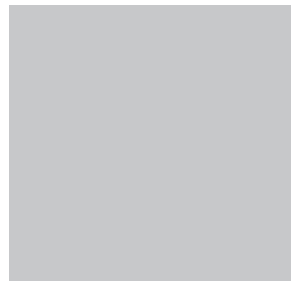


# State of Arizona

## Statement of Qualifications for 2015 Annual Professional Services List

Solicitation No.: ADSP015-00004729  
Professional Service: 4.1. Architect Services



Submitted by: FM GROUP INC  
Due Date: Thursday, December 23, 2014  
Due Time: 3:00 PM





December 23, 2014

State of Arizona  
State Procurement Office  
100 N 15th Ave., Suite 201  
Phoenix, AZ 85007

RE: Statement of Qualifications for 2015 Annual Professional Services List  
Solicitation No.: **ADSP015-00004729**  
Professional Service: **4.1. Architect Services**

Dear Members of the Selection Committee:

On behalf of **FM GROUP INC**, we are pleased to present our **Statement of Qualifications for Architect Services for the 2015 Annual Professional Services List for the State of Arizona**. We understand that you not only require the expertise and exceptional service from a consultant, but also want a committed team that will make your work its priority. The FM GROUP INC Team will do just that!

Our experienced team will provide the State of Arizona with value-added services because we:

- Provide **cost-effective** and **innovative**, yet **functional, design solutions**.
- Have a **proven track record of successful projects with term and ongoing contracts**.
- Are **experienced in managing multiple, concurrent projects**.
- Are **committed to meeting your project budgets and schedules**.
- Have built an **outstanding reputation and trust** with our clients - **more than 80% of our business comes from repeat clients**.

We look forward to the opportunity to continue to work with the State of Arizona. If you require any additional information, please do not hesitate to contact Warren Sambach or myself, Michael T. Fries.

Best Regards,

A handwritten signature in black ink, appearing to read 'Michael T. Fries'.

**Michael T. Fries, AIA**  
President  
FM GROUP INC  
480.397.0046  
mtfries@fmgroup.net

A handwritten signature in black ink, appearing to read 'Warren Sambach'.

**Warren Sambach, RA**  
Annual Services Manager  
Sr. Project Manager / Main Point of Contact  
FM GROUP INC  
480.397.0053  
wsambach@fmgroup.net





**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

*(If a firm has branch offices, complete for each specific branch office seeking work.)*

**1. Annual Request for Qualifications**

a.	FIRM (OR BRANCH OFFICE ) NAME:	FM GROUP INC
b.	FIRM (OR BRANCH OFFICE) STREET:	15974 North 77th Street, Suite 100
c.	FIRM (OR BRANCH OFFICE) CITY:	Scottsdale
d.	FIRM (OR BRANCH OFFICE) STATE:	Arizona
e.	FIRM (OR BRANCH OFFICE) ZIP CODE:	85260
f. YEAR ESTABLISHED:		1995
(g1).	OWNERSHIP - TYPE:	S-Corporation
(g2).	OWNERSHIP - SMALL BUSINESS STATUS:	Yes - Small Business
h.	POINT OF CONTACT NAME AND TITLE:	Warren Sambach, Annual Services Manager
i.	POINT OF CONTACT TELEPHONE NUMBER:	480-397-0053
j.	POINT OF CONTACT E-MAIL ADDRESS:	wsambach@fmgroup.net
k.	NAME OF FIRM (If block 1a is a branch office):	



**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

**2. EMPLOYEES BY DISCIPLINE**

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees - Firm	d. No. of Employees - Branch
Architect	P	3	
Project Manager	P	2	
Environmental Engineer	P	2	
Technician/Analyst	P	3	
Technician/Analyst	S	1	
Other	P	7	
<b>Total</b>		<b>18</b>	



**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

**3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR**

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number (see below)
1	Activity Centers: AZGFD Clay Target Center	3
7	Dormitories: AZ School for the Deaf and the Blind (Tucson and Phoenix)	5
153	Communications: Cellsite mods & new towers for Bechtel, AT&T, Sprint	5
68	Dining Halls: Restaurants: Jimmy John's, Amsterdam Falafel, Garbanzo	4
3	Hotels, Motels: Candlewood Suites-Fort Huachuca	5
117	Material Testing: Asbestos and Lead for ADOT, Cities of Phoenix & Mesa , TD3	5
3	Mold Investigation: City of Phoenix, Tempe Elementary School Dist.	1
4	Office: AZ Game & Fish Yuma, Kingman, Mesa, CorePower Headquarters	5
5	Phase I Environmental: Tate's Buick GMC, Riverside, AZ Business Bank	1

**PROFESSIONAL SERVICES REVENUE INDEX NUMBER**

- |   |   |
|---|---|
| 1. Less than \$100,000                  | 6. \$2 million to less than \$5 million   |
| 2. \$100,000 to less than \$250,000     | 7. \$5 million to less than \$10 million  |
| 3. \$250,000 to less than \$500,000     | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million   | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater               |



**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

**4. Resumes of Key Personnel Proposed for this Contract** (Complete one Section 4 for each key person.)

a. NAME	b. ROLE IN THIS CONTRACT	c. YEARS EXPERIENCE	
		1. TOTAL	2. WITH CURRENT FIRM
Michael T. Fries, AIA, President	Principal-In-Charge, QA/QC	33	19

d. LOCATION (City and State)  
 FM GROUP INC / Scottsdale, AZ

e. EDUCATION (DEGREE AND SPECIALIZATION)  
 Master of Architecture, University of Texas; Bachelor of Environmental Design, Miami University/Oxford, Ohio

f. PROFESSIONAL TRAINING - REGISTRATIONS Reg. Architect: AZ, CA, CO, GA, ID, IN, IL, IA, KS, MD, MA, MI, MN, MO, MT, NV, NM, NC, ND, OH, OK, OR, PA, SC, TN, TX, UT, VA, WA, WI | NCARB | AHERA: Building Inspector, Management Supervisor, Project Designer | NIOSH 582 Equivalency Course

g. OTHER PROFESSIONAL QUALIFICATIONS (Organizations, Awards, etc.)  
 Arizona State University, Faculty Associate College of Architecture & Environmental Design, 1991-1993 | Scottsdale Community College, Interior Design Drafting Instructor, 1989-1990 | Phoenix Institute of Technology, Architectural Drafting Instructor, 1988-1990 | The Asbestos Institute, EPA/AHERA Project Designer Class Instructor, 1992 - Present

**H. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		Professional Services	Construction (if applicable)
1.	Multiple Projects with the Arizona Department of Administration, Phoenix, AZ	2014 (ongoing)	2014 (ongoing)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Various projects for the State of Arizona including those at 1510 W. Adams Street: Lobby Renovation, Elevator Rehabilitation, Data Center and other Interior Renovations. Role: Project Manager/Architect.	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	Arizona Game & Fish Department Activity Center at Clay Target Center, Phoenix, AZ	2014	2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design of a new activity center for AZGFD at the Ben Avery Complex. Design exceeds that of a typical industrial metal building due to its multi-purpose function. A phasing method is being used due to the client's accelerated schedule. Role: Principal-in-Charge/QAQC	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	Arizona Game & Fish Department Kingman Region III Office, Kingman, AZ	2014	2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Additions and interior alterations to the existing office building. A phasing method is being used since the office is to remain open during construction. Role: Principal-in-Charge/QAQC	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	Round Valley High School, Eagar, AZ	2010	2010
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Rebuilt of the Library, Administrative Area and Classrooms at Round Valley High School following a plane crash and fire that destroyed or damaged 21,300 square feet of the school. Our services also included design and code upgrades for the areas which received water and smoke damage. This project had an accelerated schedule in order to complete design services (July-August 2010) before the start of the following school year. Role: Project Manager/Architect.	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	Remote Data Center at Scottsdale Community Colleges, Scottsdale, AZ	2011	2011
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE FM was directly selected to design a remote data center within an existing Data Facility. Scope of services included: utilizing the existing raised data floor (Data Room) and existing Liebert AC unit; constructing a new Power Vault and Storage Rooms immediately adjacent to the Data Room; installing new Liebert AC units and associated exterior components in both the Data Room and Power Vault; constructing a secondary ceiling structure above the Data Room to insure no water intrusion from possible roof leaks; and replacing existing roof membrane. Role: Senior Project Manager/Architect	<input checked="" type="checkbox"/>	Check if project performed with current firm



**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

**4. Resumes of Key Personnel Proposed for this Contract** (Complete one Section 4 for each key person.)

a. NAME  Warren Sambach, RA	b. ROLE IN THIS CONTRACT  Senior Project Manager / Architect	c. YEARS EXPERIENCE	
		1. TOTAL 37	2. WITH CURRENT FIRM 10
d. LOCATION (City and State) FM GROUP INC / Scottsdale, AZ			
e. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Architecture, Cum Laude, New York Institute of Technology, 1973		f. PROFESSIONAL TRAINING - REGISTRATIONS Registered Architect: AZ, NY / NCARB	
g. OTHER PROFESSIONAL QUALIFICATIONS (Organizations, Awards, etc.) American Institute of Architects (AIA) / Served as Arbitrator for the American Arbitration Association, Mineola, NY / Professional AE Selection Committee Panel Member: Arizona Historical Museum, Tucson, 2008; School for the Deaf and the Blind Facility, Phoenix, 2007			

**H. RELEVANT PROJECTS**

1.	(1) TITLE AND LOCATION (City and State) Multiple Projects with the Arizona Department of Administration, Phoenix, AZ	(2) YEAR COMPLETED	
		Professional Services 2014 (ongoing)	Construction (if applicable) 2014 (ongoing)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Multiple projects for the State of Arizona including those at 1510 W. Adams Street: Lobby Renovation, Elevator Rehabilitation, Data Center and other Interior Renovations. Role: Project Manager/Architect.	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION (City and State) Multiple Projects with the Arizona School for the Deaf and the Blind, Phoenix & Tucson, AZ	(2) YEAR COMPLETED	
		Professional Services 2014 (ongoing)	Construction (if applicable) 2014 (ongoing)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Multiple projects for ASDB including a Feasibility Study/Architectural Condition Assessment for 4 dormitory buildings on the Tucson campus to assess conditions, layout and any visible code deficiencies; Cafeteria Remodel at the Phoenix Day School and the Manzanita Dorm Fire Restoration. Role: Project Manager/Architect	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION (City and State) Arizona Game & Fish Department Activity Center at Clay Target Center, Phoenix, AZ	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design of a new 12,000sf activity center for AZGFD at the Ben Avery Complex. Design exceeds that of a typical industrial metal building due to its multi-purpose function. A phasing method is being used due to the client's accelerated schedule. Role: Project Manager	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION (City and State) Arizona Game & Fish Department Kingman Region III Office, Kingman, AZ	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Additions and interior alterations to the existing office building. A phasing method is being used since the office is to remain open during construction. Role: Project Manager	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION (City and State) Remote Data Center at Scottsdale Community Colleges, Scottsdale, AZ	(2) YEAR COMPLETED	
		Professional Services 2011	Construction (if applicable) 2011
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE FM was directly selected to design a remote data center within an existing Data Facility. Scope of services included: utilizing the existing raised data floor (Data Room) and existing Liebert AC unit; constructing a new Power Vault and Storage Rooms immediately adjacent to the Data Room; installing new Liebert AC units and associated exterior components in both the Data Room and Power Vault; constructing a secondary ceiling structure above the Data Room to insure no water intrusion from possible roof leaks; and replacing existing roof membrane. Role: Project Manager/Architect	<input checked="" type="checkbox"/>	Check if project performed with current firm





ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Various Projects Arizona Department of Administration, Phoenix, AZ	2014 (ongoing)	2014 (ongoing)

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Arizona Department of Administration	varied depending on project	varied depending on project

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

**First Floor Alterations:** Design and Construction Drawing to "open-up" and upgrade the existing first floor lobby entrance and waiting area located adjacent to the State's recently constructed Data Center. This upgrade/interior alteration will include office space, break room, and a meeting room adjacent to the lobby. The designs for the proposed interior alteration will include: possible increase in lobby size by moving the existing glass storefront and/or relocating main entrance door, and recommendations of new ceiling, lighting design, and mechanical diffusers; updating paints, ceiling tiles and carpet tiles; design of a transition between the lobby and office areas; and replacement of existing double security doors.

**Elevator Rehabilitation:** Design and Construction Drawings for the replacement of two elevator cabs, upgrade of the interiors of the cabs and control room upgrades.

**Data Center:** Incorporation of raised floors and new workstations, new electrical powering, new lighting, HVAC improvements and upgrades to interior space.

**3rd Floor Fire Suppression:** Reconfiguration of the fire suppression system in the computer area. Project included sealing the area to retain fire suppression substance, allowing the extinguishing of fires while protecting delicate computer/data equipment.







ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Various Projects at the Arizona School for the Deaf and the Blind & Phoenix School for the Deaf / Tucson & Phoenix, AZ	2014 (ongoing)	2014 (ongoing)

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Arizona Department of Administration	varied depending on project	varied depending on project

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

**Feasibility Study/Architectural Condition Assessments** for four (4) dormitory buildings on the Tucson campus to assess conditions, layout and any visible code deficiencies. These dorms included: Ocotillo Dormitory built approximately (1958), Palo Verde Dormitory built approximately (1957), Pima Dormitory built approximately (1954) and Saguaro Dormitory built approximately (1961). An Assessment Report was prepared based upon our observations of the dormitories, and provided recommendations to include replacement of the existing evaporative cooling systems with refrigerant cooling systems.

**Cafeteria Remodel** at the Phoenix Day School to include the removal of the existing temporary wall at the entry of the cafeteria; existing ceiling at the former stage area, and addition of a drop ceiling; removal of existing evaporative coolers, and add rooftop A/C units; structural evaluation of the roof to determine if roof will support the 6-roof top A/C units to be added; evaluation of the existing exhaust hoods in the kitchen, and possible redesign; selection assistance of portable food warming stations.

**Manzanita Dorm Fire Restoration** to include evaluation of the building structure to determine the extent of repairs needed including repair to the roof; repair of cabinetry associated with the interior replacements in the bedrooms, kitchen and the laundry room; and deodorize the building.





**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

**5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present no more than five (5) projects. Complete one Section 5 for each project.)*

a. TITLE AND LOCATION <i>(City and State)</i>	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Arizona Game & Fish Kingman Tenant Improvement Projects, Kingman, AZ	2014	2014

**23. PROJECT OWNER'S INFORMATION**

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Arizona Game & Fish Department	private	private

**f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)**

FM GROUP INC has been providing the AGFD with Architectural and Due-Diligence services since 2008. Projects range from tenant improvements such as the Yuma and Kingman Regional Office Alterations to new build projects such as the Activity Center at the Clay Target Center.

**Kingman Tenant Improvements:** FM GROUP INC is providing design services for the additions and interior alterations to the existing Arizona Game & Fish Department office building in Kingman, AZ. Project includes slab on grade with footers, three areas of building extensions, with construction to match existing as close as possible, fire protection, ceiling tile replacement and security protection. Expansion will consist of three areas: the east side at the conference room, the west side of the building and the south part of the building. Interior alterations will include providing accessible restrooms, additional work spaces and additional office spaces. Some interior offices will be reconfigured for existing systems furniture work spaces. Bunkhouse alterations will include a new kitchen area, flooring and necessary electrical for the kitchen area and updating of the interior space.

Since the facility is an active, functioning office for Game and Fish and has to remain open during construction, the project is being performed through a phasing plan.





ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Arizona Game & Fish Activity Center at Clay Target Center, Phoenix, AZ	2014	2014

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Arizona Game & Fish Department	private	private

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

In 2013, FM GROUP INC designed a new multi-purpose activity center for Arizona Game and Fish at their Clay Target Center located at the Ben Avery Complex. Our design of the building's exterior as well as its interior spaces exceeds that of a typical industrial metal building due to the multi-purpose function of the building. This 12,000 square foot metal building houses a 300 seat assembly hall, event registration and check in, staff offices, retail sales, ammunition storage, visitor's lounge, a catering station with kitchen, public restrooms, and small adjacent meeting areas with separation walls that open to accommodate large events.

The project had a challenging funding and delivery strategy, which was a complex mix of AGFD and user group based funding with construction to be accomplished through government contracts leveraged with private sector contributions. Additionally, the client requested an accelerated project schedule due to already planned programs. Given this desire, the project documents were phased with the building footings and foundations completed first, the metal building shell installed thereafter, followed by the interior tenant improvements in a later phase.



*"It is my pleasure to acknowledge [FM GROUP INC] for the superior performance provided as our design team for the new AGFD Clay Target Center Pavilion... Our reliance on FM's flexible design approach began early in the planning stage as they quickly embraced a challenging project funding and delivery strategy... Mr. Fries set the tone for an ongoing commitment to quality, cost conscious, and best fit facility for our new Pavilion facility. Consequently, project documents needed to be a single source of minimum contract requirements and standards to assist any party's involvement in the project... I can confidently recommend FM GROUP to any potential clients and would be happy to discuss their knowledge, skills and abilities further."*

Fred Bloom, Chief Engineer/Project Manager  
Arizona Game and Fish Department





**ATTACHMENT I – General Qualifications**  
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:**  
**ADSP015-00004729**

**STATE PROCUREMENT OFFICE**  
**Department of Administration**  
**100 North 15<sup>th</sup> Avenue, Suite 201**  
**Phoenix, Arizona 85007**

**5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present no more than five (5) projects. Complete one Section 5 for each project.)*

a. TITLE AND LOCATION <i>(City and State)</i>	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Arizona Game & Fish Kingman Tenant Improvement Projects, Kingman, AZ	2012	2013

**23. PROJECT OWNER'S INFORMATION**

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
City of Chandler	\$794,377	\$719,377 (\$75,057 returned to owner)

**f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)**

Design-build, expansion and remodel of an existing, operational, live data center that was expanded from 910 sf into a 1,305 sf data center. Work consisted of renovation of existing data center space and reconfiguring 395 SF of adjacent office space and demoing an existing wall to expand the overall footprint of the data center. A new raised floor, UPS, 2 CRAC Units, ECARO Clean Agent System and mechanical and electrical modifications were made.

This project demonstrates our team's ability to execute a complex scope in an occupied facility while maintaining full operational functionality throughout the project. Particularly challenging was keeping the multiple servers operational while we created a raised floor underneath them. This was accomplished by hoisting the server racks above the work place.



*"From my perspective, we beat the schedule and were under budget. I believe that thanks to a solid collaborative effort beginning at the design level we were able to develop a well thought out solution to our needs that helped us avoid huge increases in cost or major changes that would have resulted in significant delays... Once the project began, I was never disappointed in the efforts to realize the vision we had for the remodel. We had the professionals we needed to help us make the most informed decision on all of the relative design elements. At no time were our questions not addressed or invalidated in regards to which technologies we would be choosing for the final design. Once Construction began, we were always making progress.. There was always a feeling that we knew what we were doing and what the next step was going to be. We had communicated that this was going to be a working construction area with live equipment open during all phases. [The team] went above and beyond to make sure that the working areas were kept clean and safe and that all accommodations for keeping noise levels to a minimum during work hours... It's always a great feeling when you can say that the job was done right. I can say honestly... the job was done right. Thank you."*

Andy Sandoval, Principal Systems Specialists  
 City of Chandler IT Divisions



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)



**FM GROUP INC**

FM GROUP INC (FM) specializes in the built environment. Celebrating almost 20 years of operation, it has been providing full service Architectural, Interior Design and Due-Diligence services to a variety of municipal and governmental clients throughout Arizona. As a result, FM is especially qualified to provide Professional Architect Services for the State of Arizona.

Founded by Michael T. Fries in 1995, FM has grown into an established firm of 18 dedicated professionals and associated support personnel. Our Team is experienced not only in Architecture, but also in Facility Assessment and Management, Environmental Services and Construction Consulting. This translates into a team with the experience that you can trust! Our knowledge base will provide the State of Arizona smooth project deliveries with projects that are completed on-time and within budget.

**Philosophy & Project Approach**

Due to FM GROUP INC’s diverse experience in multiple fields, we have developed and practice a Design Philosophy and Project Approach that are fundamentally based on providing high quality work that is within budget and on-schedule. We accomplish this through our proactive project management and strong communication skills. This successful approach has led our clients, including many municipalities, to repeatedly

**FM GROUP INC Provides the Following Services In-House:**

**ARCHITECTURAL SERVICES**

- Conceptual Site Planning (Yield Studies)
- Drafting Services
- Site Visits/Building Condition Verification
- Facility Condition Assessments
- Space Planning
- Building Design
- Prototype Design
- Finish & Color Selections
- Permitting Assistance
- Construction Administration/Inspections

**PROJECT MANAGEMENT**

- Client Representative
- Quality Control Programs
- Document Control Plan
- Project Scheduling & Budgeting
- Design Standards Manual
- Design Team Coordination
- Utility Coordination
- Construction Team Coordination
- Construction Observation Reports
- Contract Administration
- Change Order Review & Negotiations
- Schedule Analysis & Updates with Contractors

**CONSTRUCTION ADMINISTRATION**

**ENVIRONMENTAL CONSULTING**

- Asbestos Inspections & Management Plans
- Lead-Based Paint Inspections
- Risk Assessments & Lead Hazard Control Plans
- Indoor Air Quality (IAQ) & Water Intrusion Investigations
- Abatement/Remediation Oversight
- Building Condition Assessments
- Capital Improvement Plans
- Phase I Environmental Site Assessments

*Services not listed will be subcontracted.*





ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

return to FM GROUP INC with additional projects. As examples, we have been contracted with the City of Phoenix since 1997 and the State of Arizona since 2006!

eligible for the Residential Sound Mitigation Services Program; to an interior lobby remodel, elevator modifications and roof replacements for the State of Arizona.



Stakeholder Meeting

**Construction Administration**

FM GROUP INC’s construction administration and inspection services are provided by highly qualified staff experienced in the design and construction of a wide range of projects. Our standard construction administration and inspection services include: preconstruction meetings; review of contractor pay applications; construction site observations; ASI, RFI and CO reviews; shop drawing review; project review and close-out; and record “as-built” drawings.

**Americans with Disabilities Act (ADA) Expertise**

FM GROUP INC has a strong background in facility and ADA assessments. We have obtained extensive knowledge of ADA facilities in designing building alterations at The Arizona Schools for the Deaf & Blind at both the Phoenix and Tucson Campuses.

**Planning Ahead**

We are especially proactive toward anticipating and resolving challenges that may arise during pre-construction and construction. Through a deliberate process of communication, the FM GROUP INC team will minimize and often prevent problems, rather than react to them.

Whether we are conducting a facilities assessment or energy audit for a governmental agent or designing a restaurant in California, FM GROUP INC believes in protecting our client, and so we evaluate all our projects for ADA and consider ramps, elevators, guardrails, handicapped parking, special restroom facilities, and other life safety and barrier issues.

At FM GROUP INC, our primary focus is to direct and manage not only the design process, but to ensure consistency with all teams that are involved in the design and construction of a project. FM has extensive experience in managing and guiding project teams, with an eye towards timeliness, efficiency and cost effectiveness. By providing strong leadership, FM can ensure that a completed project is not only comprehensive and creative, but also timely and that it fulfills and exceeds the requirements of the State of Arizona.

**Project Management**

FM GROUP INC’s project management services span the entire spectrum of management activities required for design and construction projects. FM has served as an extension of our Client’s staff, providing overall design and construction coordination as well as cost, schedule and quality control. Our team includes registered architects, engineers, construction managers and former construction trades personnel providing the State of Arizona with the expertise necessary for total project management.

**Design for Architectural Projects**

Since 2007, FM GROUP INC has provided designs for over 2 million square feet of new ground up construction and renovation projects. These projects have ranged from a 26,000 square foot data center for private clients; 47,500 square foot executive office and manufacturing warehouse; sound mitigation and upgrade code deficiencies of 70 homes

**Facilities Assessment**

FM GROUP INC began providing Facilities Assessments in 1995. Our team of architects and former general contractors evaluate facilities to identify code, building system and energy deficiencies in projects. Recent assessments have included



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)



Facilities Assessments recently performed at Fort Huachuca

the evaluation of existing guest lodging and barracks that are slated for renovation on military installations throughout the southwest. In addition we have conducted assessments for charter schools, REIT, general contractors and State agencies.

Roof Replacement

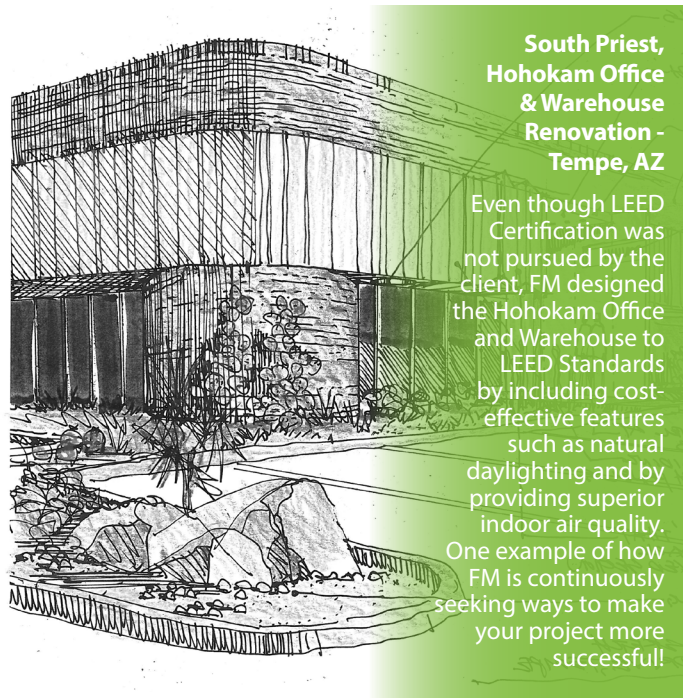
FM GROUP INC first began providing roof consulting and design for roof replacement programs in 1995 for local real estate investment trust, RREEF. Recently, we provided design consulting services for building repair and roof replacement at CI Waggoner (Kyrene School District) and Santa Maria Middle School (Fowler School District). We also provided the design for roof replacements at Catalina Mountain High School (Tucson) and Apache Dorm at the School for the Deaf (Tucson) following observed structural deflections. For all roof projects, we examine existing roof conditions and prepare detailed drawings and specifications outlining selected materials tailored to the individual building that are necessary to provide a long-term use and sustainability.

Sustainability

Although LEED Certification is not always pursued by clients, FM GROUP INC finds creative design solutions to make projects sustainable often saving clients and users money.

FM has many successful projects in which the design was done to LEED standards without formal certification. Exemplary

projects include Learning Journey Office & Warehouse, 1000 South Priest Office & Warehouse, Tate’s Nissan Dealership and five military hotels for the Department of Defense’s Privatization Program.



Committed Team

We understand that the State of Arizona and its agencies not only want exceptional service from a consultant, but also demand a committed team that will make your work its priority. FM GROUP INC will do just that! Our Design Team will continue to provide you with value-added services.

Additionally, the Team will be led by Warren Sambach, RA, Annual Services Manager and Senior Project Manager. Warren will also be your Main Point of Contact:

- Office: 480-397-0053
Cell: 602-697-0460
Fax: 602-277-8288
Email: wsambach@fmgroup.net



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP015-00004729

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

State of Arizona Experience

FM GROUP INC has had the privilege of being a design partner with the State of Arizona since 2006. During this period, FM GROUP INC has assisted the State with the following projects:

- ADOA Pima Dorm Alterations
- ADOA Fire Sprinkler System at Maricopa, Apache and Pima Dorms
- ADOA Adobe Mountain School Fire Sprinkler System
- ADOA 1510 W. Adams - First Floor Interior Renovation
- ADOA 1510 W. Adams - Elevator Rehabilitation
- ADOA 1510 W. Adams - Data Center Interior Renovation
- ADOA 1510 W. Adams - 3rd Floor Fire Suppression Interior Renovation
- ADOA Phoenix Day School Kitchen Interior Renovation
- ADOA Arizona State School for the Deaf and Blind Dormitory Facility Condition Assessments
- ADOA Interior Renovation of the Flagstaff Forestry Building
- Arizona Department of Economic Security Elevator Modernization Interior Renovation
- ADOA Florence Prison Roof Replacement – Central Unit Kitchen
- ADOT Yuma Paint Shop and Storage New Construction
- 400 West Congress Department of Revenue Refurbishments Water Piping Replacement
- Health Services Building HVAC and Power Upgrades
- Catalina Mountain School Kitchen Roof Repair and Remodel
- 416 West Congress Roof Repair
- AGFD Clay Target Center at the Ben Avery Complex
- AGFD Yuma, Mesa and Kingman Regional Office Remodels and Expansion
- AGFD Ben Avery Air Gun Facility Restroom Expansion and Laundry Facilities Extension
- AGFD Robbins Butte Residential House Assessment, Environmental Services/Hazardous Material, and Electrical Installation Review
- ASDB Maricopa and Palo Verde Building Renovations with 6 Dormitory Alterations
- ASDB Feasibility Study/Architectural Condition Assessment for 4 Dormitory Buildings
- ASDB Tucson – Fire Alarm Upgrade
- ASDB Tucson Vocational Building Facility Assessment
- ASDB Dormitory Facility Renovation

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a.	Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	40
b.	Percentage of Total Work Attributable to Non-Government Work:	60

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: Warren Sambach

Date: 12/23/14

Name: Warren Sambach, RA

Title: Annual Services Manager

