

RFP: ADSP011-00000411  
DATE: MAY 19, 2011

## CERTIFICATE OF COMPLIANCE

This form must be completed in its entirety and submitted as part of the response for the proposal to be considered valid.

**TAXES:** Pursuant to 32 V.S.A. § 3113, bidder hereby certifies, under the pains and penalties of perjury, that the company/individual is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due to the State of Vermont as of the date this statement is made. A person is in good standing if no taxes are due, if the liability for any tax that may be due is on appeal, or if the person is in compliance with a payment plan approved by the Commissioner of Taxes.

**INSURANCE:** Bidder certifies that the company/individual is in compliance with, or is prepared to comply with, the insurance requirements as detailed in Section 7 of Attachment C: Standard State Contract Provisions. Certificates of insurance must be provided prior to issuance of a contract and/or purchase order. If the certificate(s) of insurance is/are not received by the Office of Purchasing & Contracting within five (5) days of notification of award, the State of Vermont reserves the right to select another vendor. Please reference the RFP and/or RFQ # when submitting the certificate of insurance.

**CERTIFICATION FOR APPAREL, FOOTWEAR, AND TEXTILES (SWEATSHOP PROHIBITION):** Bidder certifies that the company/individual is in compliance with the requirements as detailed in Section 16 of Attachment D: Commodity Purchases Terms and Conditions. The contractor must provide certification from each supplier that meets the requirements of 29 V.S.A. §922(a) as well as a list of the names and addresses of each supplier, as required by 29 V.S.A. §922(b). Contractor certifies that if, at any time during the contract period, there are changes to the information in the certification or to the list of supplier the contractor will promptly inform the Commissioner of Buildings and General Services of such changes. The state reserves the right to ask for additional information and / or certifications any time during the contract period. Failure of the vendor to comply with any provision of this certification will be considered a default of the vendor's contract obligations.

**CONTRACT TERMS:** The undersigned hereby acknowledges and agrees to State of Vermont additional Terms and Conditions to the NASPO Terms and Conditions and Required Forms for Cooperative Procurements, and Attachment D: Commodity Purchases Terms and Conditions.

**TERMS OF SALE:** The undersigned agrees to furnish the products or services listed at the prices quoted. The Terms of Sales are Net 30 days from receipt of service or invoice, whichever is later. Percentage discounts may be offered for prompt payments of invoices, however such discounts must be in effect for a period of 30 days or more in order to be considered in making awards.

**FORM OF PAYMENT:** Would you accept the Visa Purchasing Card as a form of payment? ☒ Yes ☐ No

Insurance Certificate(s): AVAILABLE

Delivery Offered: 5 days after notice of award

Quotation Valid for: 120 days

Name of Company: FRANKTYP-POSTALIA

Address: 140 N. MITCHELL CT; SUITE 200  
ADDISON, IL 60101

By: Kevin K. Thompson  
Signature (Bid Not Valid Unless Signed)

Will provide upon notification of award ☒

Terms of Sale: NET 30 DAYS  
(If Discount)

Date: MAY 19, 2011

Contact Name: JOAN RADER

Fax Number: 800-810-3761

Telephone: 877-770-7230

E-Mail: MAJANACCOUNTS@FP-USA.COM

Name: KEVIN K. THOMPSON  
(Type or Print) DIRECTOR

All returned quotes and related documents must be identified with our request for quote number.

### Offshore Outsourcing Questionnaire

Vendors must indicate whether or not any services are or will be performed in a country other than the United States. Indicate N/A if not applicable.

**Services:**

Proposed Service to be Outsourced	Bid Total	Offshore Dollars	Represents what % of total Contract Dollars	Outsourced Work Location (Country)	Subcontractor
N/A					

If any or all of the services are or will be outsourced offshore, Vendors are required to provide a cost estimate of what the cost would be to provide the same services onshore and/or in Vermont.

Proposed Service to be Outsourced	Bid Total if provided Onshore	Bid Total if provided in Vermont	Cost Impact	Onshore Work Location	Subcontractor
N/A					

FRANCIS BOSTONIA / STEPHEN CUMBERBATCH

Name of Bidder:



Signature of Bidder:

MAY 19, 2011

Date

**ENVIRONMENTAL INFORMATION FORM**  
June 1, 2008

**RECYCLED MATERIALS OR PRODUCTS:**

All bidders are to complete the following information in reference to each item being quoted. Additional pages may be used if necessary.

ITEM #	BRAND/MANUFACTURER	% OF RECYCLED CONTENT	% POST CONSUMER CONTENT
	FP MAILING SOLUTIONS FRANCOTYP POSTALIA	15	10%

**MERCURY CONTENT CERTIFICATION:**

The undersigned hereby certifies that none of the items quoted in this RFQ/RFP and any contract issued as a result contain mercury except as identified below. Bidders shall also specify the amount of mercury contained in any of the products listed below. Additional pages may be used if necessary.

ITEM	PART #	MERCURY CONTENT

FRANCOTYP-POSTALIA

ZAC MOODY

Name of Bidder:

  
Signature of Bidder:

MAY 19, 2011  
Date:



**TOWNS AND SCHOOLS QUESTIONNAIRE**

**PROVISIONS FOR THE PURCHASE OF SUPPLIES, MATERIALS, AND  
EQUIPMENT FOR TOWNS, SCHOOLS, POLITICAL SUBDIVISIONS,  
AND INDEPENDENT COLLEGES<sup>1</sup> OF THE STATE OF VERMONT**

The Office of Purchasing & Contracting keeps a current file of the contracts that are available to the political subdivisions and colleges. We are continually interested in expanding this file and would appreciate a positive response to the following questions:

1. Will you furnish these products and services to the political subdivisions of the State of Vermont at the same prices, terms and conditions as you quoted in this response? Yes ✓ No

If no, kindly outline below the prices, terms, and conditions under which you will agree to supply these needs.

---

---

2. Will you furnish these products and services to the independent colleges of the State of Vermont at the same prices, terms and conditions as you quoted in this response? Yes ✓ No

If no, kindly outline below the prices, terms, and conditions under which you will agree to supply these needs.

---

---

It should be noted that if you agree to extend these contract terms and prices to the political subdivisions or to independent colleges, all such items furnished will be billed directly to and paid for by the political subdivision or college and neither the State of Vermont, nor its Commissioner of Buildings and General Services, personally or officially, assumes any responsibility.

DIRECTOR

RESPONSE TITLE:

MAY 19, 2011

DATE:

FRANKOTYP-POSTALIA DBA FB MAILING SOLUTIONS

FIRM NAME:

Kevin K. Chongsten

BY:

<sup>1</sup>Independent Colleges are "any institution of higher education chartered in VT and accredited or holding a certificate of approval from the State Board of Education."