



ATTACHMENT I – General Qualifications
ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP015-00004729

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

(If a firm has branch offices, complete for each specific branch office seeking work.)

1. Annual Request for Qualifications

a. FIRM (OR BRANCH OFFICE) NAME:	Engineered With Layton
b. FIRM (OR BRANCH OFFICE) STREET:	1490 South Price Road Suite 302
c. FIRM (OR BRANCH OFFICE) CITY:	Chandler
d. FIRM (OR BRANCH OFFICE) STATE:	Arizona
e. FIRM (OR BRANCH OFFICE) ZIP CODE:	85286

f. YEAR ESTABLISHED:	2007
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(g1). OWNERSHIP - TYPE:	PLC
(g2). OWNERSHIP - SMALL BUSINESS STATUS:	Yes

h. POINT OF CONTACT NAME AND TITLE:	Austin Hoopes Marketing Manager
i. POINT OF CONTACT TELEPHONE NUMBER:	602-625-4102
j. POINT OF CONTACT E-MAIL ADDRESS:	austin@engwlayton.com

k. NAME OF FIRM (If block 1a is a branch office):	
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2. EMPLOYEES BY DISCIPLINE

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees - Firm	d. No. of Employees - Branch
CADD Technician	S	1	1
Civil Engineer	P	1	1
Electrical Engineer	P	1	1
Environmental Engineer	P	1	1
Mechanical Engineer	P	1	1
Total		4	4



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3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number (see below)
3	Codes; Standards; Ordinances	1
3	Construction Management	1
1	Environmental Impact Studies, Assessments or Statements	1
3	Hospital and Medical Facilities	3
1	Hotels; Motels	1
1	Industrial Buildings; Manufacturing Plants	1
4	Pipelines	1
4	Plumbing and Piping Design	1
4	Sewage Collection, Treatment and Disposal	1
1	Storm Water Handling and Facilities	1
4	Water Supply; Treatment and Distribution	1

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- | | |
|---|---|
| 1. Less than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |



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4. Resumes of Key Personnel Proposed for this Contract (Complete one Section 4 for each key person.)

a. NAME N. Emery Layton, PE, MLT	b. ROLE IN THIS CONTRACT Principal-in-Charge	c. YEARS EXPERIENCE	
		1. TOTAL 13	2. WITH CURRENT FIRM 7
d. LOCATION (City and State) Chandler, Arizona			
e. EDUCATION (DEGREE AND SPECIALIZATION) B.S. / Environmental Engineering / Louisiana State University		f. PROFESSIONAL TRAINING - REGISTRATIONS Licensed Professional Engineer (Environmental), Arizona #45690	
g. OTHER PROFESSIONAL QUALIFICATIONS (Organizations, Awards, etc.) Water Environment Federation Society of American Military Engineers, 2 nd Vice President, Membership Chair, Phoenix Post Pinal Partnership, Water Resource Committee Vice Chairman			

H. RELEVANT PROJECTS

1.	(1) TITLE AND LOCATION (City and State) Emergency Department Urgent Care Clinic Addition Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services Current	Construction (if applicable) 2016 (Expected)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Layton serves as the Principal in Charge of the A&E design team to produce complete construction documents to relocate the Salt Lake City VA's Emergency Department / Urgent Care Clinic (ED/UCC). The project design will include 18,000 sq. ft. of new construction, 13,000 sq. ft. of demolition to relocate the ED/UCC and 10,200 sq. ft. for relocation of the hospital administration, library and other miscellaneous smaller functions. Size: 41,200 Approximate Cost: \$895,970 Specific Role: Principal-in-Charge	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION (City and State) B.01 Patient Rehabilitation and Prosthetics Expansion Project Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2015 (Expected)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Layton serves as the Principal in Charge of the entire A&E design team to produce complete construction documents to build a new second floor prosthetics/rehab expansion to the main rehab wing of Building B.01. The 23,443 SF expansion to an existing building under construction that includes provisions for ortho/neuro clinics to accommodate increased demands on prosthetics and special ortho/neuro/holistic clinics. The expansion will require an existing utility corridor to be removed and relocated; the team is addressing the replacement and expansion of utility systems necessary to make the remodeled space energy efficient and meet blast protection requirements by current VA standards. Size: 23,443 Approximate Cost: \$988,190 Specific Role: Principal-in-Charge	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION (City and State) George E. Wahlen Veterans Affairs Medical Center Lock Out Tag Out (LOTO) Study, Report, and Training, Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Layton served as the Principal In Charge of the entire engineering design team's study of the Lock Out Tag Out (LOTO) Procedures. Following the study a report was provided to ensure the facility complied with OSHA code requirements, VA standards and ensure maintenance staff is properly educated. Approximate Cost: \$150,000 Specific Role: Principal-in-Charge	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION (City and State) Operations and Maintenance Manual for Sanitary Sewer System, Fort Huachuca, AZ. USAG Fort Huachuca	(2) YEAR COMPLETED	
		Professional Services 2012	Construction (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Developed a sewer O&M manual for USAG Fort Huachuca by collecting field GPS data to fill data gaps, conducting asset inventory of existing lift station infrastructure, and performing an analysis of existing O&M manual procedures and suggested O&M actions. Mr. Layton provided field inspections and project oversight to ensure that the procedure manual was created to meet the requirements of ADEQ as well as installation planning needs. Approximate Cost: \$93,232 Specific Role: Environmental Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION (City and State) Old School 12-in Waterline & Peak Demand Booster Pump Station Congress, AZ	(2) YEAR COMPLETED	
		Professional Services 2012	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Layton served as the Engineer of Record on design of about 10,000-lf of 12-in water main and a 1,050-gpm booster pump station to serve fire flows, summer irrigation demands and peaks in customer demand. Responsibilities included project management, quality control, coordinating the entire design team, and construction management. Approximate Cost: \$1,300,000 Specific Role: Environmental Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm



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4. Resumes of Key Personnel Proposed for this Contract (Complete one Section 4 for each key person.)

a. NAME Truman Henard, Jr., PhD, PE, MLE, LEED AP	b. ROLE IN THIS CONTRACT Principal Project Manager	c. YEARS EXPERIENCE	
		1. TOTAL 40	2. WITH CURRENT FIRM 1.5
d. LOCATION (City and State) Chandler, Arizona			
e. EDUCATION (DEGREE AND SPECIALIZATION) Ph. D / Electrical Engineering / LaSalle University M.S. / Electrical Engineering / LaSalle University B.S. / Electrical Engineering / Purdue University		f. PROFESSIONAL TRAINING - REGISTRATIONS Registered Professional Engineer in 23 states including Utah #6563462-2202 LEED 2.2 Accredited Professional (AP) Certified Master Electrician EPA Certified—Asbestos & Lead Inspector/Management Planner Contractor; Supervisor & Project Abatement Designer under Federal EPA Guidelines Model Law Engineer (MLE)—NCEES Record #31898	
g. OTHER PROFESSIONAL QUALIFICATIONS (Organizations, Awards, etc.) National Society of Professional Engineers (NSPE) Institute of Electrical and Electronic Engineers (IEEE) Illuminating Engineering Society of North America (IESNA) Society of American Military Engineers (SAME)			

H. RELEVANT PROJECTS

1.	(1) TITLE AND LOCATION (City and State) Emergency Department Urgent Care Clinic Addition Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services Current	Construction (if applicable) 2016 (Expected)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Henard serves as the Principal Project Manager of the A&E design team to produce complete construction documents to relocate the Salt Lake City VA's Emergency Department / Urgent Care Clinic (ED/UCC). The project design will include 18,000 sq. ft. of new construction, 13,000 sq. ft. of demolition to relocate the ED/UCC and 10,200 sq. ft. for relocation of the hospital administration, library and other miscellaneous smaller functions. Size: 41,200 Approximate Cost: \$895,970 Specific Role: Principal-in-Charge	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION (City and State) B.01 Patient Rehabilitation and Prosthetics Expansion Project Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2015 (Expected)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Henard serves as the Principal Project Manager of the entire A&E design team to produce complete construction documents to build a new second floor prosthetics/rehab expansion to the main rehab wing of Building B.01. The 23,443 SF expansion to an existing building under construction that includes provisions for ortho/neuro clinics to accommodate increased demands on prosthetics and special ortho/neuro/holistic clinics. The expansion will require an existing utility corridor to be removed and relocated; the team is addressing the replacement and expansion of utility systems necessary to make the remodeled space energy efficient and meet blast protection requirements by current VA standards. Size: 23,443 Approximate Cost: \$988,190 Specific Role: Principal-in-Charge	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION (City and State) George E. Wahlen Veterans Affairs Medical Center Lock Out Tag Out (LOTO) Study, Report, and Training, Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Henard served as the Principal Project Manager of the entire engineering design team's study of the Lock Out Tag Out (LOTO) Procedures. Following the study a report was provided to ensure the facility complied with OSHA code requirements, VA standards and ensure maintenance staff is properly educated. Approximate Cost: \$150,000 Specific Role: Principal-in-Charge	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION (City and State) George E. Wahlen Veterans Affairs Medical Center Electrical & Mechanical IDIQs, Salt Lake City, UT	(2) YEAR COMPLETED	
		Professional Services 2008 - Present	Construction (if applicable) Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Led design team on 100+ individual projects under these IDIQs. Projects include various studies and upgrades to the VA campus and involve high voltage/medium voltage distribution, emergency power generation and essential power systems, storm drain/parking lot modifications and various renovations including laboratories, CT and fluoroscopy spaces. Size: Various Approximate Cost: \$5,000,000 cap per year Specific Role: Principal Project Manager	<input type="checkbox"/>	Check if project performed with current firm



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4. Resumes of Key Personnel Proposed for this Contract (Complete one Section 4 for each key person.)

a. NAME Mark R. Slater, EIT	b. ROLE IN THIS CONTRACT Project Civil Engineer	c. YEARS EXPERIENCE	
		1. TOTAL 3	2. WITH CURRENT FIRM 1.5

d. LOCATION (City and State) Chandler, Arizona

e. EDUCATION (DEGREE AND SPECIALIZATION)
B.S. / Civil Engineering / The University of Arizona / 2013
*Minor in Mathematics

f. PROFESSIONAL TRAINING - REGISTRATIONS
EIT – State of Arizona Board of Technical Registration (BOTR) Certificate #11717

g. OTHER PROFESSIONAL QUALIFICATIONS (Organizations, Awards, etc.)

Mr. Slater is a recent Civil Engineer graduate and is certified as an Engineer-In-Training in the State of Arizona. He has three years of experience as a regulatory and consulting engineer with his experience including hydraulic modeling and analysis, design, grading and drainage, and construction management. He is also experienced in the planning, modeling, analysis, and construction oversight of public water and wastewater systems.

H. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		Professional Services	Construction (if applicable)
1.	Emergency Department Urgent Care Clinic Addition Salt Lake City, UT	Current	2016 (Expected)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Slater served as a Project Civil Engineer of the A/E design team to produce complete construction documents to relocate the Salt Lake City VA's Emergency Department / Urgent Care Clinic (ED/UCC). The project design will include 18,000 SF of new construction. 13,000 SF of demolition to relocated the ED/UCC and 10,200 SF for relocation of the hospital administration, library, and other miscellaneous small functions. Size: 41,200 SF Approximate Cost: \$895,970 Specific Role: Project Civil Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	B.01 Patient Rehabilitation and Prosthetics Expansion Project Salt Lake City, UT	2014	2015 (Expected)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Slater served as a Project Civil Engineer of the A/E design team to produce complete construction documents to build a new second floor prosthetics/rehab expansion to the main rehab wing of Building B.01. The 23,443 SF expansion to an existing building under construction that included provisions for ortho/neuro clinics to accommodate increased demand on prosthetics and special ortho/neuro/holistic clinics. Size: 23,443 SF Approximate Cost: \$988,190 Specific Role: Project Civil Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	George E. Wahlen Veterans Affairs Medical Center Lock Out Tag Out (LOTO) Study, Report, and Training, Salt Lake City, UT	2014	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Slater served as a Project Civil Engineer of the A/E design team managing the entire study of the Medical Center's campus Lock Out Tag Out (LOTO) Procedures. Following the study a report was provided on how to better comply with OSHA code requirements and VA standards. The general lock out tag out procedures were rewritten and developed for individual units for electrical, mechanical, and medical equipment. Size: N/A Approximate Cost: \$150,000 Specific Role: Project Civil Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	Waterline Replacement for Mayer Domestic Water Improvement District, Mayer, AZ	2013	2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Developed a sewer O&M manual for USAG Fort Huachuca by collecting field GPS data to fill data gaps, conducting asset inventory of existing lift station infrastructure, and performing an analysis of existing O&M manual procedures and suggested O&M actions. Mr. Layton provided field inspections and project oversight to ensure that the procedure manual was created to meet the requirements of ADEQ as well as installation planning needs. Approximate Cost: \$93,232 Specific Role: Environmental Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	Old School 12-in Waterline & Peak Demand Booster Pump Station Congress, AZ	2012	2013
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE As a Civil Engineering Intern, Mr. Slater performed CAD design, permitting services, and construction management services for the Jefferson Road waterline replacement, encompassing 5,200 LF of new waterline for the district. Size: 5,200 LF Approximate Cost: \$346,535 Specific Role: CE Intern	<input checked="" type="checkbox"/>	Check if project performed with current firm



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Department of Veterans Affairs George E. Wahlen Medical Center Primary Electrical Radial Replacement Ph. 5, Salt Lake City, Utah	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i> 2014

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Department of Veterans Affairs	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Provided additions and modifications to the 15kv redundant loop distribution system at the Wahlen Campus. This project completed segment 12 with S&C Switches and Conductors up to and including Switches C14 and D14, this enabled the 15kV Redundant loop power to be extended at a later date to the existing parking structure building B.48 and the new specialty services clinics building B.51 from switches C14 and D14 . The Project also completed the inner redundant loop by installing the completion of segments 7C, 7B, 7A, and 7 in their entirety. The installation of duct-bank and manhole infrastructure for the west outer redundant loop continued with the installation of duct-banks & manholes for segment 8.



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Rehab/Prosthetics and Ortho/Neuro/Holistic Medicine Addition, Building B.01, Salt Lake City, UT	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES In Design	CONSTRUCTION <i>(If applicable)</i> 2015 (estimated)

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Department of Veterans Affairs	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Engineered With Layton (EWL) was awarded this budgeted \$8,968,000 construction contract as the Prime A/E to manage the entire design team to produce complete construction documents to build a new second floor prosthetics/rehab expansion to the main rehab wing of Building B.01. The expansion totals 23,443 SF with provisions for ortho/neuro clinics to accommodate increased demands on prosthetics and special ortho/neuro/holistic clinics. The expansion will be partially constructed on a currently vacant parcel of the Salt Lake VAMC and will require an existing utility corridor to be removed and relocated along with a major second floor addition. The EWL team is addressing the replacement and expansion of utility and mechanical systems necessary to make the remodeled space energy efficient by current VA standards.

This project showcases the team's understanding of the VA's architectural requirements and also demonstrates an in-depth knowledge of the campus systems, utilities, architectural character, and a successful application of specialized healthcare planning and design to ensure continuity and fulfillment of the ever improving SLCVAMC for higher quality patient experiences.





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(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Emergency Department/Urgent Care Clinic (ED/UCC), Salt Lake City, UT	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES In Design	CONSTRUCTION <i>(If applicable)</i> 2016 (estimated)

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Department of Veterans Affairs	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Engineered With Layton (EWL) was awarded this budgeted \$9 million construction contract as the Prime A/E to manage the entire design team to produce complete construction documents to relocate the Salt Lake City VA's Emergency Department / Urgent Care Clinic (ED/UCC). The project design will include 18,000 sq. ft. of new construction, 13,000 sq. ft. of demolition to relocate the ED/UCC and 10,200 sq. ft. for relocation of the hospital administration, library and other miscellaneous smaller functions.

The existing ED/UCC was housed in Building 14 (B.14) primarily. The new ED/UCC will occupy Building 1 (B.1) and most of the work is taking place on the ground floor G zone of (B.1). A possible future vertical expansion is also being addressed in this project. This project is being designed targeted for LEED Silver certification.

Hospital administration, library and other smaller support functions are currently occupying the area to be retrofitted for the new ED/UCC and are being relocated to new spaces on the Wahlen Medical Center. The project will make the necessary expansion and energy-efficiency upgrades (to be compliant with current VA energy standards) to systems supporting the new ED/UCC and the team is addressing security standards and the need for connections to B.14 accommodating staff and patients between new and existing spaces supporting ED/UCC.

The following sustainable design deliverables, requirements and goals include, but are not limited to:

- Reduce energy use by at least 30% compared to baseline building performance rating
- Reduce fossil fuel generated energy consumption from the 2003 Commercial Building Energy Consumption Survey (CBECS) baseline (by 55-65%)
- 15% of total electricity use must be achieved through on-site renewable energy production.
- Use combined heat and power (cogeneration) unless proven unfeasible
- Meet at least 30% of hot water demand through a solar hot water (thermal) system unless proven ineffective through the life cycle cost analysis
- Follow LEED Silver criteria
- Include a project energy model
- Include advanced utility level metering
- Storm water management plan during construction phase
- Report on amount of recycled and bio-based content used



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(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Lock Out Tag Out (LOTO) Study, Report, and Training, Salt Lake City, UT	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Department of Veterans Affairs	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
--	--	--------------------------

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Engineered With Layton (EWL) is the Prime Contractor managing the entire engineering team's study of the George E. Wahlen Veterans Affairs Medical Center Campus Lock Out Tag Out (LOTO) Procedures. Following the study a report was provided on how to better comply with OSHA code requirements and VA standards. The general lock out tag out procedures are being rewritten and developed for individual units for electrical, mechanical, and medical equipment.

This required an inventory analysis of all existing facility equipment (over 20,000) and a determination of the most critical units which needed specific site surveys (230 pieces of equipment) including complicated air-handling systems, chilled water pumps, automatic transfer switches, and specialized medical equipment. The information gathered was compiled into a one-page document that can be attached to the equipment or hung on the wall allowing anyone in the vicinity of the equipment to quickly and easily understand the procedures to minimize the hazards when working on the equipment. Hazard and warning labels were affixed on each piece of equipment. The finished document outlines the appropriate LOTO procedure for each piece of equipment providing efficient and safe instructions so personal injury is minimized.

The final portion of the project created a comprehensive employee training program, with all training materials, and to provide initial VA employee training for the authorized and affected personnel, and organized and delivered the appropriate material to the VA so in-house personnel are allowed to self-perform training annually and meet OSHA requirements.



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6. ADDITIONAL INFORMATION

- a. Engineered With Layton (EWL) was founded in 2007 as a civil, environmental and sanitary engineering firm. Since then, we have grown significantly and specialize in multi-discipline engineering and design, project management, permitting, construction services, building commissioning and assisting clients in securing project construction funding. Our core competencies include Civil Engineering, Mechanical Engineering, Electrical Engineering, Environmental Engineering and Water/Wastewater/Reclaimed Water. We are certified as a Service-Disabled Veteran Owned Small Business (SDVOSB), Veteran Owned Small Business (VOSB) and Small Business (SB).

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a.	Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	30
b.	Percentage of Total Work Attributable to Non-Government Work:	70

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: 

Date: 12/30/2014

Name: Austin Hoopes

Title: Marketing Manager