

Attendance:

Members Present:

Jason Rutka
Richard Monaco
Lori Tuell
Sue Kay
Carol Carr
Shana Ellis

State Procurement Office Staff Present

Brittany Ochs
Ashoke Seth

Others Present:

Bill Straight (Wist)
Armando Milheiro(QC)
Doug Arnett (QC)
Ian Wist
Bill Strait
Meghan McCabe
Mark

Minutes:

- I. CALL TO ORDER:** Jason Rutka called the meeting to order at 9:35AM
- II. ROLL CALL:** Group Introductions
- III. MEETING MINUTE APPROVAL:**
 - a. Motion to approve 11/27/17 Meeting Minutes- Motion Carries/Approved
- IV. QUALITY CONNECTIONS CONTRACT EXTENSION WITH PRICE INCREASE ADSPO15-090497 REMANUFACTURED & OEM PRINTER SUPPLIES (Punchout Only):**
 - a. QC Slide Deck shared with Attendees
 - b. HP Pricing will remain the same. QC will offer a price decrease in 9 Categories and a price increase in 5 Categories.
 - c. NASPO Contract has better pricing, but QC is competitive.
 - d. Committee has asked that QC provide Volume of Sales in each Category moving forward.

- e. Motion to Extend Contract for 1 year with price increase -Motion Carries/Approved.

V. CONTRACT PROPOSAL TO PROVIDE NON-HP OEM LASER CARTRIDGES FOR MANDATORY STATE AGENCY USE

- a. HP makes up about 80% of the States 3 Million State Spend. Quality Connections would like to manage the other 20% of the spend.
- b. Remanufactured is ½ (10%) of the remaining 20%. The other 10% of all OEM parts would be affected by this Mandatory Contract. That would equal approximately \$300,000 of all State Spend.
- c. According to Doug Arnett, this information came from Buzzfile.com.
- d. The proposal is to amend the existing Quality Connections contract ADSPO14-060351 Laser Imaging Supplies – SA (Remanufactured & OEM Printer Supplies) to provide Non-HP OEM laser cartridges for mandatory State Agency use.
- e. These materials are currently sourced by the State through a NASPO-Valuepoint contract. Vendors under this contract are Office Depot and Wist
- f. With this contract, QC would hire two new FTE or 6 Part-Time Heads.
- g. Motion to approve Non-HP OEM Laser Cartridges for Mandatory State Agency Use -Motion Carries/Approved.

VI. COMMITTEE COMMENTS AND SUGGESTIONS:

- a. Form a Sub Committee to define/publish definitions

VII. FUTURE AGENDA ITEMS:

- a. Remaining AR Items.

VIII. CALL TO THE PUBLIC:

IX. ADJOURNMENT: Meeting was adjourned at 11:03AM

X. NEXT MEETING: March 2018, specific date to be determined.

For inclusion on the next regular agenda, contact Jason Rutka at (602) 542-8087. With prior notice Jason Rutka, committee members can appoint a proxy if they are unable to attend the meeting. If you require special accommodations, please contact Jason Rutka at (602) 542-8087 at least three working days prior to the meeting.

Submitted by:
Jason Rutka
Chief Compliance Officer – State Procurement
Office

APPROVED BY THE COMMITTEE:
PENDING

_____ Date