



Request for Qualifications
 Solicitation No.
ADSP017-00006796
 Description:
2017 Annual Professional Services List

Arizona Department of
 Administration
State Procurement Office
 100 N 15th Ave., Suite 201
 Phoenix, AZ 85007

Part 4 of the Solicitation Documents:
Offer Forms
 (Attachments)

Date: [February 7, 2017](#)

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Attachment 1
Offer and Acceptance Form

SUBMISSION OF OFFER: Undersigned hereby offers and agrees to provide qualifications for **2017 Annual Professional Services List** in compliance with the Solicitation indicated above and our Offer indicated by the latest dated version below:

Initial Offer:	1.	February 17, 2017		
		Date	initial	

Consultant Engineering, Inc.

Offeror company name	Signature of person authorized to sign Offer	Initials
10625 North 25 th Avenue, Ste. 200		
Address	Printed name and title	
Phoenix, AZ 85029	John C. Patterson, PE — CEO/President	
City State ZIP	Contact name and title	
86-0821774	jpatterson@cei-az.com	602.319.5678
Federal tax identifier (EIN or SSN)	Contact Email Address	Contact phone number

CERTIFICATION: By signature in the above, Offeror certifies that it:

- will not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465;
- has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause will result in rejection of the Offer. Signing the Offer with a false statement will void the Offer, any resulting contract, and may be subject to legal penalties under law;
- complies with A.R.S. § 41-3532 when offering electronics or information technology products, services, or maintenance; and
- is not debarred from, or otherwise prohibited from participating in any contract awarded by federal, state, or local government.

ACCEPTANCE OF OFFER: State hereby **accepts the initial Offer**, Revised Offer, or Best and Final Offer identified by number **ADSP017-00006796** at the top of this form, and which was dated 02/17/17 (the Accepted Offer). Offeror is now bound (as Contractor) to carry out the Work under the attached Contract, of which the Accepted Offer forms a part. Contractor is cautioned not to commence any billable work or to provide any material or perform any service under the Contract until Contractor receives the applicable Order or written notice to proceed from Procurement Officer.

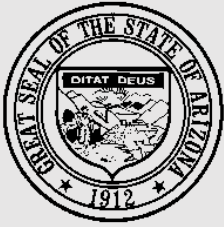
State's Contract No. is: **ADSP017-00006796** The effective date of the Contract is: 04/03/17-01/31/18 Contract awarded 04/03/17

Procurement Officer signature

Gina DeCotiis

Procurement Officer printed name

Contract qualification award can be viewed at <https://spo.az.gov/procurement-services/professional-services>



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Attachment 2-A
Experience and Capacity

STATE MAY DETERMINE YOUR SUBMITTAL IS NON-RESPONSIVE IF YOU DO NOT ANSWER ALL QUESTIONS FULLY.

DEFINITIONS

Architect Services, Engineer Services, Land Surveying Services, Assayer Services, Geologist Services and Landscape Architect Services: Those professional services within the scope of the practice of those services as provided in A.R.S § 32-101.

Branch Office: A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

Discipline: Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Firm: Defined in A.R.S § 32-101(B.13.).

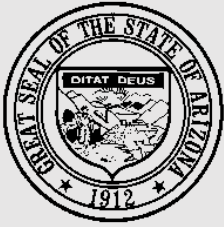
Key Personnel: Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

Structure: How a business is organized to accomplish its objectives (ie, Sole Proprietor, Limited Liability Company, Cooperative, Corporation, Partnership, S Corporation).

1.0 Five (5) Example Projects










List no more than five (5) **ARIZONA PROJECT** Example Projects Which Best Illustrate Firms Qualification for this contract in the chart provided below. Select project where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this qualifications list contract. (NOTE: The integrity of the chart table columns shall remain unchanged, however the rows for each project may be expanded by the Offeror to accommodate the information).

- a. Title and Locations of project or contract. For an indefinite delivery contract, the location is the geographic scope of the contract.
- b. Enter the year completed of the professional services (such as planning, engineering study, or design), and/or the year completed if construction. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to This Contract (block f).
- c. Project Owner or user, such as a government agency or installation, an institution, a corporation or private individual.
- d. Provide the original budget or not to exceed dollar amount for the project.
- e. Provide the Total Cost of the Project. If any of the professional services or construction projects is not complete, indicate the percentage complete and whether this project will be on budget, over or under budget.
- f. Brief Description: Indicate scope, size, and length of project, principle elements and special features of the project. Discuss the relevance of the example project to this contract.



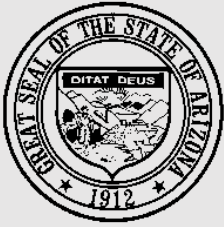
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Title and Location of Project	Design Completion Year	Construction Completion Year	Project Owner	Project Original Budget (or not to exceed amount)	Total Cost of the Project	Brief Description of Project												
1) ADOT TEMPORARY TECHNICAL ENGINEERING PERSONNEL	N/A	2000 to Present	ADOT	Varies	Varies	<p>Since 2000, CEI has primed four consecutive ADOT Temporary Technical (Temp Tech) Engineering Personnel Services contracts, and was recently selected for its fifth. ADOT Construction staff utilizes this contract to supplement their staff with engineers and inspectors from a "consultant pool." We have completed hundreds of technician assignments over the past 17 years and have worked in all state Districts. Highlights of projects from each District under the 2011.01.01 contract are provided to the left.</p> <table border="1"> <thead> <tr> <th>ECS Contract No:</th> <th>No. of Assignments</th> </tr> </thead> <tbody> <tr> <td>2017-007.05 (recently selected)</td> <td></td> </tr> <tr> <td>2011-01.01</td> <td>215</td> </tr> <tr> <td>07.19.2</td> <td>114</td> </tr> <tr> <td>03-50</td> <td>132</td> </tr> <tr> <td>00-45</td> <td>125</td> </tr> </tbody> </table> <p>Key Personnel Involved: <i>Resident Engineers:</i> Julio Alvarado, Barry Brown <i>Inspectors:</i> Various levels; all CEI inspectors have worked on at least one assignment under the Temp Tech contracts.</p> 	ECS Contract No:	No. of Assignments	2017-007.05 (recently selected)		2011-01.01	215	07.19.2	114	03-50	132	00-45	125
ECS Contract No:	No. of Assignments																	
2017-007.05 (recently selected)																		
2011-01.01	215																	
07.19.2	114																	
03-50	132																	
00-45	125																	
CENTRAL DISTRICT: SR 101L • H687401C; Pima Freeway (Shea-SR 202L) • 7 Technicians: (S7, S6, S5)																		
SR 24 • H686701C; New Gateway Freeway-to- Freeway Interchange • 6 Technicians (S7, S6, S5)																		
NORTHEAST DISTRICT: SR 264 • H812001C • Steamboat – Burnside • S7 Technician (2014 AZ Transportation Excellence Award)																		
NORTHCENTRAL DISTRICT: I-40 • H812501C • Walnut Canyon to Twin Arrows, Intelligent Compaction • S6 Technician																		
SOUTHCENTRAL DISTRICT I-10 • H624101C • Ruthrauff to Prince Roads • T2, S9, S6, S5 Technicians																		
NORTHWEST DISTRICT: Lake Havasu • H819301C • Lake Havasu State Park Boat Launch • T2 Engineer																		
SOUTHWEST DISTRICT: I-10 • H871201C • Mill & Overlay, 10 Miles East of Quartzsite • S5 Technician																		
SOUTHEAST DISTRICT: Globe Lab • Various Tracs • Materials Testing Services • S7 Technician																		







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 Offer Forms (Attachments)

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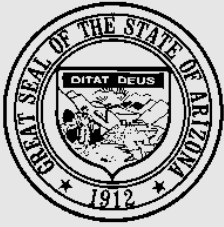
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2) ADOT On-Call Statewide Full Services	N/A	2001-2012	ADOT	See Below	See Below	<p>Under three consecutive prime consultant contracts, CEI provided ADOT with full-service construction administration teams on 18 projects locate throughout the state. These projects range in construction costs, not to exceed \$10M.</p> <p><i>To the left is a list of tasks assigned under the most recent contract No. 08-31.01. Below is a summary of number of tasks assigned under the past three contracts:</i></p> <p>ADOT ECS Contracts</p> <p>Contract No. 08.31.01: 6 Tasks Contract No. 04-02: 3 Tasks Contract No. 01-19: 9 Tasks</p> <p>Key Personnel Involved: <i>Resident Engineers:</i> Barry Brown, Maher Osman <i>Inspectors:</i> Various levels; all CEI inspectors have worked on at least one assignment under our ADOT On-Call Statewide Full-Service contracts.</p>
Contract No. 08-31.01 (2008 through 2012)						
<p>Task 1: I-17 Black Canyon Hill SB Lanes, Pavement Preservation and Slope Safety Improvements, Yavapai County, Arizona (Project 017-B-(007)A, Tracs H636801C Prescott District \$5.3 M February 2011) More than 5 miles of pavement preservation and slope safety improvements on a steep downhill grade, including 67K CY of median slope excavation, rockfall and material slide mitigation measures, safety pull-out and guardrail.</p>						
<p>Task 2: I-10 Benson-Steins Pass Highway, Cochise County, near Wilcox, Arizona (Project No. ARRA-010F(203)A, Tracs H763801C Safford District \$1.1 M November 2010) Approximately five miles of pavement preservation work east of Wilcox. Work consisted of milling existing pavement and replacing with AC, three-quarter inch end product and AR-ACFC.</p>						
<p>Task 3: Bell Road, Parkview Place to West City Limits, City of Surprise, Arizona (Project No. ARRA-SUR-0(208)A, Tracs SS79101C Phoenix District \$2.4 M January 2011) ARRA pavement preservation project consisting of milling and replacing AC on existing roadway. Additional work included the installation of conduit for the ITS system, pavement marking and other incidental work.</p>						
<p>Task 4: I-10 Gila River Bridge, Casa Grande, Arizona (Project No. IM-010-C(202)A, Tracs H765201C Tucson District \$700 K June 2011) ARRA-funded bridge deck rehabilitation project that consisted of milling the concrete deck and application of epoxy overlay to prevent water infiltration.</p>						
<p>Task 5: Pavement Reconstruction, Peoria Avenue, 111th Avenue to 115th Avenue, Town of Youngtown, Arizona (Project No. ARRA-YTN-0(200)A, Tracs SS79901C Phoenix District \$268 K February 2011) ARRA-funded mill and replace pavement project, including new concrete curb/gutter, new concrete Valley gutters, pavement markings, and adjusting the manhole, valve, and survey marker frames and covers.</p>						
<p>Task 6: SR 87, Payson-Winslow Highway, Airport Road Roundabout, Payson, Arizona (Project No. HSIP 087-C(202)A, Tracs H730401C Prescott District \$1.2 M 2012) Construction of a new roundabout at Airport Road/Airline Boulevard and reconstructing the northern leg of the existing roundabout at Tyler Parkway up to Houston Mesa Road.</p>						

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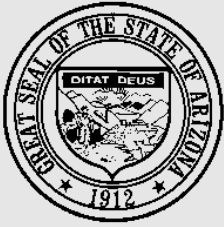
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3) Airport Pavement Management System Projects (APMS), Statewide	2013-Present	2013-Present	ADOT Aeronautics	Varies Per Project	See Below	<p>As subconsultant to the prime design firm, CEI provides construction administration and inspection services for projects at various airports under this contract. The improvements provide pavement rehabilitation of airfield facilities including runways (R/W), taxiways (T/W) and aprons, as prescribed by the State's APMS.</p> <p>To date, CEI has completed work at 35 airports. CEI administers the construction contract and documents that the contractor's scope of work is carried out in compliance with Federal Aviation Administration (FAA) reporting procedures and the state's and individual airport's requirements. Construction scope of work items at each airport include but are not limited to the following: rehabilitation and repairs to airport R/Ws, aprons, and T/Ws; temporary signage, barricading and traffic control; crack repair and sealing; concrete slab repair; milling, asphalt overlay and tack coat; slurry seal and seal coats; pavement markings and signage; obliteration of existing identifier markings; striping and signs; airfield lighting adjustments; and tie-down assemblies.</p> <p>Key Personnel Involved: <i>Resident Engineer:</i> Barry Brown <i>Inspectors:</i> Various levels</p>
<ul style="list-style-type: none"> • Benson Municipal Airport • Bisbee-Douglas International Airport • Buckeye Municipal Airport • Casa Grande Municipal Airport • Chandler Municipal Airport • Colorado City Municipal Airport • Cottonwood Municipal Airport • Douglas Municipal Airport • Ernest A. Love Field Airport • Falcon Field Airport • Flagstaff-Pulliam Airport • Gila Bend Municipal Airport • Glendale Municipal Airport • Grand Canyon National Park Airport • Greenlee County Airport • HA Clark Memorial Field Airport • Holbrook Municipal Airport • Kayenta Airport • Kingman Airport • Lake Havasu City Municipal Airport • Laughlin/Bullhead International Airport • Marana Regional Airport • Payson Airport • Phoenix Deer Valley Airport • Phoenix-Goodyear Airport • Phoenix-Mesa Gateway Airport • Pinal Airpark • Ryan Airfield • Safford Regional Airport • San Carlos Apache Airport • San Manuel Municipal Airport • Show Low Regional Airport • St. Johns Industrial Airpark • Tombstone Municipal Airport • Tuba City Airport • Winslow-Lindbergh Regional Airport 						



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4) Yuma Athletic Field, Yuma, Arizona	2016	8/2017	City of Yuma	\$13M	\$13M	<p>CEI, as a subconsultant, is providing construction administration services for a new 49-acre athletic complex that will be comprised of six lighted softball fields, concession and restroom buildings, a maintenance yard, shaded café areas, playground areas, a multi-use turf area and landscape and hardscape areas.</p> <p>These improvements will require new pavement, curb, gutter, sidewalks, driveways, sidewalk ramps, raised medians, retention basins, street and parking lot lighting, and landscaping among others.</p> <p>The project also includes the installation of water and sanitary sewer lines and 8th Street improvements. In this role, CEI is working with the City and the design team to ensure compliance with City codes and project construction documents and review and process all shop drawings, submittals and requests for information.</p> <p>Key Personnel Involved: <i>Resident Engineer: Maher Osman</i></p>
5) City of Phoenix On-Call SBE Engineering Services	N/A	N/A	N/A	\$47K (fee)	\$47K (fee)	<p>In 2014, CEI was selected by the City to provide engineering services under their SBE On-Call Program. We were recently selected for a consecutive on-call contract through FY 2018.</p> <p>Key Personnel Involved: <i>Project Manager: Luis Mota</i> <i>Engineer: Julio Alvarado</i></p>



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Attachment 2-A
Experience and Capacity

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2.0 EMPLOYEES BY DISCIPLINE

Aeronautical Engineer	Electrical Engineer	Mechanical Engineer
Agricultural Engineer	Environmental Engineer	Metallurgical Engineer
Archeologist	Environmental Scientist	Mining Engineer
Architect	Fire Protection Engineer	Nuclear Engineer
Architectural Engineering	Geodetic Surveyor	Petroleum Engineer
Biologist	Geographic Information System Specialist	Photogrammetrist
CADD Technician	Geological Engineer	Project Manager
Chemical Engineer	Geologist	Sanitary Engineer
Civil Engineer	Hydrographic Surveyor	Soils Engineer
Construction Manager	Hydraulic Engineer	Structural Engineer
Construction Inspector	Hydrologist	Technician/Analyst
Control Systems Engineer	Industrial Engineer	Transportation Engineer
Cost Engineer/Estimator	Landscape Architect	Water Resources Engineer

Enter requested information in the chart provided below:

- a. Select disciplines from the List of Disciplines. For employees that do not qualify for any of the disciplines, select "Other".
- b. Each person can be counted only twice; once for his/her primary function and once for his/her secondary function. Primary and secondary functions should be indicated by including a "P" or an "S" in column b after the Description Title is given.
- c-d. If the form is completed for a firm (including all branch offices), enter the number of employees by disciplines in column c. If the form is completed for a branch office, enter the number of employees by discipline in column d and for the firm in column c. (NOTE: The Offeror may insert or delete rows in the existing Employees by Discipline chart table on page six (6 as necessary to complete the requirements for Question 2).



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a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees Firm	d. No. of Employees Branch
Civil Engineer	P	3	3 – Phoenix
Civil Engineer	S	8	8 – Phoenix
Construction Managers <i>All AZ Registered Professional Engineers</i>	P (No Secondary Roles)	14	12 – Phoenix 2 – Tucson
Construction Inspectors	P	58	46 – Phoenix 12 – Tucson
Construction Inspectors	S	4	4 – Phoenix
Cost Engineers/Estimators	P (No Secondary Roles)	3	3 – Phoenix
Environmental Scientist/Specialist	P (No Secondary Roles)	1	1 – Phoenix
Geodetic (Land) Surveyor <i>Includes 1 AZ Registered Land Surveyor</i>	P (No Secondary Roles)	2	2 – Phoenix
Landscape Architect AZ Registered Landscape Architect	P (No Secondary Roles)	1	1 – Phoenix
Project Managers	P	1	1 – Phoenix
Project Managers	S	11	10 – Phoenix 1 – Tucson
Other 1 (Principals, Officers)	P	3	3 – Phoenix
Other 1 (Principals, Officers)	S	4	4 – Phoenix
Other 2 (Right of Way Specialists)	P (No Secondary Roles)	12	11 – Phoenix 1 – Tucson
Other 3 (Field Office Administrators)	P	8	8 – Phoenix
Other 4 (OH/Admin./IT/Field Support)	P (No Secondary Roles)	19	19 – Phoenix
Total	P	125	111 – Phoenix 14 – Tucson
	S	28	26 – Phoenix 2 – Tucson



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3.0 FIRMS EXPERIENCE AND REVENUE

- a. Firm shall complete the Excel spreadsheet titled "Amendment I Project Experience Number of Projects and Revenue", using same document title and upload in Excel format as an "Attachment" with firm's offer in ProcureAZ. [\(NOTE: Amendment I version clarifies column instructions and additions of project experience categories\).](#)

Document Attached

4.0 FIRMS SERVICES

- a. Firm shall complete the Excel spreadsheet titled "**2017 Professional Services List of Firms Services**" [shall be completed and uploaded in Excel format only as an "Attachment" in ProcureAZ at time of offer submission.](#)

Document Attached

Amendment I ADSP017-0006796 Project Experience Number of Projects and Revenue
 ADSP017-0006796 2017 Annual Professional Services Qualifications List

FIRMS NAME **CONSULTANT ENGINEERING, INC.**

TYPE OF PROJECT	TOTAL NUMBER OF FIRM PROJECTS (ALL FIRM LOCATIONS) COMPLETED IN LAST THREE YEARS	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY state, municipal, federal etc. government projects only	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY non-government projects only	TYPE OF PROJECT	TOTAL NUMBER OF FIRM PROJECTS (ALL FIRM LOCATIONS) COMPLETED IN LAST THREE YEARS	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY state, municipal, federal etc. government projects only	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY non-government projects only
Acoustics, Noise Abatement				Land Surveying			
Activity Centers				Landscape Architecture			
Aerial Photography; Airborne Data and Imagery Collection and Analysis				LEED Accredited A/E			
Agricultural Development; Grain Storage; Farm Mechanization				LEED Independent 3rd Party Building Commissioning			
Air Pollution Control				Libraries; Museums; Galleries			
Airports; Navajds; Airport Lighting; Aircraft Fueling				Lighting (Exteriors; Streets; Memorials; Athletic Fields, Etc.)			
Airports; Terminals and Hangars; Freight Handling				Lighting (Interior; Display; Theater, Etc.)			
Animal Facilities				Lighting (Cave; Cavern)			
Anti-Terrorism/Force Protection				Mapping Location/Addressing Systems			
Area Master Planning				Materials Handling Systems; Conveyors; Sorters			
Auditoriums and Theaters				Materials Testing			
Automation; Controls; Instrumentation				Measurement / Verification / Conservation Water Consumption			
Barracks; Dormitories				Medical Related			
Bridge Design; Bridges				Metallurgy			
Cartography				Mining and Mineralogy			
Cemeteries (Planning and Relocation)				Modular Systems Design; Pre-Fabricated Structures or Components			
Chemical Processing and Storage				Mold Investigation			
Child Care/Development Facilities				Museums			
Codes; Standards; Ordinances				Nuclear Facilities; Nuclear Shielding			
Cold Storage; Refrigeration and Fast Freeze				Office Buildings; Industrial Parks			
Commercial Building (Low Rise); Shopping Centers				Outdoor Recreation			
Communications Systems; TV; Microwave				Petroleum and Fuel (Storage and Distribution)			
Community Facilities				Phase I Environmental			
Computer Facilities				Photogrammetry			
Conservation and Resource Management				Pipelines (Cross-Country - Liquid and Gas)			
Construction Management	73*	7	None	Plumbing and Piping Design			
Construction Materials Testing				Pneumatic Structures, Air-Support Buildings			
Construction Surveying				Power Generation, Transmission, Distribution			
Controls and Electronics Engineer				Prisons and Correctional Facilities			
Corrosion Control; Cathodic Protection Electrolysis				Product, Machine Equipment Design			
Cost Estimating; Cost Engineering and Analysis; Parametric Costing; Forecasting				Public Safety Facilities			
Cryogenic Facilities				Radar; Sonar; Radio and Radar Telescopes			
Dams (Concrete; Arch)				Radio Frequency Systems and Shieldings			
Dams (Earth; Rock); Dikes; Levees				Railroad; Rapid Transit			
Desalination (Process and Facilities)				Recreation Facilities (Parks, Marinas, Etc.)			
Design & Planning Structured Parking Facilities				Refrigeration Plants/Systems			
Design-Build - Preparation of Requests for Proposals				Rehabilitation (Buildings; Structures; Facilities)			
Detention Security Systems				Research Facilities			
Digital Elevation and Terrain Model Development				Resources Recovery; Recycling			
Digital Orthophotography				Rivers; Canals; Waterways; Flood Control			
Dining Halls; Clubs; Restaurants				Roof Infrared Imaging to Identify Water Leaks			
Disability / Special Needs				Roofing			
Dredging Studies and Design				Safety Engineering; Accident Studies; OSHA Studies			
Ecological and Archeological Investigations				Security Systems; Intruder and Smoke Detection			
Educational Facilities; Classrooms				Seismic Designs and Studies			
Electrical Studies and Design				Sewage Collection, Treatment and Disposal			
Electronics				Soils and Geologic Studies; Foundations			
Elevators; Escalators; People-Movers				Solar Energy Utilization			
Energy / Water Auditing Savings				Solid Wastes; Incineration; Landfill			
Energy Conservation; New Energy Sources				Special Environments; Clean Rooms, Etc.			
Environmental Impact Studies, Assessments or Statements				Specifications Writing			
Fallout Shelters; Blast-Resistant Design				Storm Water Handling and Facilities			
Fire Protection				Structural Design; Special Structures			
Fisheries; Fish Ladders				Surveying; Platting; Mapping; Flood Plain Studies			
Forensic Engineering				Sustainable Design			
Garages; Vehicles Maintenance Facilities; Parking				Swimming Pools			
Gas Systems (Propane; Natural, Etc.)				Testing and Inspection Services			
Geodetic Surveying: Ground and Airborne				Topographic Surveying and Mapping			
Heating; Ventilating; Air Conditioning				Towers (Self-Supporting and Guyed Systems)			
Highways; Streets; Airfield Paving; Parking Lots				Toxicology			
Historical Preservation				Traffic and Transportation Engineering			
Hospital and Medical Facilities				Traffic Studies			
Hotels; Motels				Transportation			
Housing (Residential, Multi-Family; Apartments; Condominiums)				Tunnels and Subways			
Hydraulics and Pneumatics				Urban Renewals; Community Development			
Hydrographic Surveying				Utilities (Gas and Steam)			
Industrial Buildings; Manufacturing Plants				Value Analysis; Life-Cycle Costing			
Industrial Processes; Quality Control				Warehouse and Depots			
Industrial Waste Treatment				Waste Water Treatment Facility			
Intelligent Transportation Systems				Water Resources; Hydrology; Ground Water			
Infrastructure				Water Supply; Treatment and Distribution			
Irrigation; Drainage				Water Well Rehabilitation; Water Well Work			
Judicial and Courtroom Facilities				Wind Tunnels; Research/Testing Facilities Design			
Laboratories; Medical Research Facilities				Zoning; Land Use Studies			
Labs - General							
Labs - Research - Dry							
Labs - Research - Wet							

* The majority of CE's contracts with state and public government agencies are on-call/as-needed full-service and staff augmentation contracts. Our team/staff have completed hundreds of individuals project assignments through these contracts.

Professional Services Index Number	Revenue
1.	Less than \$100,000
2.	\$100,000 to less than \$250,000
3.	\$250,000 to less than \$500,000
4.	\$500,000 to less than \$1 Million
5.	\$1 Million to less than \$2 Million
6.	\$2 Million to less than \$5 Million
7.	\$5 Million to less than \$10 Million
8.	\$10 Million to less than \$25 Million
9.	\$25 Million to less than \$50 Million
10.	\$50 Million or greater



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EXPERIENCE REFERENCES:

THE PRIME FIRM SHALL LIST A TOTAL OF THREE (3) CLIENT REFERENCES FOR ANY PROJECTS COMPLETED IN THE LAST YEAR BY THE FIRM (OR A BRANCH LOCATION). REFERENCES MAY BE CONTACTED BY ANY ELIGIBLE AGENCY.

1	Client Company/Address	Contact	Begin Date	End Date
	Arizona Department of Transportation	Julie Kliewer, PE, PhD	2000	Current
	Phone Number	Email Address		
	602.712.4132	jkliewer@azdot.gov		
	List project name, project location, original design fee, final design fee, construction costs (if applicable), and program facilities.			
	ADOT Temporary Technical Engineering Personnel; Original/Final Design Fee: N/A; Construction Costs: Varies Per Project			
	Services performed similar to those described in Solicitation			
	On-Call Staff Augmentation Services – Construction Management and Inspection			
2	Client Company/Address	Contact	Begin Date	End Date
	Kimley-Horn & Associates	Steve Reedcr, PE	2014	Current
	Phone Number	Email Address		
	602.828.8335	steve.reeder@kimley-horn.com		
	List project name, project location, original design fee, final design fee, construction costs (if applicable), and program facilities.			
	ADOT Aeronautics Group, Airport Pavement Management System: Project Locations – Statewide; Original/Final Design Fee: N/A; Construction Costs: Varies Per Project			
	Services performed similar to those described in Solicitation			
	Construction Management and Inspection Services			
3	Client Company/Address	Contact	Begin Date	End Date
	City of Phoenix	Kini Knudson, PE	2014	Current
	Phone Number	Email Address		
	602.262.6781	Kini.knudson@phoenix.gov		
	List project name, project location, original design fee, final design fee, construction costs (if applicable), and program facilities.			
	SBE On-Call Engineering Services – Various Projects; Current Project: Project Training Module; Original/Final Fee: \$47K; Construction Costs: N/A			
	Services performed similar to those described in Solicitation			
	Project Management Services provided on an on-call basis.			

End of Attachment 2-A

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Attachment 2-B
Organization Profile

STATE MAY DETERMINE YOUR PROPOSAL IS NON-RESPONSIVE IF YOU DO NOT ANSWER ALL QUESTIONS FULLY.

ORGANIZATION PROFILE

Firm Name	Construction Engineering, Inc. (CEI)	Year established	1996	
Principal address (street, city, state)	10625 North 25 th Avenue, Ste. 200			
Entity type:	Corporation	Structure:	S-Corp	
Branch or Division:	Corporate Headquarters	Parent:	CEI	
Years the organization has conducted business in Arizona.				x
Contract Representatives to Contact				
	Name	Title	Telephone Number	E-Mail Address
1.	John Patterson, PE	CEO/President	602.319.5678	jpatterson@cei-az.com
2.	Barry Brown, PE	Vice President	602.885.9898	sbrufat@cei-az.com
3.	Luis Mota, PE	Vice President	602.321.7965	lmota@cei-az.com
Firm Professional Licenses/Certifications (INCLUDE COPY OF DOCUMENT IN OFFER)				
	Description	Issuer	Number	Expiration
1.	Arizona Board of Technical Registration	State of Arizona (document attached)	1032-0	3-31-2017
2.	Arizona Corporation Commission Certificate of Good Standing Amendment III Modification	State of Arizona (document attached -)	07742022	As of 1-31-2017
3.	*Our Arizona Corporation Commission of Good Standing Letter does not have a number, as requested in Amendment III; however, it is signed by Ted Vogt, Executive Director of the Arizona Corporation Commission (1581292).			

End of Attachment 2-B



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Attachment 3-A
Method Proposal
(Method of Approach)

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

End of Attachment 3-A



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Attachment 3-B
Key Personnel Proposal

Answer all questions thoroughly in the spaces provided. **Complete this form in full for each one of the key personnel who will participate in this contract.** Insert or attach a separate resume if desired, but any attached resumes are supplemental to this form and **do not substitute resumes for this form.** Offeror shall list any resume filename within the Key Personnel Form resume section and Attach as titled in ProcureAZ with offer. Resumes shall not be listed in Attachment 3-B as Supplements.

1	Name:	Luis Mota, PE	How long with company?	1.5
	Current position in company:	Vice President/Sr. Project Manager	How long in position?	22 years
	Position for the Services:	Contract Manager/Sr. Resident Engineer	How much of time will be dedicated to the Services?	30 % Varies- Depending on Task
	What primary functions will be assigned?	Direct point of contract with ADOA and a Project Manager/Resident Engineer for Task Assignments.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Luis Mota is a Principal of CEI and has more than 20 years of experience in the construction management industry. He has served as a principal, contract manager, project manager, construction and resident engineer on numerous projects ranging from small projects to multi-million dollar projects. Luis has significant experience working on freeways, roadways, bridges, light rail, aviation, parks and trails and utility projects. He is experienced and knowledgeable in various project delivery methods including the traditional design-bid-build, design-bid and Construction Manager at Risk processes. Luis has also served as the Project Manager for several on-call services contracts including those for ADOT and the Pima County Department of Transportation. As a company principal Luis is also responsible for business development and pursuit of new clients and market sectors, maintaining client relationships, staff management, budget oversight, corporate reporting and ensuring that the company and its team members are responsive to all company clients.</p> <p>Project Manager/Construction Manager/Resident Engineer Experience:</p> <ul style="list-style-type: none"> • City of Phoenix On-Call SBE Engineering: Task 1–Project Management Training Module for City public works managers. • Valley Metro Rail, Central Mesa Light Rail, Mesa, AZ: \$111M design-build for three miles of light rail extension into Central Mesa. 		
	List person's job-related training and education:	BS, Civil Engineering, Purdue University, 1996 Minor: Construction Management, Structural Engineering, 1996 AZ Professional Engineer, #36662		
	Resume:	None		



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2	Name:	Barry Brown, PE	How long with company?	20 years
	Current position in company:	Vice President / Sr. Project Manager	How long in position?	35 years
	Position for the Services:	Sr. Project Manager Sr. Resident Engineer	How much of time will be dedicated to the Services?	30% Varies- Depending on Task
	What primary functions will be assigned?	Project Manager, Construction Manager and Resident Engineer: Manage the construction administration and staff supervision on task assignments.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Barry Brown, a former ADOT Phoenix Construction Resident Engineer, has been a Senior Resident Engineer (SRE) with CEI since 1997. He has managed and supervised the construction administration of bridge, freeway, roadway, and utility projects with combined construction costs in the hundreds of millions of dollars for more than a decade. Extremely detailed in project management documentation and schedule maintenance, Barry has successfully managed projects for ADOT, MCDOT, the Cities of Peoria and Douglas, and the Town of Gilbert. He possesses outstanding leadership skills in team management and is a gifted communicator whether engaged with clients, contractors, key stakeholders or the public.</p> <p>Project Manager/Construction Manager/Resident Engineer Experience:</p> <ul style="list-style-type: none"> • US 191 Guthrie Bridge, Greenlee County, AZ: \$42M new bridge and highway improvements. • Williams Field Road and Recker Road Improvements, Gilbert, AZ: \$55M CIP corridor improvements. • ADOT Statewide On-Call Full-Service Construction Administration:: <ul style="list-style-type: none"> • Bell Road, Parkview Place to West City Limits, City of Surprise, AZ: \$2.4M ARRA pavement preservation. • Pavement Reconstruction, Peoria Avenue, 111th Avenue to 115th Avenue, Town of Youngtown, AZ, \$268K ARRA mill and replace pavement project • US 60, Grand Avenue, SR 303L to 99th Avenue, Surprise and El Mirage, AZ: \$20M roadway widening, including 19 traffic signal improvements • Williams Field Road, Gilbert Road to the Eastern Canal, Gilbert, AZ: \$4M roadway, bridge and intersection improvements. 		
	List person's job-related training and education:	BS, Civil Engineering, University of Arizona, 1981 AZ Professional Engineer, #22187		
	Resume:	None		



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3	Name:	Maher Osman, PE	How long with company?	7 years
	Current position in company:	Vice President / Sr. Project Manager	How long in position?	30 years
	Position for the Services:	Sr. Project Manager Sr. Resident Engineer	How much of time will be dedicated to the Services?	30% Varies- Depending on Task
	What primary functions will be assigned?	Project Manager, Construction Manager and Resident Engineer: Manage the construction administration and staff supervision on task assignments.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Maher has 30 years of experience as a PM, CM and SRE, and is a CEI Vice President. He has a proven record of success on many LPA and DOT projects, meeting owners' and stakeholders' expectations. He has knowledge and experience with federal, ADOT, MAG and local cities standards and procedures. Maher has the ability and experience to manage the construction of transportation projects as well as supervising/ mentoring inspectors, field office supervisors and subconsultants. He has special expertise in project/construction administration and management, resident engineering, construction quality assurance, schedule, budget and change order preparation and negotiations and safety management along with claims avoidance and mitigation for roadways/highways and freeways projects.</p> <p>Project Manager/Construction Manager/Resident Engineer Experience:</p> <ul style="list-style-type: none"> • 16th Street and 4th Avenue, Yuma, AZ: Roadway and Intersection improvements on Yuma County's busiest urban arterials and intersections. • MCDOT, Riggs Road Improvements, Hawes Road to Ellsworth Road, Maricopa County, AZ: 1.3 miles of roadway widening and intersection improvements. • MCDOT, RH Johnson ITS – Bell Road to US 60, Maricopa County, AZ: Fiber optic improvements and roadway repair. • Yuma Athletic Field, Yuma, AZ: New 49-acre athletic complex comprised of six lighted softball fields, concession and restroom buildings, maintenance yard, shaded café areas, playground areas, landscape and hardscape areas. • ADOT Statewide On-Call Full-Service Construction Administration: <ul style="list-style-type: none"> • Ryan Road, Arizona Avenue to McQueen Road, Chandler, AZ: Roadway paving and utility improvements 		
	List person's job-related training and education:	MSCE (Structures), Northrop University, Los Angeles, CA, 1990 BSCE, Khartoum, Sudan, 1985 Registered PE: Arizona #45928, California #52661		
	Resume:	None		



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4	Name:	Julio Alvarado, PE	How long with company?	>1 Year
	Current position in company:	Sr. Project Manager / Sr. Resident Engineer	How Long in Position	33 Years
	Position for the Services:	Sr. Project Manager Sr. Resident Engineer	How much of time will be dedicated to the Services?	30-100% Varies- Depending on Task
	What primary functions will be assigned?	Project Manager, Construction Manager and Resident Engineer: Manage the construction administration and staff supervision on task assignments.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Julio Alvarado has more than 33 years of transportation project management and construction administration experience. Julio's experience and skills enhance CEI's capabilities in alternate delivery methods, contract development and management, training (resident engineers and inspectors), claims mitigation, claims analyses, and construction project schedule and constructability reviews.</p> <p>He is experienced in monitoring and approving budget costs for construction and change orders and developing and ensuring proper documentation for all phases of construction activities for federal projects. During his tenure at ADOT, Julio supervised the Statewide Construction Group and provided assistance to the State Engineer, District Engineers, and staff for related construction issues, specifications, standards, technical engineering expertise, and contract administration.</p> <p>For 10 years, Julio was the the ADOT Assistant State Engineer of Construction. He monitored and implemented statewide construction policies and procedures. He supervised the Construction Group and assisted the State Engineer, District Engineers, and staff. He also oversaw the Engineer-In-Training program and summer internships and took lead role as the liaison to the Federal Highway Administration.</p> <p>Since joining CEI, Julio has served as a Resident Engineer on several ADOT Temp Tech assignments.</p>		
	List person's job-related training and education:	<p>BS, Civil Engineering, The City College of New York, NY, 1983</p> <p>Courses, Alliance for Construction Excellence, ASU</p> <p>Professional Engineer, Civil Engineering, Arizona, #27721, 1994</p>		
	Resume:	None		



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5	Name:	Brian Lizzet, PE	How long with company?	2 years
	Current position in company:	Project Supervisor/Resident Engineer	How Long in Position:	12 Years
	Position for the Services:	Project Supervisor/Resident Engineer	How much of time will be dedicated to the Services?	50-100% Varies- Depending on Task
	What primary functions will be assigned?	Work directly under a Sr. Resident Engineer or serve as the Resident Engineer, depending on complexity and scope of work; may also serve as Chief Inspector.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Brian Lizzet has over 12 years of engineering and construction experience. His professional experience includes Construction Management, Construction Administration and Inspection services on a multitude of municipal roadway and bridge projects, located in Michigan, Illinois, Arizona, Nevada and California, with the majority of the projects being federally funded. He has been overseeing construction projects as a professionally licensed Engineer for over six years. Brian's knowledge spans from typical inspections to managing Contractor Pay Estimates, to writing Construction Change Orders or Field Orders to final close-out documentation. In addition, through his design experience he has become very well versed with contract specifications, structural and roadway design plans, redlining of plans and specifications, design coordination, and RFI and cost estimate preparation and review. His training includes ADOT Payroll Workshop, CMIT and OSHA Safety Training.</p> <ul style="list-style-type: none"> MCDOT, Riggs Road Improvements – Hawes to Ellsworth, Queen Creek, AZ – Chief Inspector/Project Supervisor: 1.3 miles of roadway widening and intersection improvements. MCDOT, RH Johnson ITS Project – Bell Road to US 60, Surprise, AZ – Chief Inspector/Project Supervisor: Fiber optic improvements and roadway repair. MCDOT, Old US 80 Gila River Bridge (Gillespie Dam Bridge) – Project Supervisor: Rehabilitation of an 80-year-old bridge, requiring heat straightening of bent steel truss members, construction of an Interpretive Center Plaza. ADOT, SR 101L at Maryland Avenue, Glendale – Project Supervisor: Design-build of new HOV ramps in preparation for the 2015 Super Bowl XLIX ADOT, Galveston Pedestrian Bridge, Chandler – Construction Support Services Manager: New pedestrian bridge over the SR 101L at Galveston Street. 		
	List person's job-related training and education:	<p>BS, Civil Engineering, Michigan State University, 2004 PE: Arizona #48619; California #79922; New Mexico #23514; Texas #122557 Certified Construction Manager (CCM) Workshop ATTI Field Technician, ATSSA Technician</p>		
	Resume:	None		



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6	Name:	Russ DiVincenzo, ACI, ATTI, ATSSA, ECC	How long with company?	8 Years
	Current position in company:	Chief Inspector	How Long in Position:	33 Years
	Position for the Services:	Chief Inspector	How much of time will be dedicated to the Services?	50-100% Varies- Depending on Task
	What primary functions will be assigned?	Russ will report directly to a consultant or ADOA supervisor/manager during the construction administration and inspection duties of an assigned task.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Russ DiVincenzo is a Project Supervisor with 32 years of experience in transportation construction, all of which have been on ADOT and Arizona Local Public Agency (LPA) projects. For 25 years, Russ was an ADOT inspector and technician in the Northcentral and Southwest Districts. As a CEI employee, he has worked in those Districts as well as projects in the Central and Southcentral Districts, and on projects for the Pima County Department of Transportation, Town of Gilbert and City of Yuma, Arizona. Russ has worked on many CEI Temp Tech assignments, and he fully respects ADOT's processes and the Temp Tech Program. With over three decades of being involved in the construction of ADOT projects as an inspector and supervisor, Russ is very familiar with ADOT's operating procedures, documentation processes, construction guidelines and construction specifications as well as federal and local government standards when applicable. He is experienced preparing and processing pay estimates utilizing the ADOT FAST System, providing cost analyses, negotiating supplemental agreements (change orders and force accounts), ensuring compliance with specifications, interpreting contract documents and measuring work for conformity with state and federal contract requirements. His supervisory responsibilities include reviewing and approving inspectors' daily diaries and entering into PEN and Quantlist programs. He also trains and mentors junior level ADOT and CEI inspectors regarding inspection techniques, and documentation procedures, including accurate quantity measurements.</p> <p>Russ's inspection experience is extensive. He has inspected roadway and utility improvements, including construction operations for earthwork grading and drainage, detention/retention basins, installation/relocation of storm drains, water, wastewater and dry utility lines, asphalt and concrete paving, PCCP spall repair, guard rails, fencing, concrete curb and gutter, landscaping, irrigation, and pavement marking and signage. As an Erosion Control Coordinator (ECC), he has inspected many contractors' SWPPPs and inspected their BMPs.</p>		
	List person's job-related training and education:	ACI, Concrete Field, Grade I; ATTI, Field Technician; ATSSA, Traffic Control Supervisor Trained; Erosion Control Coordinator Training (ECC)		
	Resume:	None		



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7	Name:	Manny Bonorand, ACI, ATTI, ATSSA, ECC	How long with company?	10 years
	Current position in company:	Project Supervisor	How Long in Position:	42
	Position for the Services:	Project Supervisor	How much of time will be dedicated to the Services?	50-100% Varies- Depending on Task
	What primary functions will be assigned?	Manny will report directly to a consultant or ADOA supervisor/manager during the construction administration and inspection duties of an assigned task.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Manny Bonorand has more than 40 years of experience in heavy highway and civil construction. For 32 years, Manny worked for ADOT as an supervisor, inspector, surveyor and technician, and he has served as a CEI Project Supervisor/Chief Inspector for 9 years. Manny's inspection and supervisory experience on roadway and freeway construction is vast, and has been mostly in the Southcentral ADOT District, including Tucson area freeways and rural highways.</p> <p>On roadway and utility improvements, he is experienced inspecting construction operations for earthwork grading and drainage, detention/retention basins, installation/relocation of storm drains, water, wastewater and dry utility lines, asphalt and concrete paving, PCCP spall repair, guard rails, fencing, concrete curb and gutter, landscaping, irrigation, and pavement marking and signage. On structures, Manny has inspected and overseen the construction of pre-cast and cast-in-place (CIP) girder bridges, drilled shafts, Mechanically Stabilized Earth (MSE), noise and retaining walls, and mechanical buildings (pump houses).</p> <p>With over four decades of being involved in the construction of ADOT projects as an inspector and supervisor, Manny is very familiar with ADOT's operating procedures, documentation processes, and construction guidelines and construction specifications as well as federal and local government standards when applicable. Manny is experienced preparing and processing pay estimates utilizing the ADOT FAST System, providing cost analyses, negotiating supplemental agreements, ensuring compliance with specifications, interpreting contract documents and measuring work for conformity to state and federal contract requirements. His supervisory responsibilities include reviewing and approving Inspectors' daily diaries and entering into PEN and Quantlist programs. He also trains and mentors inspectors regarding inspection techniques, and documentation procedures, including accurate quantity measurements.</p>		
	List person's job-related training and education:	ACI Field; ATTI Field; Erosion Control Coordinator (ECC); ATSSA Traffic Control Supervisor; Radiation Safety and Training, (Exp. 01/01/2020)		
	Resume:	None		



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8	Name:	Dan Ross	How long with company?	1.5 Years
	Current position in company:	Project Controls	How Long in Position:	42 Years
	Position for the Services:	Project Controls Management	How much of time will be dedicated to the Services?	10-100% Varies- Depending on Task
	What primary functions will be assigned?	Project controls management, including construction schedule review, construction cost estimates and risk analysis.		
	Describe person's experience in performing services like those that are to be assigned:	<p>Dan Ross has more than 40 years of experience in project controls management on engineering and construction projects for light rail, commercial, industrial, petro-chemical, refinery, chemical, steel, tunneling, and power projects. Dan expertly steers construction projects from concept to completion, based on a thorough knowledge of cost estimating, project planning and scheduling, contract administration, and cross-disciplinary communication.</p> <p>Dan provides scheduling and independent cost estimates for existing and new project pursuits. He understands the complexities of managing cost, schedule, and resources; and offers solutions to mitigate risk and yield the maximum value for clients' investments. Dan strives to balance the need to meet budget milestones and attain desired quality using a comprehensive approach that is customized to individual needs.</p> <p>Valley Metro - Capital Projects, Phoenix, Mesa, AZ: Dan was the master scheduler and provided project control management for Valley Metro Rail Capital projects, which included the \$1.4B Central Phoenix / East Valley Starter Line, \$200M Central Mesa Light Rail, and \$325M Light Rail Northwest Extension.</p> <p>He developed CPM schedules, managed schedulers, maintained an integrated construction/schedule control system, reported program and project status, provided performance trends analyses; worked with owners to prepare cost analyses, change orders, and/or claims for additional compensation.</p>		
	List person's job-related training and education:	Business Development Claims Analysis / Dispute Resolution Cost Accounting / Analyses Planning and Scheduling Project Management Site Management Software Knowledge Project 2 Primavera / Primavera Contract Manager Timberline		
	Resume:	None		

PART 4 of the Solicitation Documents:
Offer Forms (Attachments)

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ATTACHMENT 3-B SUPPLEMENTS:

(For submission of additional Key Personnel qualifications beyond the number of forms provided in the Offer Documents: Offeror shall copy the Key Personnel Form in its entirety and complete in a separate Word Document for submission with the offer, and list file name below or type "None" on first line if not applicable. Offeror shall title Supplement(s) with the same title as named herein and upload with offer.)

	Title	Document Date	No. of pages	Purpose in Offer
1.	None	x	x	
2.	None			
3.	None			
4.	None			
5.	None			
6.	None			
7.	None			

(NOTE: The Offeror may insert additional rows as required).

End of Attachment 3-B



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Attachment 3-C
Proposed Subcontractors

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

Check "NO" if you WILL NOT subcontract any portion of the Work and will therefore be carrying out all of the Work with your own personnel.

NO, the Offeror will not subcontract any portion of the Work.

If you WILL subcontract any portion of the Work, check "YES" below and list name of persons or companies you propose to use as subconsultants.

- Fill in the information in the chart below for every proposed subcontractor – indicate the role and services work the subconsultant may provide in performing any of the services as outlined in the Requirements Document in the solicitation.
- Offeror shall complete an Attachment 3-B Key Personnel Form in its entirety for each proposed subcontractor and submit with offer. The term "Subconsultant" shall be annotated in parenthesis after each subcontractor key personnel name typed in the "Name" section of the 3-B form.
- State may demand additional information about proposed subcontractors as a precondition of award.

YES, the Offeror will use the Subcontractors listed below:

	Subcontractor Key Personnel Name; Subcontractor Firm Name and Contact Information	List Proposed Subcontractor Role(s) and Services	Capacity % Dedicated to Perform the Proposed Role/Service For Any Project Under This Contract
1.	None		
2.	None		
3.	None		
4.	None		
5.	None		
6.	None		
7.	None		
8.	None		
9.	None		
10.	None		



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ATTACHMENT 3-C SUPPLEMENTS:

(Offeror to insert as required and list here or type "None" on first line. Offeror shall title any Supplement(s) with the same title as named herein and upload with offer.)

	Title	Document Date	No. of pages	Purpose in Offer
1.	None	x	x	x
2.	None	x	x	x
3.	None	x	x	x
4.	None	x	x	x
5.	None	x	x	x
6.	None	x	x	x
7.	None	x	x	x
8.	None	x	x	x
9.	None	x	x	x
10.	None	x	x	x

End of Attachment 3-C



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Attachment 3-D
Performance Guarantee

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

End of Attachment 3-D

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Attachment 3-E
Israel Boycott Form

All materials submitted as part of a response to a solicitation are subject to Arizona public records law and will be disclosed if there is an appropriate public records request at the time of or after the award of the contract. Recently legislation has been enacted to prohibit the state from contracting with companies currently engaged in a boycott of Israel. To ensure compliance with A.R.S. §35-393.01. This form must be completed and returned with the response to the solicitation and any supporting information to assist the State in making its determination of compliance.

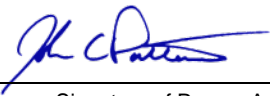
As defined by A.R.S. §35-393.01:

1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with Israel or with persons or entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:
 - (a) In compliance with or adherence to calls for a boycott of Israel other than those boycotts to which 50 United States Code section 4607(c) applies.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
2. "Company" means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, and includes a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate.
3. "Direct holdings" means all publicly traded securities of a company that are held directly by the state treasurer or a retirement system in an actively managed account or fund in which the retirement system owns all shares or interests.
4. "Indirect holdings" means all securities of a company that are held in an account or fund, including a mutual fund, that is managed by one or more persons who are not employed by the state treasurer or a retirement system, if the state treasurer or retirement system owns shares or interests either:
 - (a) together with other investors that are not subject to this section.
 - (b) that are held in an index fund.
5. "Public entity" means this State, a political subdivision of this STATE or an agency, board, commission or department of this state or a political subdivision of this state.
6. "Public fund" means the state treasurer or a retirement system.
7. "Restricted companies" means companies that boycott Israel.
8. "Retirement system" means a retirement plan or system that is established by or pursuant to title 38.

All offerors must select one of the following:

- My company **does not** participate in, and agrees not to participate in during the term of the contract a boycott of Israel in accordance with A.R.S. §35-393.01. I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.
- My company **does** participate in a boycott of Israel as defined by A.R.S. §35-393.01. :

By submitting this response, proposer agrees to indemnify and hold the State, its agents and employees, harmless from any claims or causes of action relating to the State's action based upon reliance on the above representations, including the payment of all costs and attorney fees incurred by the State in defending such an action.

<p>Consultant Engineering, Inc.</p> <hr/> <p style="text-align: center;">Company Name</p> <p>10625 N. 25th Avenue, Suite 200</p> <hr/> <p style="text-align: center;">Address</p> <p>Phoenix AZ 85029</p> <hr/> <p>City State Zip</p>	<div style="text-align: center;">  Signature of Person Authorized to Sign </div> <hr/> <p style="text-align: center;">John C. Patterson, PE</p> <hr/> <p style="text-align: center;">Printed Name</p> <p style="text-align: center;">President/CEO</p> <hr/> <p style="text-align: center;">Title</p>
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End of Attachment 3-E

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Attachment 4
Pricing Sheet

RESERVED FOR AWARDED DESIGN PROFESSIONAL SERVICE ORDER CONTRACT

End of Attachment 4

	<p>Request for Qualifications Solicitation No. ADSP017-00006796 Description: 2017 Annual Professional Services List</p>	<p>Arizona Department of Administration State Procurement Office 100 N 15th Ave., Suite 201 Phoenix, AZ 85007</p>
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Attachment 5-A
Confidential Information Designation

All materials submitted as part of a response to a solicitation are subject to Arizona public records law and will be disclosed if there is an appropriate public records request at the time of or after the award of the contract.

Recognizing there may be materials included in a solicitation response that are proprietary or a trade secret, a process is set out in A.A.C. R2-7-103 (copy attached) that will allow qualifying materials to be designated as confidential and excluded from disclosure. For purposes of this process the definition of "trade secret" will be the same as that set out in A.A.C. R2-7-101(52).

Complete this form return it with your Offer along with the appropriate supporting information to assist State in making its determination as to whether any of the materials submitted as part of your Offer should be designated confidential because the material is proprietary or a trade secret and therefore not subject to disclosure.

STATE WILL NOT CONSIDER ANY MATERIAL IN YOUR OFFER "CONFIDENTIAL" UNLESS DESIGNATED ON THIS FORM.

Check one of the following – if neither is checked, State will assume that as equivalent to "DOES NOT":

<input checked="" type="radio"/>	This response DOES NOT contain proprietary or trade secret information. I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.
<input type="checkbox"/>	This response DOES contain trade secret information because it contains information that: <ol style="list-style-type: none"> 1. Is a formula, pattern, compilation, program, device, method, technique or process, AND 2. Derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; AND 3. Is the subject of efforts by myself or my organization that are reasonable under the circumstances to maintain its secrecy.


NOTE: Failure to attach an explanation may result in a determination that the information does not meet the statutory trade secret definition. All information that does not meet the definition of trade secret as defined by A.A.C. R2-7-101(52) will become public in accordance with A.A.C. R2-7-C317. State may make its own determination on materials in accordance with A.A.C. R2-7-103.

If State agrees with Offeror's designation of trade secret or confidentiality and the determination is challenged, the undersigned hereby agrees to cooperate and support the defense of the determination with all interested parties, including legal counsel or other necessary assistance.

By submitting this response, Offeror agrees that the entire Offer, including confidential, trade secret and proprietary information may be shared with an evaluation committee and technical advisors during the evaluation process. Offeror agrees to indemnify and hold State, its agents and employees, harmless from any claims or causes of action relating to State's withholding of information based upon reliance on the above representations, including the payment of all costs and attorney fees incurred by State in defending such an action.

Consultant Engineering, Inc.

Offeror Company Name	10625 N. 25 th Avenue, Ste. 200, Phoenix, AZ 85029
Address	

Signature of Authorized Person	
Printed Name	John C. Patterson, PE

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City

State

Zip

Title

ATTACHMENT 5-A SUPPLEMENTS:

(Offeror to insert as required and list here or type "None" on first line. Offeror shall title any Supplement(s) with the same title as named herein and upload with offer.)

	Title	Document Date	No. of pages	Purpose in Offer
1.	None	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.	None			
3.	None			
4.	None			
5.	None			
6.	None			
7.	None			

End of Attachment 5-A



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***Copy of A.A.C. R2-7-103 [Confidential Information]
as was current at time of Solicitation issuance***

PROVIDED FOR REFERENCE ONLY

- A. *If a person wants to assert that a person's offer, specification, or protest contains a trade secret or other proprietary information, a person shall include with the submission a statement supporting this assertion. A person shall clearly designate any trade secret and other proprietary information, using the term "confidential". Contract terms and conditions, pricing, and information generally available to the public are not considered confidential information under this Section.*
- B. *Until a final determination is made under subsection (C), an agency chief procurement officer shall not disclose information designated as confidential under subsection (A) except to those individuals deemed by an agency chief procurement officer to have a legitimate state interest.*
- C. *Upon receipt of a submission, an agency chief procurement officer shall make one of the following written determinations:*
- 1. The designated information is confidential and the agency chief procurement officer shall not disclose the information except to those individuals deemed by the agency chief procurement officer to have a legitimate state interest;*
 - 2. The designated information is not confidential; or*
 - 3. Additional information is required before a final confidentiality determination can be made.*
- D. *If an agency chief procurement officer determines that information submitted is not confidential, a person who made the submission shall be notified in writing. The notice shall include a time period for requesting a review of the determination by the state procurement administrator.*
- E. *An agency chief procurement officer may release information designated as confidential under subsection (A) if:*
- 1. A request for review is not received by the state procurement administrator within the time period specified in the notice; or*
 - 2. The state procurement administrator, after review, makes a written determination that the designated information is not confidential.*



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Attachment 5-B
Conformance Statements

STATE WILL NOT CONSIDER ANY EXCEPTIONS UNLESS DESIGNATED ON THIS FORM.

READ THE INSTRUCTIONS TO OFFERORS BEFORE TAKING ANY EXCEPTIONS – TAKING EXCEPTIONS CAN BE
 GROUNDS FOR STATE REJECTING YOUR OFFER IN EVALUATION.

CONFORMANCE TO THE INSTRUCTIONS:
 (PART 1 OF THE SOLICITATION)

Check one of the following – if neither is checked, State will assume that as equivalent to “YES”:



YES – Offeror acknowledges that it has read and understands the Solicitation Summary in Section 1-A of the Solicitation Documents and the Instructions to Offerors in Section 1-B of the Solicitation Documents and the and attests that its Offer complies with both.



NO – Offeror acknowledges that it has read and understands the Solicitation Summary in Section 1-A of the Solicitation Documents and the Instructions to Offerors in Section 1-B of the Solicitation Documents, and attests that its Offer complies with both EXCEPT FOR the exceptions listed in **Attachment 5-B Supplement 1**.

CONFORMANCE TO THE CONTRACT TERMS AND CONDITIONS:
 (PART 2 OF THE SOLICITATION)

Check one of the following – if neither is checked, State will assume that as equivalent to “YES”:



YES – Offeror acknowledges that it has read and understands the [AIA Documents \(for state agencies only\), and Special Terms and Conditions and the Uniform Terms and Conditions, along with their respective Exhibits and Appendices, in Part 2 of the Solicitation Documents](#) and attests that its Offer complies with both.



NO – Offeror acknowledges that it has read and understands the [AIA Documents \(for state agencies only\), and Special Terms and Conditions and the Uniform Terms and Conditions, along with their respective Exhibits and Appendices](#) in Part 2 of the Solicitation Documents and attests that its Offer complies with both EXCEPT FOR the exceptions listed in **Attachment 5-B Supplement 2**.

CONFORMANCE TO THE TECHNICAL DOCUMENTS:
 (PART 3 OF THE SOLICITATION)

Check one of the following – if neither is checked, State will assume that as equivalent to “YES”:



YES – Offeror acknowledges that it has read and understands the [Requirements Document and the Compensation Document](#) in Part 3 of the Solicitation Documents and attests that its Offer complies with both.



NO – Offeror acknowledges that it has read and understands the [Requirements Document and the Compensation Document](#), in Part 3 of the Solicitation Documents and attests that its Offer complies with both EXCEPT FOR the exceptions listed in **Attachment 5-B Supplement 3**.

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ATTACHMENT 5-B Supplement No. 1:
Exceptions to Instructions

Article / Paragraph or Exhibit Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 1-A: Solicitation Summary		
N/A	None	x
x	x	x
x	x	x
Section 1-B: Instructions to Offerors		
N/A	None	x
x	x	x
x	x	x

Consultant Engineering, Inc.

Company Name

Signature of Person Authorized to Sign



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ATTACHMENT 5-B Supplement No. 2:
Exceptions to Contract Terms & Conditions

Article/ Paragraph or Exhibit Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2-A: Special Terms & Conditions		
N/A	None	x
x	x	x
x	x	x
Article/ Paragraph or Appendix Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2-B: Uniform Terms & Conditions		
N/A	None	x
X	x	x
X	x	x
Article/ Paragraph or Appendix Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2-C: AIA Documents with AZ Modifications		
N/A	None	x
x	x	x
x	x	x

Consultant Engineering, Inc.

Company Name

Signature of Person Authorized to Sign

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ATTACHMENT 5-B Supplement No. 3:
Exceptions to Technical and Commercial

Article / Paragraph or Exhibit Reference	Proposed Changes / Alternate Language	Rationale for Proposed Change
Section 2-A Scope of Work (Requirements Document)		
x	None	x
x	X	x
x	X	x
x	X	x
x	X	x
Section 2-B: Compensation Document		
x	None	x
x	x	x
x	x	x
x	x	x
x	X	x

Consultant Engineering, Inc.

Company Name

Signature of Person Authorized to Sign

End of Attachment 5-B



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Attachment 5-C
Insurance Evidence

RESERVED FOR AWARDED DESIGN PROFESSIONAL UPON SERVICE REQUEST

End of Attachment 5-C



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**Attachment 5-D
Offer Checklist**

STATE MAY DETERMINE YOUR PROPOSAL IS NON-RESPONSIVE IF YOU DO NOT SUBMIT ALL ATTACHMENTS.

	DOCUMENT	SUBMITTED
1.	Attachment 1: Offer and Acceptance Form	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
2.	Attachment 2-A: Experience and Capacity	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
3.	Attachment 2-A: References	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
4.	Attachment 2-B: Organization Profile (ABTR and Corporation Commision	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
5.	Attachment 3-A: Method Proposal – RESERVED FOR AWARD	<input type="checkbox"/> YES <input checked="" type="checkbox"/> no
6.	Attachment 3-B: Key Personnel Proposal	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
7.	Attachment 3-C: Proposed Subcontractors – RESERVED FOR AWARD	<input type="checkbox"/> YES <input checked="" type="checkbox"/> no
8.	Attachment 3-D: Performance Guarantee – RESERVED FOR AWARD	<input type="checkbox"/> YES <input checked="" type="checkbox"/> no
9.	Attachment 3-E: Israel Boycott Form	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
10.	Attachment 4: Pricing Sheet – RESERVED FOR AWARD	<input type="checkbox"/> YES, <input checked="" type="checkbox"/> no
11.	Attachment 5-A: Confidential Information Designation	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
12.	Attachment 5-B: Conformance Statements	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
13.	Attachment 5-C: Insurance Evidence – RESERVED FOR AWARD	<input type="checkbox"/> YES <input checked="" type="checkbox"/> no
14.	Attachment 5-D: Offer Checklist	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
15.	Excel File: Project Experience Number of Projects and Revenue	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no
16.	Excel File: 2017 Professional Services List of Firms Services	<input checked="" type="checkbox"/> YES <input type="checkbox"/> no

End of Attachment 5-D

End of Part 4

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