



# Offer and Acceptance

State of Arizona  
State Procurement Office

100 N. 15<sup>th</sup> Ave. Suite 201  
Phoenix, AZ 85007

SOLICITATION NO.: ADSP016-00005912 Request  
for Qualifications: 2016 Annual Professional  
Services List

PAGE  
1

Offeror: Hess-Rountree, Inc.

OF  
1

## OFFER

### TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status.

Hess-Rountree, Inc.

Company Name

9831 S. 51st Street, C110

Address

Phoenix

AZ

85044

City

State

Zip

doug@hessroutree.com

Contact Email Address

Signature of Person Authorized to Sign Offer

Doug Osborn

Printed Name

President

Title

Phone: 480-496-0244

Fax: 480-496-0094

By signature in the Offer section above, the Offeror certifies:

1. The submission of the Offer did not involve collusion or other anticompetitive practices.
2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror certifies that the above referenced organization  IS/  IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.

## ACCEPTANCE OF OFFER

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No. ADSP016-00005912

The effective date of the Contract is March 1, 2016

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of Arizona  
Awarded this

26th day of February 20 16

Procurement Officer



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP016-00005912

STATE PROCUREMENT OFFICE  
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(If a firm has branch offices, complete for each specific branch office seeking work.)

1. Annual Request for Qualifications

a.	FIRM (OR BRANCH OFFICE ) NAME:	Hess-Rountree, Inc.
b.	FIRM (OR BRANCH OFFICE) STREET:	9831 S. 51st Street, C110
c.	FIRM (OR BRANCH OFFICE) CITY:	Phoenix
d.	FIRM (OR BRANCH OFFICE) STATE:	Arizona
e.	FIRM (OR BRANCH OFFICE) ZIP CODE:	85044
f. YEAR ESTABLISHED:		1963
(g1).	OWNERSHIP - TYPE:	“C” Corporation
(g2).	OWNERSHIP - SMALL BUSINESS STATUS:	yes
h.	POINT OF CONTACT NAME AND TITLE:	Doug Osborn
i.	POINT OF CONTACT TELEPHONE NUMBER:	480-496-0244
j.	POINT OF CONTACT E-MAIL ADDRESS:	doug@hessroutree.com
k.	NAME OF FIRM (If block 1a is a branch office):	



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2. EMPLOYEES BY DISCIPLINE

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees - Firm	d. No. of Employees - Branch
Civil Engineer	P	3	3
CADD Technician	P	3	3
Geodetic Surveyor	P	4	4
Other	P	2	2
<b>Total</b>		12	12



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**3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR**

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number <i>(see below)</i>
45	Construction Surveying	2
17	Construction Management	1
25	Educational Facilities: Classrooms	3
13	Highways; Streets; Airfield Paving; Parking Lots	1
10	Infrastructure	2
11	Irrigation; Drainage	1
54	Land Surveying	2
6	Office Buildings; Industrial Parks	1
7	Recreation Facilities (Parks, Marinas, Etc.)	1
15	Surveying; Platting; mapping; Flood Plain Studies	1
61	Topographic Surveying and Mapping	2

**PROFESSIONAL SERVICES REVENUE INDEX NUMBER**

- |   |   |
|---|---|
| 1. Less than \$100,000                  | 6. \$2 million to less than \$5 million   |
| 2. \$100,000 to less than \$250,000     | 7. \$5 million to less than \$10 million  |
| 3. \$250,000 to less than \$500,000     | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million   | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater               |



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**4. Resumes of Key Personnel Proposed for this Contract** *(Complete one Section #4 for each key person.)*

a. NAME  Doug Osborn	b. ROLE IN THIS CONTRACT  President, Civil Engineer	c. YEARS EXPERIENCE	
		1. TOTAL 31	2. WITH CURRENT FIRM 31
d. LOCATION <i>(City and State)</i> Phoenix, AZ			
e. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Bachelor of Science, Civil Engineering		f. PROFESSIONAL TRAINING - REGISTRATIONS AZ, Civil Engineer #31136 NM, Civil Engineer #21503	
g. OTHER PROFESSIONAL QUALIFICATIONS <i>(Organizations, Awards, etc.)</i> LEED Accredited Professional			

**H. RELEVANT PROJECTS**

1.	(1) TITLE AND LOCATION <i>(City and State)</i> Buckeye Schools Reclaimed Water Line Buckeye, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Water model and demand calculations. Topographic survey, civil design and construction management for 4 miles of reclaimed water line. Cost: \$2,900,000 SPECIFIC ROLE: Project Manager/Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION <i>(City and State)</i> Kyrene de las Brisas E.S. Parking Lot Expansion/Parent Drop-off Chandler, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Topographic survey, civil design, construction staking and construction management for parking lot expansion and bus drop off. Cost: \$329,223 SPECIFIC ROLE: Project Manager/Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION <i>(City and State)</i> Kyrene de la Colina Site Improvements Phoenix, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Topographic survey, civil design, construction staking and construction management for field and sidewalk improvements. Cost: \$602,667 SPECIFIC ROLE: Project Manager/Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION <i>(City and State)</i> Scottsdale Community College Xeriscape Scottsdale, Arizona	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Topographic survey, civil design and construction observation for a building addition, storm drain additions and fire line additions. Cost: \$2,138,000 SPECIFIC ROLE: Project Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION <i>(City and State)</i> Buckeye Union High School District Seal Coats Buckeye, Arizona	(2) YEAR COMPLETED	
		Professional Services 2013	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Analysis, design and preparation of plans and specifications for repairs and seal coating of the parking lots of three district high schools. Cost: \$204,903 SPECIFIC ROLE: Project Manager/Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm



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**4. Resumes of Key Personnel Proposed for this Contract** (*Complete one Section #4 for each key person.*)

a. NAME  Percy Myron, Jr.	b. ROLE IN THIS CONTRACT  Civil Engineer	c. YEARS EXPERIENCE	
		1. TOTAL 20	2. WITH CURRENT FIRM 20
d. LOCATION ( <i>City and State</i> ) Phoenix, AZ			
e. EDUCATION ( <i>DEGREE AND SPECIALIZATION</i> ) Bachelor of Science in Engineering		f. PROFESSIONAL TRAINING - REGISTRATIONS AZ, Civil Engineer #36664	
g. OTHER PROFESSIONAL QUALIFICATIONS ( <i>Organizations, Awards, etc.</i> ) LEED Accredited Professional			

**H. RELEVANT PROJECTS**

1.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Garden Lakes Community Center Irrigation Avondale, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2016
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Topographic survey, civil design and construction management for 1-1/2 miles of irrigation line. Cost: \$1,266,572 SPECIFIC ROLE: Project Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Scottsdale Community College Driveway Entrance #3 Scottsdale, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Topographic survey, civil design and construction management for renovations to Entrance #3. Cost: \$74,241 SPECIFIC ROLE: Project Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Corona High School Drainage Corrections Tempe, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Topographic survey, civil design, construction staking and construction management for courtyard and drainage corrections. Cost: \$739,733 SPECIFIC ROLE: Project Manager/Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Compadre High School Renovations Tempe, Arizona	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Topographic survey, civil design and construction observation for multiple building additions. Cost: \$13,000,000 SPECIFIC ROLE: Project Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Madison Meadows M.S. Sidewalk and Fence Renovation Phoenix, Arizona	(2) YEAR COMPLETED	
		Professional Services 2013	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Topographic survey, civil design and construction services for parking lot, sidewalk and fencing modifications. Cost: \$276,000 SPECIFIC ROLE: Project Manager/Engineer	<input checked="" type="checkbox"/>	Check if project performed with current firm



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**4. Resumes of Key Personnel Proposed for this Contract** (*Complete one Section #4 for each key person.*)

a. NAME  Russell Johnson	b. ROLE IN THIS CONTRACT  Registered Land Surveyor	c. YEARS EXPERIENCE	
		1. TOTAL 38	2. WITH CURRENT FIRM 38
d. LOCATION ( <i>City and State</i> ) Phoenix, AZ			
e. EDUCATION ( <i>DEGREE AND SPECIALIZATION</i> )		f. PROFESSIONAL TRAINING - REGISTRATIONS AZ, Registered Land Surveyor #22265	
g. OTHER PROFESSIONAL QUALIFICATIONS ( <i>Organizations, Awards, etc.</i> )			

**H. RELEVANT PROJECTS**

1.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Tucson USD Solar Canopies Tucson, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Provided transactional surveys, utility surveys, and construction staking for solar canopies for 44 school sites. Cost: \$179,000 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Marana Health Center Solar Marana, Arizona	(2) YEAR COMPLETED	
		Professional Services 2015	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Boundary, as-built and topographic surveys at Health Center. Cost: \$13,163 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Litchfield ESD New School at Verrado Buckeye, Arizona	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Boundary, A.L.T.A. and topographic surveys, and waterline easements for new elementary school. Cost: \$16,085 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Humana Site Survey Buckeye, Arizona	(2) YEAR COMPLETED	
		Professional Services 2014	Construction (if applicable) 2014
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Boundary, topographic and utility surveys for Humana site in Buckeye. Cost: \$8,465 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION ( <i>City and State</i> ) Dysart Unified School District Solar Surprise/El Mirage/Glendale, Arizona	(2) YEAR COMPLETED	
		Professional Services 2013	Construction (if applicable) 2013
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Provided transactional surveys, construction staking and as-builts for solar canopies for 21 school sites in the Dysart Unified School District. Cost: \$113,891 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm



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**4. Resumes of Key Personnel Proposed for this Contract** (*Complete one Section #4 for each key person.*)

<b>a. NAME</b>	<b>b. ROLE IN THIS CONTRACT</b>	<b>c. YEARS EXPERIENCE</b>	
Dana Klett	Registered Land Surveyor	<b>1. TOTAL</b> 9	<b>2. WITH CURRENT FIRM</b> 1
<b>d. LOCATION (City and State)</b> Phoenix, AZ			
<b>e. EDUCATION (DEGREE AND SPECIALIZATION)</b>		<b>f. PROFESSIONAL TRAINING - REGISTRATIONS</b>	
		AZ, Registered Land Surveyor #58841	
<b>g. OTHER PROFESSIONAL QUALIFICATIONS (Organizations, Awards, etc.)</b>			

**H. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
		Professional Services	Construction (if applicable)
1.	Amphitheater USD Solar Canopies Tucson, Arizona	2015	2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Provided transactional and utility surveys for solar canopies for 22 school sites. Cost: \$102,733 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	Pima County Solar Tucson, Arizona	2015	2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Boundary, as-built and topographic surveys at 11 Pima County sites. Cost: \$100,607 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	Pima Community College Solar Tucson, Arizona	2015	2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Boundary and topographic surveys for 4 community college sites. Cost: \$42,910 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	Desert Sun Academy Lot Combination Scottsdale, Arizona	2015	2015
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Lot combination for Desert Sun Elementary School. Cost: \$7,960 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	Laveen New E.S. #8, Paseo Point Phoenix, Arizona	2015	2016
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE Topographic survey, SRP easement and construction staking for new elementary school. Cost: \$41,288 SPECIFIC ROLE: Registered Land Surveyor	<input checked="" type="checkbox"/>	Check if project performed with current firm



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State) Laveen New E.S. #8, Paseo Point Phoenix, Arizona	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2016

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Laveen School District	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT \$13,062,096	e. TOTAL COST OF PROJECT ---
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Topographic survey, civil design, construction services, and construction staking for new elementary school.

Start Date: January 2015

End Date: ongoing

Team Members

Doug Osborn – Civil Engineer

Percy Myron, Jr. – Civil Engineer

Dana Klett – Registered Land Surveyor



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State) Corona HS Drainage Corrections Tempe, Arizona	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2015

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Tempe Union High School District	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT \$810,000	e. TOTAL COST OF PROJECT \$739,733
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Topographic survey, civil design, construction staking and construction management for courtyard and drainage corrections.

Start Date: July 2014

End Date: July 2015

Team Members

Percy Myron, Jr. – Civil Engineer

Russell Johnson - Registered Land Surveyor

Dana Klett – Registered Land Surveyor



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Avenue of Fountains Fountain Hills, Arizona	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i> 2015

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Town of Fountain Hills	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT \$1,500,000	e. TOTAL COST OF PROJECT \$1,468,334
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Topographic survey, civil design and construction observation for 4 acre park in median of Avenue of Fountains.  
Start Date: April 2014  
End Date: March 2015

Team Members

Doug Osborn – Civil Engineer  
Russell Johnson – Registered Land Surveyor



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Liberty New E.S. #6 Goodyear, Arizona	2014	2015

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Liberty Elementary School District	\$10,899,761	\$10,899,761

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Topographic survey, civil design and construction observation for new elementary school.

Start Date: June 2014

End Date: July 2015

Team Members

Doug Osborn – Civil Engineer

Percy Myron, Jr. – Civil Engineer

Russell Johnson – Registered Land Surveyor



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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Kyrene de las Brisas E.S. Parking Lot Expansion/Parent Drop-off Chandler, Arizona	2015	2015

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER	d. ORIGINAL BUDGET/NTE AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Kyrene Elementary School District	\$400,000	\$329,223

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Topographic survey, civil design, construction staking and construction management for parking lot expansion and bus drop off.

Start Date: March 2015

End Date: August 2015

Team Members

Doug Osborn – Civil Engineer

Percy Myron, Jr. – Civil Engineer

Russell Johnson – Registered Land Surveyor

Dana Klett – Registered Land Surveyor



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6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

HESS-ROUNTREE, INC. provides a full range of Consulting Civil Engineering, Land Surveying and Civil Engineering Contract Management services. Our firm has a long a successful history of working with municipal clients throughout the State of Arizona. We currently have on call civil engineering contracts with 13 valley school districts, the Maricopa County Community College District and Arizona State University. We also provide services through the Greater Phoenix Purchasing Consortium of Schools to numerous educational clients each year. We pride ourselves in finding cost-effective, timely and quality long-term solutions to our client’s problems. Most of our clients are long-standing repeat clients that have come accustom to high quality designs and a client first approach.

When working with Hess-Rountree you will get direct principal involvement in all projects. You have over 51 years of civil design experience between our three engineers and over 39 years of experience from our registered land surveyors in providing civil design and land surveying services throughout the State of Arizona. Because of our extensive experience, we are familiar with problems associated with site development and are able to anticipate and solve potential problems before they occur. We also have considerable experience in solving existing site problems such as drainage, layout and site utilization. Our engineers have extensive experience in and have supervised projects from initial boundary and topographic survey through planning, site layout, analysis, design (grading, drainage, water, sewer, paving, fencing, parking lots, etc.), preparation of bid specifications and bidding. During construction we provide construction management, quality control inspections and construction staking.

We look forward to providing the State of Arizona with the high quality civil engineering and land surveying services our clients have become accustomed to receiving from us. We encourage you to contact some of our references to confirm our expertise and passion for civil engineering and survey projects on the attached client reference sheets.

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a.	Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	80%
b.	Percentage of Total Work Attributable to Non-Government Work:	20%

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: Byrom Hess

Date: 12/21/2015

Name: Byrom Hess

Title: Chief Financial Officer



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:  
ADSP016-00005912

STATE PROCUREMENT OFFICE  
Department of Administration  
100 North 15<sup>th</sup> Avenue, Suite 201  
Phoenix, Arizona 85007

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

CLIENT REFERENCES

<b>Organization</b> Avondale Elementary School District	<b>Address</b> 295 W. Western Avenue, Avondale, AZ 85323	
<b>Contact</b> Dennis Roehler Operations Director	<b>Phone</b> 623-772-5071	<b>Email</b> droehler@avondale.k12.az.us

<b>Organization</b> City of Buckeye	<b>Address</b> 530 E. Monroe Avenue, Buckeye, Arizona 85326	
<b>Contact</b> Scott Zipprich Town Engineer, Development Services	<b>Phone</b> 623-349-6217	<b>Email</b> szipprich@buckeyeaz.gov

<b>Organization</b> Buckeye Elementary School District	<b>Address</b> 25555 W. Durango, Buckeye, Arizona 85326	
<b>Contact</b> Lester Dunning Director of Maintenance and Transportation	<b>Phone</b> 623-649-5788	<b>Email</b> ldunning2@besd.k12.az.us

<b>Organization</b> Buckeye Union High School District	<b>Address</b> 1000 E. Narramore, Buckeye, Arizona 85326	
<b>Contact</b> Eric Godfrey Superintendent	<b>Phone</b> 623-512-6130	<b>Email</b> egodfrey@buhisd.org

<b>Organization</b> Dysart Unified School District	<b>Address</b> 15802 N. Parkview Place, Surprise, Arizona 85374	
<b>Contact</b> Bob Young Director Maintenance and Facilities	<b>Phone</b> 623-764-0141	<b>Email</b> bob.young@dysart.org

<b>Organization</b> Fowler Elementary School District	<b>Address</b> 1617 S. 67 <sup>th</sup> Avenue, Phoenix, Arizona 85043	
<b>Contact</b> Marvene Lobato Superintendent	<b>Phone</b> 602-525-2613	<b>Email</b> Mlobato@fesd.org

<b>Organization</b> Glendale Elementary School District	<b>Address</b> 7301 N. 58 <sup>th</sup> Avenue, Glendale, Arizona 85301	
<b>Contact</b> Dean Wallace Construction/Project Manager	<b>Phone</b> 602-722-6401	<b>Email</b> dwallace@gesd40.org

<b>Organization</b> Grand Canyon University	<b>Address</b> 3300 W. Camelback Road, Phoenix, AZ 85017-3030	
<b>Contact</b> Richard Oesterle Campus Development	<b>Phone</b> 602-768-6376	<b>Email</b> roesterle@gcu.edu

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Phoenix, Arizona 85007**

<b>Organization</b> Kyrene School District	<b>Address</b> 8700 S. Kyrene Road, Tempe, Arizona 85284	
<b>Contact</b> Roy Morris Assistant Director, Facilities and Grounds	<b>Phone</b> 602-722-5814	<b>Email</b> rmorri@kyrene.org
<b>Contact</b> Mason Meade, Assistant Director Capital Improvement Projects	<b>Phone</b> 480-541-1600	<b>Email</b> mmeade.kyrene.org

<b>Organization</b> Madison Elementary School District	<b>Address</b> 5601 N. 16 <sup>th</sup> Street, Phoenix, Arizona 85016	
<b>Contact</b> Pat Calvin Project Manager	<b>Phone</b> 602-819-3944	<b>Email</b> pcalvin@msd38.org

<b>Organization</b> Maricopa County Community College District	<b>Address</b> 2411 W. 14 <sup>th</sup> Street, Tempe, Arizona 85281	
<b>Contact</b> Gary Eberhard Project Manager	<b>Phone</b> 602-909-5043	<b>Email</b> gary.eberhard@domail.maricopa.edu

<b>Organization</b> Mesa Public Schools	<b>Address</b> 63 E. Main Street, Mesa, Arizona 85201	
<b>Contact</b> Bob Anderson Director of Operations	<b>Phone</b> 480-472-6030	<b>Email</b> rranderson@mpsaz.org

<b>Organization</b> Phoenix College	<b>Address</b> 1202 W. Thomas Road, Phoenix, AZ 85013	
<b>Contact</b> Doug McCarthy, Director College Facilities Planning & Development	<b>Phone</b> 602-285-245	<b>Email</b> doug.mccarthy@phoenixcollege.edu

<b>Organization</b> Riverside Elementary School District	<b>Address</b> 1414 S. 51 <sup>st</sup> Avenue, Phoenix, Arizona 85043	
<b>Contact</b> Gustavo Valenzuela Project Manager	<b>Phone</b> 602- 722-0824	<b>Email</b> gustavo@omnia-usa.com

<b>Organization</b> Scottsdale Community College	<b>Address</b> 9000 E. Chaparral Road, Scottsdale, AZ 85256-2626	
<b>Contact</b> Jack VanCleave Facilities Director	<b>Phone</b> 480-423-6003	<b>Email</b> samuel.vancleave@sccmail.maricopa.edu

<b>Organization</b> Tempe Union High School District	<b>Address</b> 500 W. Guadalupe Road, Tempe, Arizona 85283	
<b>Contact</b> Mike Hilgers Manager of Construction & Facilities Planning	<b>Phone</b> 480-826-8981	<b>Email</b> mhilgers@tuhsd.k12.az.us