

	<h2>Offer and Acceptance</h2>		State of Arizona State Procurement Office 100 N. 15 th Ave. Suite 201 Phoenix, AZ 85007		
	SOLICITATION NO.: ADSP016-00005912 Request for Qualifications: 2016 Annual Professional Services List		PAGE 1		
Offeror: <u>FORE DIMENSIONS</u>		OF 1			

OFFER

TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status.

FORE DIMENSIONS LLC
Company Name
4417 N. 40th St Ste 300
Address
PHOENIX AZ 85018
City State Zip
lisa@foredimensions.com
Contact Email Address


Signature of Person Authorized to Sign Offer
LISA FOREMAN AIA
Printed Name
PRINCIPAL
Title
 Phone: 602 748-4664
 Fax: N/A

By signature in the Offer section above, the Offeror certifies:

- The submission of the Offer did not involve collusion or other anticompetitive practices.
- The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
- The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
- The Offeror certifies that the above referenced organization IS/ IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.

ACCEPTANCE OF OFFER

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No. ADSP016-00005912

The effective date of the Contract is March 1, 2016

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of Arizona
 Awarded this 29 day of February 2016



Procurement Officer



ATTACHMENT I – General Qualifications

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DEFINITIONS

Architect Services, Engineer Services, Land Surveying Services, Assayer Services, Geologist Services and Landscape Architect Services: Those professional services within the scope of the practice of those services as provided in ARS § 32-101.

Branch Office: A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

Discipline: Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Firm: Defined in ARS § 32-101(B.19.).

Key Personnel: Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

SPECIFIC INSTRUCTIONS:

1. Complete this form for each branch office seeking work under this RFQ.
 - a. – e. **Firm (or Branch Office) Name and Address.** Self-explanatory.
 - f. **Year Established.** Enter the year the firm (or branch office, if appropriate) was established under the current name.
 - g. **Ownership.**
 - (g1). *Type.* Enter the type of ownership or legal structure of the firm (sole proprietor, partnership, corporation, joint venture, etc.).
 - (g2). *Small Business Status.* A firm is a small business if the firm has less than 100 employees **or** has gross revenues of \$4 million or less.
 - h.-j. **Point of Contact.** Provide this information for a representative of the firm that the Customer can contact for additional information. The representative must be empowered to speak on contractual and policy matters.
 - k. **Name of Firm.** Enter the name of the firm.
2. **Employees by Discipline.**
 - a. Select disciplines from the List of Disciplines (Function Code) listed on Page 3 of 4 Instructions. For employees that do not qualify for any of the disciplines, select "Other". *Note: The intended searchable database indicated in the RFQ will be populated from the Qualifications Form I Excel attachment only.*
 - b. Each person can be counted only twice; once for his/her primary function and once for his/her secondary function. Primary and secondary functions should be indicated by including a "P" or an "S" in column b after the Description Title is given.
 - c-d. If the form is completed for a firm (including all branch offices), enter the number of employees by disciplines in column c. If the form is completed for a branch office, enter the number of employees by discipline in column d and for the firm in column c.
3. **Profile of Firm's Experience and Annual Average Revenue for Last Year.**
 - a. Enter the approximate number of projects the firm (or branch) has done attributable by Profile Code listed on Page 3 of 4 Instructions over the last year.



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- b. Enter the appropriate Profile Codes from Instructions Pages 3 of 4 that represent the type of work the firm (or branch) has done over the last year.
 - c. Using the Revenue Index Number on Page 3 of 6 Form, indicate the approximate revenue the firm has earned over the last year per Profile Code entered into the table.
4. **Resumes of Key Personnel Proposed for This Contract.** Complete this section for each key person who will participate in this contract.
- a. Self-explanatory.
 - b. Self-explanatory
 - c. Total years of relevant experience (block c1), and years of relevant experience with current firm, but not necessarily the same branch/office (block c2).
 - d. Name, City and State of the firm where the person currently works, which must correspond with one of the firms (or branch office or a firm, if appropriate) listed in Section 1.
 - e. Provide information on the highest relevant academic degree(s) received. Indicate the area(s) of specialization for each degree.
 - f. Provide information on current relevant professional registration(s) and in which State(s) they are current.
 - g. Provide information on any other professional qualifications relating to this contract, such as education, professional registration, publications, organizational memberships, certifications, training, awards, and foreign language capabilities.
 - h. Provide information on no more than five (5) projects in the last year which the person had a significant role that demonstrates the person's capability relevant to her/his proposed role in this contract. These projects do not necessarily have to be any of the projects presented in Section 5 for the project team if the person was not involved in any of those those projects or the person worked on other projects that were more relevant than the team projects in Section 5. Use the check box provided to indicate if the project was performed with any office of the current firm. If any of the professional services or construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description and Specific Role.
5. **Example Projects Which Best Illustrate Firms Qualification for this contract.** Select project where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this contract. Complete one Section 5 for each project. List no more than five (5) projects.
- a. Title and Locations of project or contract. For an indefinite delivery contract, the location is the geographic scope of the contract.
 - b. Enter the year completed of the professional services (such as planning, engineering study, or design), and/or the year completed if construction. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to This Contract (block f).
 - c. Project Owner or user, such as a government agency or installation, an institution, a corporation or private individual.
 - d. Provide the original budget or not to exceed dollar amount for the project.
 - e. Provide the Total Cost of the Project. If any of the professional services or construction projects is not complete, indicate the percentage complete and whether this project will be on budget, over or under budget.
 - f. Brief Description: Indicate scope, size, and length of project, principle elements and special features of the project. Discuss the relevance of the example project to this contract.
6. **Additional Information.** Use this section to provide additional information you feel may be necessary to describe your firm's qualifications for this contract.
7. **Annual Average Professional Services Revenues of Firm for Last 3 Years.** Complete this block for the firm or branch office for which this form is completed. In column a, enter an approximate percentage of total work attributable to State, Federal or Municipal Work. In column b, enter an approximate percentage of total work attributable to Non-Government work. Percentages should take into consideration work completed over the last 3 years.



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8. **Authorized Representative.** An authorized representative of the firm or branch office must sign and date the completed form. Signing attests that the information provided is current and factual. Provide the name and title of the authorized representative who signed the form.

List of Disciplines (Function Codes) for Question 2

- | | | |
|---------------------------|--|--------------------------|
| Aeronautical Engineer | Environmental Engineer | Mining Engineer |
| Agricultural Engineer | Environmental Scientist | Nuclear Engineer |
| Archeologist | Fire Protection Engineer | Petroleum Engineer |
| Architect | Geodetic Surveyor | Photogrammetrist |
| Architectural Engineering | Geographic Information System Specialist | Project Manager |
| Biologist | Geological Engineer | Sanitary Engineer |
| CADD Technician | Geologist | Soils Engineer |
| Chemical Engineer | Hydrographic Surveyor | Structural Engineer |
| Civil Engineer | Hydraulic Engineer | Technician/Analyst |
| Construction Manager | Hydrologist | Transportation Engineer |
| Construction Inspector | Industrial Engineer | Water Resources Engineer |
| Control Systems Engineer | Landscape Architect | |
| Cost Engineer/Estimator | Mechanical Engineer | |
| Ecologist | Metallurgical Engineer | |
| Electrical Engineer | | |

List of Experience Categories (Profile Codes for Question 3)

- | | |
|---|--|
| Acoustics, Noise Abatement | Dams (<i>Concrete; Arch</i>) |
| Aerial Photography; Airborne Data and Imagery Collection and Analysis | Dams (<i>Earth; Rock</i>); Dikes; Levees |
| Activity Centers | Desalinization (<i>Process and Facilities</i>) |
| Air Pollution Control | Design-Build - Preparation of Requests for Proposals |
| Airports; Navajds; Airport Lighting; Aircraft Fueling | Digital Elevation and Terrain Model Development |
| Airports; Terminals and Hangars; Freight Handling | Digital Orthophotography |
| Agricultural Development; Grain Storage; Farm Mechanization | Dining Halls; Clubs; Restaurants |
| Animal Facilities | Dredging Studies and Design |
| Anti-Terrorism/Force Protection | Design & Planning Structured Parking Facilities |
| Area Master Planning | Detention Security Systems |
| Auditoriums and Theaters | Disability / Special Needs |
| Automation; Controls; Instrumentation | Ecological and Archeological Investigations |
| Barracks; Dormitories | Educational Facilities; Classrooms |
| Bridge Design: Bridges | Electrical Studies and Design |
| Cartography | Electronics |
| Cemeteries (<i>Planning and Relocation</i>) | Elevators; Escalators; People-Movers |
| Chemical Processing and Storage | Energy / Water Auditing Savings |
| Child Care/Development Facilities | Energy Conservation; New Energy Sources |
| Codes; Standards; Ordinances | Environmental Impact Studies, Assessments or Statements |
| Cold Storage; Refrigeration and Fast Freeze | Fallout Shelters; Blast-Resistant Design |
| Commercial Building (<i>Low Rise</i>); Shopping Centers | Fire Protection |
| Community Facilities | Fisheries; Fish Ladders |
| Communications Systems; TV; Microwave | Forensic Engineering |
| Computer Facilities | Garages; Vehicles Maintenance Facilities; Parking |
| Conservation and Resource Management | Gas Systems (<i>Propane; Natural, Etc.</i>) |
| Construction Management | Geodetic Surveying: Ground and Airborne |
| Construction Surveying | Heating; Ventilating; Air Conditioning |
| Corrosion Control; Cathodic Protection Electrolysis | Highways; Streets; Airfield Paving; Parking Lots |
| Cost Estimating; Cost Engineering and Analysis; Parametric Costing; Forecasting | Historical Preservation |
| Cryogenic Facilities | Hospital and Medical Facilities |
| Construction Materials Testing | Hotels; Motels |
| | <i>Housing (Residential, Multi-Family; Apartments; Condominiums)</i> |



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Hotels; Motels
Hydraulics and Pneumatics
Hydrographic Surveying
Industrial Buildings; Manufacturing Plants
Industrial Processes; Quality Control
Industrial Waste Treatment
Intelligent Transportation Systems
Infrastructure
Irrigation; Drainage
Judicial and Courtroom Facilities
Laboratories; Medical Research Facilities
Land Surveying
Landscape Architecture
Libraries; Museums; Galleries
Lighting (*Interior; Display; Theater, Etc.*)
Lighting (*Exteriors; Streets; Memorials; Athletic Fields, Etc.*)
Labs - General
Labs – Research – Dry
Labs – Research – Wet
LEED Accredited A/E
LEED Independent 3rd Party Building Commissioning
Mapping Location/Addressing Systems
Materials Handling Systems; Conveyors; Sorters
Metallurgy
Materials Testing
Measurement / Verification / Conservation Water Consumption Savings
Mining and Mineralogy
Medical Related
Modular Systems Design; Fabricated Structures or Components
Mold Investigation
Museums
Nuclear Facilities; Nuclear Shielding
Office Buildings; Industrial Parks
Outdoor Recreation
Petroleum and Fuel (*Storage and Distribution*)
Photogrammetry
Pipelines (*Cross-Country - Liquid and Gas*)
Phase I Environmental
Prisons & Correctional Facilities
Plumbing and Piping Design
Prisons and Correctional Facilities
Product, Machine Equipment Design Pneumatic Structures, Air-Support Buildings Power Generation, Transmission, Distribution Public Safety Facilities
Radar; Sonar; Radio and Radar Telescopes
Radio Frequency Systems and Shielding's
Railroad; Rapid Transit
Recreation Facilities (*Parks, Marinas, Etc.*)
Refrigeration Plants/Systems
Rehabilitation (*Buildings; Structures; Facilities*)
Research Facilities
Resources Recovery; Recycling
Roof Infrared Imaging to Identify Water Leaks

Roofing
Safety Engineering; Accident Studies; OSHA Studies
Security Systems; Intruder and Smoke Detection
Seismic Designs and Studies
Sewage Collection, Treatment and Disposal
Soils and Geologic Studies; Foundations
Solar Energy Utilization
Solid Wastes; Incineration; Landfill
Special Environments; Clean Rooms, Etc.
Structural Design; Special Structures
Surveying; Platting; Mapping; Flood Plain Studies
Sustainable Design
Swimming Pools
Storm Water Handling and Facilities
Specifications Writing
Toxicology
Testing and Inspection Services
Traffic and Transportation Engineering
Topographic Surveying and Mapping
Towers (*Self-Supporting and Guyed Systems*)
Tunnels and Subways
Traffic Studies
Transportation
Urban renewals; Community Development
Utilities (*Gas and Steam*)
Value Analysis; Life-Cycle Costing
Warehouse and Depots
Water Resources; Hydrology; Ground Water
Water Supply; Treatment and Distribution
Wind Tunnels; Research/Testing Facilities Design
Waste Water Treatment Facility
Water Well Rehabilitation; Water Well Work
Zoning; Land Use Studies



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(If a firm has branch offices, complete for each specific branch office seeking work.)

1. **Annual Request for Qualifications**

a. FIRM (OR BRANCH OFFICE) NAME:	FORE DIMENSIONS LLC
b. FIRM (OR BRANCH OFFICE) STREET:	4417 N. 40 TH ST. STE. 300
c. FIRM (OR BRANCH OFFICE) CITY:	PHOENIX
d. FIRM (OR BRANCH OFFICE) STATE:	AZ
e. FIRM (OR BRANCH OFFICE) ZIP CODE:	85018
f. YEAR ESTABLISHED:	2001
(g1). OWNERSHIP - TYPE:	LLC – LIMITED LIABILITY COMPANY
(g2) OWNERSHIP - SMALL BUSINESS STATUS:	YES – A SMALL BUSINESS ENTERPRISE
h. POINT OF CONTACT NAME AND TITLE:	LISA K FOREMAN AIA, PRINCIPAL
i. POINT OF CONTACT TELEPHONE NUMBER:	602-748-4664
j. POINT OF CONTACT E-MAIL ADDRESS:	lisa@foredimensions.com
k. NAME OF FIRM (If block 1a is a branch office):	



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2. EMPLOYEES BY DISCIPLINE

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees - Firm	d. No. of Employees - Branch
Architect	P	3	N/A
Total		3	



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4. Resumes of Key Personnel Proposed for this Contract *(Complete one Section #4 for each key person.)*

a. NAME Lisa K Foreman AIA	b. ROLE IN THIS CONTRACT Principal/ Project Architect	c. YEARS EXPERIENCE	
		1. TOTAL 28 + years	2. WITH CURRENT FIRM 13 + years
d. LOCATION <i>(City and State)</i> 4417 N. 40 th St. Ste. 300, Phoenix, Az 85018			
e. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> 1983 Bachelor of Architecture and Design Kansas State University		f. PROFESSIONAL TRAINING - REGISTRATIONS NCARB, Az license Architecture # 21349, Missouri, Texas and Nevada	
g. OTHER PROFESSIONAL QUALIFICATIONS <i>(Organizations, Awards, etc.)</i> AIA			

H. RELEVANT PROJECTS

1.	(1) TITLE AND LOCATION <i>(City and State)</i> WP Carey School of Business Corridors Upgrades ASU Main Campus, Tempe, AZ	(2) YEAR COMPLETED	
		Professional Services 2012/2014	Construction (if applicable) 2013/2014
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ASU Annual contract design work to upgrade the second and third floor corridors of the original business administration college building. Light fixture upgrade and wayfinding was incorporated in the scope. Work extended over two summers to take advantage of school break. Lisa was the Project Architect for design and construction phases. Approx. 12,500 SF and construction cost \$ 1.5 M	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION <i>(City and State)</i> Dispatch Training Building 9 for Phoenix Fire Department 2425 W. Lower Buckeye Road, Phoenix, AZ	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Lisa is the Project Manager/Architect. The new steel construction building is designed for a Training room and support spaces to the Fire Training Academy. Approximately 6,000 SF. Construction cost is over \$ 1 million.	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION <i>(City and State)</i> Archeology Remodel to Alameda Warehouse ASU Main Campus, Tempe, AZ	(2) YEAR COMPLETED	
		Professional Services 2013	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE ASU Annual contract design work to relocate the Archeology Department from Tempe Center to the Alameda Warehouse. Pottery storage with humidity control and a working laboratory were incorporated into the scope. Lisa was the Project Architect for design and construction phases. Approx. 9,000 SF and construction cost \$ 850,000.	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION <i>(City and State)</i> Ak-Chin Space Needs Studies for Public Facilities Ak-Chin Indian Community, Maricopa, AZ	(2) YEAR COMPLETED	
		Professional Services 2013	Construction (if applicable) N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Lisa was the Project Architect to collect data for determining spatial needs for future public facilities buildings; Media Center, Nursing Home, Shelter Homes, Elementary School, Fire and Police Training. The information was used to provide land size accommodations and construction cost budgets.	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION <i>(City and State)</i> City Wide Elevator Upgrades - Phase 1 and Phase 2 City of Tucson, Tucson, AZ	(2) YEAR COMPLETED	
		Professional Services 2010/2012	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Lisa was the Project Manager/Architect. Fore Dimensions is a subconsultant to VTX/Gannett Fleming for providing architectural design and construction administration services for the upgrade and replacement of passenger and freight elevators and escalators for the following City owned buildings: Police Dept./City Courts Building/ Tucson Convention Center. Work was phased over 3 years. Costs over \$ 5 million.	<input checked="" type="checkbox"/>	Check if project performed with current firm



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State) Restack Office space for USB – University Services Building ASU Main Campus, Tempe, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013/2014	CONSTRUCTION (If applicable) 2014

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER ASU Project Manager: Pedro Chavarriaga 480-965-8361 pedro.chavarriaga@asu.edu	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT 5 phases that ranged from \$ 100,000 – 250,000 ea	e. TOTAL COST OF PROJECT 5 phases that ranged from \$ 100,000 to 250,000 ea
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)
Project consisted of relocating sections of 5 Departments within the 2 story office building. 5 phases performed over 15 months. Building was occupied. Approx. 24,500 SF

5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State) Remodel for Aviation Command Vehicle at Fleet Maintenance Shop Phoenix Sky Harbor International Airport, Phoenix, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION (If applicable) 2015

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER City Project Manager: Scott Ghee 602-683-3856 scott.ghee@phoenix.gov	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT Approximately \$ 200,000-300,000	e. TOTAL COST OF PROJECT TBD
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g. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project) Project consisted of remodeling 3 bays at the Fleet Maintenance shop to house the Police Command Vehicle and Oversized vehicles. Approx. 4,500 SF. Construction phase 3-4 months.

5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State) Dining Hall Addition to the State Veterans Home , Phoenix, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2008/2009	CONSTRUCTION (If applicable) 2010

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER ADOA Project Manager: Jeffrey Pugh 602-542-0074 jeffrey.pugh@azdoa.gov	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT \$ 550,000.00	e. TOTAL COST OF PROJECT \$ 550,000.00
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h. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project) Project consisted of remodeling existing dining halls and a new 2-story dining hall addition to expand the dining seating area. A patio included for residents to enjoy outdoor space. Approx. 4,000 SF. Construction phase 6 months. Biggest challenge was for construction to occur adjacent to a facility that is occupied 24/7.

