	2-A Scope of Work (Requirements Document)	
x	x	х
x	x	х
х	x	х
Section 2	2-B: Compensation Document	
x	x	х
x	x	х
x	x	х

Construction Product Marketing

Company Name

Signature of Person Authorized to Sign

End of Attachment 5-B

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

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Solicitation No. ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 5-C Insurance Evidence

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

End of Attachment 5-C

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

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Solicitation No.

ADSPO18-00007887

Description: 2018 Professional Services List

Arizona Department of Administration **State Procurement Office** 100 N 15th Ave., Suite 201 Phoenix, AZ 85007

Attachment 5-D

Offer Checklist

STATE MAY DETERMINE YOUR PROPOSAL IS NON-RESPONSIVE IF YOU DO NOT SUBMIT ALL ATTACHMENTS.

	DOCUMENT		SUBMITTED
1.	Attachment 1:	Offer and Acceptance Form - SIGNED	⊠ YES ☐ no
2.	Attachment 2-A:	Experience and Capacity	⊠ YES □ no
3.	Attachment 2-A:	References	⊠ YES □ no
4.	Attachment 2-B:	Organization Profile	⊠ YES □ no
5.	Attachment 3-A:	Method Proposal – RESERVED FOR AWARD	☐ YES ⊠ no
6.	Attachment 3-B:	Key Personnel Proposal	⊠ YES ☐ no
7.	Attachment 3-C:	Proposed Subcontractors – RESERVED FOR AWARD	☐ YES ⊠ no
8.	Attachment 3-D:	Performance Guarantee – RESERVED FOR AWARD	☐ YES ⊠ no
9.	Attachment 3-E:	Israel Boycott Form -SIGNED	⊠ YES ☐ no
10.	Attachment 4:	Pricing Sheet – RESERVED FOR AWARD	☐ YES, ⊠ no
11.	Attachment 5-A:	Confidential Information Designation - SIGNED	⊠ YES ☐ no
12.	Attachment 5-B:	Conformance Statements - SIGNED	⊠ YES ☐ no
13.	Attachment 5-C:	Insurance Evidence – RESERVED FOR AWARD	☐ YES ⊠ no
14.	Attachment 5-D:	Offer Checklist	⊠ YES ☐ no
15.	.pdf File: Number	r of Projects and Revenue	⊠ YES ☐ no
16.	Excel File: 2018	Professional Services List of Firms Services	⊠ YES □ no

End of Attachment 5-D
End of Part 4

PART 4 of the Solicitation Documents: Offer Forms (Attachments)

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ADSPO18-00007887 Project Experience Number of Projects and Revenue

ADSPO18-00007887 2018 Professional Services Qualifications List(save document as a .pdf and submit as an attachment with offer submission).

FIRMS NAME CONSTRUCTION PRODUCT MARKETING:

TYPE OF PROJECT	TOTAL	Using the	Using the	TYPE OF PROJECT	TOTAL	Haina Aba	Haina Aba
TTPE OF PROJECT		•		TYPE OF PROJECT	_	Using the	Using the
	NUMBER OF	Revenue Index	Revenue Index		NUMBER OF	Revenue Index	Revenue Index
	FIRM	(Enter 1-10)	(Enter 1-10)		FIRM	(Enter 1-10)	(Enter 1-10)
	PROJECTS	indicate the	indicate the		PROJECTS	indicate the	indicate the
	(ALL FIRM	approximate	approximate		(ALL FIRM	approximate	approximate
	LOCATIONS)	revenue the	revenue the firm		LOCATIONS)	revenue the	revenue the
	COMPLETED	firm has earned	has earned over		COMPLETED	firm has earned	firm has earned
	IN LAST	over the last	the last three		IN LAST	over the last	over the last
	THREE YEARS		vears from		THREE YEARS		three years
	THREE TEATIO	from ARIZONA	ARIZONA ONLY		THINEE TEXANS	from ARIZONA	from ARIZONA
		ONLY state,	non- government			ONLY state,	ONLY non-
			_			-	
		municipal,	projects only			municipal,	government
		federal etc.				federal etc.	projects only
		government				government	
		projects only				projects only	
Acoustics, Noise Abatement				Land Surveying			
Activity Centers				Landscape Architecture			
Aerial Photography; Airborne Data and Imagery				LEED Accredited A/E			
Collection and Analysis							
Agricultural Development; Grain Storage; Farm Mechanization				LEED Independent 3rd Party Building Commissioning			
Air Pollution Control				Libraries; Museums; Galleries			
				Lighting (Exteriors; Streets; Memorials;			
Airports; Navaids; Airport Lighting; Aircraft Fueling				Athletic Fields, Etc.)			
Airports; Terminals and Hangars; Freight Handling				Lighting (Interior; Display; Theater, Etc.)			
Animal Facilities				Lighting (Cave; Cavern)			
Anti-Terrorism/Force Protection				Mapping Location/Addressing Systems			
Aura Master Diamina				Materials Handling Systems; Conveyors;			
Area Master Planning				Sorters			
Auditoriums and Theaters				Materials Testing			
Automation; Controls; Instrumentation				Measurement / Verification / Conservation			
				Water Consumption			
Barracks; Dormitories				Medical Related			
Bridge Design: Bridges				Metallurgy			
Cartography				Mining and Mineralogy			
Cemeteries (Planning and Relocation)				Modular Systems Design; Pre-Fabricated			
Chemical Processing and Storage	+			Structures or Components Mold Investigation	+		
<u> </u>	+			Museums			
Child Care/Development Facilities							
Codes; Standards; Ordinances				Nuclear Facilities; Nuclear Shielding			
Cold Storage; Refrigeration and Fast Freeze				Office Buildings; Industrial Parks			
Commercial Building (Low Rise); Shopping Centers				Outdoor Recreation			
Communications Systems; TV; Microwave				Petroleum and Fuel (Storage and Distribution)			
Community Facilities				Phase I Environmental			
Computer Facilities				Photogrammetry			
Conservation and Resource Management				Pipelines (Cross-Country - Liquid and Gas)			

Construction Management	Plumbing and Piping Design	
Construction Materials Testing	Pneumatic Structures, Air-Support Buildings	
Construction Surveying	Power Generation, Transmission, Distribution	
Controls and Electronics Engineer	Prisons and Correctional Facilities	
Corrosion Control; Cathodic Protection Electrolysis	Product, Machine Equipment Design	
Cost Estimating; Cost Engineering and Analysis;	Public Safety Facilities	
Parametric Costing; Forecasting	-	
Cryogenic Facilities	Radar; Sonar; Radio and Radar Telescopes	
Dams (Concrete; Arch)	Radio Frequency Systems and Shieldings	
Dams (Earth; Rock); Dikes; Levees	Railroad; Rapid Transit	
Desalinization (Process and Facilities)	Recreation Facilities (Parks, Marinas, Etc.)	
Design & Planning Structured Parking Facilities	Refrigeration Plants/Systems	
Design-Build - Preparation of Requests for Proposals	Rehabilitation (Buildings; Structures; Facilities)	
Detention Security Systems	Research Facilities	
Digital Elevation and Terrain Model Development	Resources Recovery; Recycling	
Digital Orthophotography	Rivers; Canals; Waterways; Flood Control	
Dining Halls; Clubs; Restaurants	Roof Infrared Imaging to Identify Water Leaks	
Disability / Special Needs	Roofing	
	Safety Engineering; Accident Studies; OSHA	
Dredging Studies and Design	Studies	
	Security Systems; Intruder and Smoke	
Ecological and Archeological Investigations	Detection	
Educational Facilities; Classrooms	Seismic Designs and Studies	
Electrical Studies and Design		
Electrical Studies and Design	Sewage Collection, Treatment and Disposal	
Electronics	Soils and Geologic Studies; Foundations	
Elevators; Escalators; People-Movers	Solar Energy Utilization	
Energy / Water Auditing Savings	Solid Wastes; Incineration; Landfill	
Energy Conservation; New Energy Sources	Special Environments; Clean Rooms, Etc.	
Environmental Impact Studies, Assessments or		
Statements	Specifications Writing	
Fallout Shelters; Blast-Resistant Design	Storm Water Handling and Facilities	
Fire Protection	Structural Design; Special Structures	
Fisheries; Fish Ladders	Surveying; Platting; Mapping; Flood Plain Studies	
Forensic Engineering	Sustainable Design	
Garages; Vehicles Maintenance Facilities; Parking	Swimming Pools	
Gas Systems (Propane; Natural, Etc.)	Testing and Inspection Services	
Geodetic Surveying: Ground and Airborne	Topographic Surveying and Mapping	
Heating; Ventilating; Air Conditioning	Towers (Self-Supporting and Guyed Systems)	
Highways; Streets; Airfield Paving; Parking Lots	Toxicology	
Historical Preservation	Traffic and Transportation Engineering	
Hospital and Medical Facilities	Traffic Studies	
Hotels: Motels	Transportation	
Housing (Residential, Multi-Family; Apartments;		
Condominiums)	Tunnels and Subways	
Hydraulics and Pneumatics	Urban Renewals; Community Development	

Hydrographic Surveying		Utilities (Gas and Steam)			
Industrial Buildings; Manufacturing Plants	1	Value Analysis; Life-Cycle Costing			
Industrial Processes; Quality Control	1	Warehouse and Depots			
Industrial Waste Treatment		Waste Water Treatment Facility	20	2	. 0
Intelligent Transportation Systems	1	Water Resources; Hydrology; Ground Water			
Infrastructure	,	Water Supply; Treatment and Distribution	15	2	1
Irrigation; Drainage	,	Water Well Rehabilitation; Water Well Work			
Judicial and Courtroom Facilities	1	Wind Tunnels; Research/Testing Facilities			
Judicial and Courtroom Facilities		Design			
Laboratories; Medical Research Facilities		Zoning; Land Use Studies			
Labs - General					
Labs - Research - Dry					
Labs - Research - Wet					

ARIZONA DEPARTMENT OF REVENUE ATTN: Customer Care and Outreach PO BOX 29032

Phoenix, AZ 85038-9032

ARIZONA DEPARTMENT OF REVENUE TRANSACTION PRIVILEGE TAX LICENSE **NOT TRANSFERABLE**



The licensee listed below is licensed to conduct business upon the condition that taxes are paid to Arizona Department of Revenue as required under provisions of A.R.S. Title 42, Chapter 5, Article 1.

2017

ISSUED TO: CONSTRUCTION PRODUCT MARKETING

3815 EAST GROVE ST PHOENIX AZ 85040

ALL communications and reports MUST REFER to

this LICENSE NO.

► LICENSE: 20593075

START DATE: 10/01/2010 ISSUED: 01/27/2017

EXPIRES: 12/31/2017

LOCATION: CODE 002

CONSTRUCTION PRODUCT MARKETING

3815 E GROVE ST STE 4 PHOENIX AZ 85040-9027

1700048612911

THE REPORT OF THE PROPERTY OF

BUSINESS CODE

017 - RETAIL 017 - RETAIL 029 - USE TAX REGION

MAR - MARICOPA PX - PHOENIX PX - PHOENIX

JURISDICTION

COUNTY CITY CITY

This License is issued to the business named above for the address shown. Licenses, by law, cannot be transferred from one person to another, nor can they be transferred from one location to another. Arizona law requires licensees to notify the Department of Revenue if there is a change in business name, trade name, location, mailing address, or ownership. In addition, when the business ceases to operate or the business location changes and a new license is issued, this license must be returned to the Arizona Department of Revenue. According to R15-5-2201, license must be displayed in a conspicuous place.

SAM Search Results List of records matching your search for :

Search Term : construction* product* marketinig* Record Status: Active

No Search Results		

STATE OF ARIZONA BOARD OF TECHNICAL REGISTRATION

■ Firm Registration ■

Firm Name
Construction Product Marketing

Firm Registration NO.: 19649

Firm Address 3815 East Grove Unit 4 Phoenix, AZ 85040 **EXPIRES:** 3/4/2018

Engineer DisciplinesCivil

MELISSA CORNELIUS
EXECUTIVE DIRECTOR
FOR THE BOARD