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| Douglas A. Ducey **Governor** |  | **Elizabeth Thorson**  **Interim Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE  SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Thursday, March 7, 2019 at 2:00-3:00 PM**

100 N. 15th Ave., Phoenix, AZ 85007

**3rd Floor Room 301A**– Conference Room

Join WebEx meeting   
Meeting Link:   
https://azgov.webex.com/azgov/j.php?MTID=ma902a32919ce4a9f0d1e30e7663884d8  
Meeting number (access code): 808 611 641

Host key: 652198

Meeting password: SetAside2019 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**

1. **CALL TO ORDER**

*Chairman, Nick Perrera, called the meeting to order at 2:17pm.*

1. **ROLL CALL**

***Committee Members***

*-Nick Perrera, Chair- SPO*

*-Armando Bernasoni –Quality Connections*

*-Carol Carr – Achieve*

*-Russ Levin – Retirement*

*-Aide Acedo – DES*

*-David Steinmetz – AIB*

*-Brian Radecki – ACI*

***Members of the Public:***

*-Ted Dwyer, Quality Connections*

*-Santino Bernasconi, Quality Connections*

*-CT McMurry, Quality Connections*

*-Horyrt Jem, Quality Connections*

*-Doug Arnett, Quality Connections*

*-Matt Mansfield, Quality Connections*

*-Bill Strait, WIST*

*-Kelsey Wright, WIST*

*-Ian Wist, WIST*

*-Jim Slayton, Office Depot*

1. **REPORT ON HP PRODUCT COMPARISON**
   1. Nick Perrera
2. **QUALITY CONNECTIONS HP PRODUCT PROPOSAL**
   1. Consideration of approval of proposal dated 1.4.19 and any subsequent amendment to CTR040691 Remanufactured & OEM Printer Supplies (Laser Imaging Supplies) Set Aside.

*Motion to approve Quality Connections HP Product Proposal – Russ Levin*

*Motion Seconded - Carol Carr*

*In Favor: 4*

*-Carol Carr*

*-David Steinmetz*

*-Russ Levin   
-Aide Acedo*

*Opposed: 1*

*-Brian Radecki*

*Abstained: 2*

*- Armando Bernasoni*

*-Nick Pererra*

1. **SET ASIDE MANUAL**
   1. Review Draft
   2. Comments and Suggestions

*Suggestions and Edits Due to Nick Perrera by 3/31 via Nick.perrera@azdoa.gov*

*Suggestions and Edits should be made via Word or Google Doc Change Tracker.*

1. **COMMITTEE COMMENTS AND SUGGESTIONS**
2. **FUTURE AGENDA ITEMS**
3. **CALL TO THE PUBLIC** 
   1. At this time, the subcommittee will hear comments from the public. Members of the subcommittee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.
4. **ADJOURNMENT**

*Chairman, Nick Perrera, adjourned the meeting at 3:06pm.*

1. **NEXT MEETING:** Tuesday, April 24th, 2019 1pm-3:30pm

100 N. 15th Ave, Phoenix, AZ 85007  
1st Floor Conference Room.