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| Douglas A. Ducey **Governor** |  | **Andy Tobin**  **Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE • SUITE 305  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Tuesday, April 5th, 2022 1:30pm-3:30pm**

**VIA GOOGLE MEET**

[**https://meet.google.com/ruh-vphz-rmw**](https://meet.google.com/ruh-vphz-rmw)

**Teleconference Information:**

**+1 413-728-2657‬ PIN: 409 940‬#‬‬**

**Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.03(A)(3), the Arizona Set-Aside Committee (Committee) may vote to go into Executive Session for the purpose of obtaining legal advice from its attorney on any matter listed on the agenda. Any such Executive Session will not be open to the public.**

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**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**

Yanneth Montes – Co-Chair, State Procurement Office

Ken Sanchez – Co-Chair, State Procurement Office

Greg Natvig – Beacon Group, Inc.

David Steinmetz – Arizona Industries for the Blind

Chris Gustafson – Arizona State Retirement System

Kristen Mackey – Department of Economic Security

Valarie Erwin – Department of Transportation

Gail Fenkell – Arizona Correctional Industries

Monica Attridge - Hozhoni Foundation, Inc.

1. **APPROVAL OF MINUTES**
   1. 1.26.22 Meeting
2. **CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:**

*If you are a member of the public or an interested party and would like to speak on any of the below items, please send the Chair an email (*[*yanneth.montes@azdoa.gov*](mailto:yanneth.montes@azdoa.gov)*) prior to the start of the meeting.*

* + - 1. *Contracts expiring in April due for one year term extension:*

1. *CTR049459*

*Services: Linens, Supplier: ACI*

*Expiration Date: 4/30/2022*

*1) Committee Review and Discussion*

*2) Entertain motion for approval, disapproval or tabling extension for 4/30/2023*

1. *CTR044241*

*Services: Bedding Products, Supplier: ACI*

*Expiration Date: 4/30/2022*

*1) Committee Review and Discussion*

*2) Entertain motion for approval, disapproval or tabling extension for 4/30/2023*

1. *CTR044240*

*Services: Outdoor Furniture, Supplier: ACI*

*Expiration Date: 4/30/2022*

*1) Committee Review and Discussion*

*2) Entertain motion for approval, disapproval or tabling extension for 4/30/2023*

* + - 1. *Re-Solicitation of Contracts expiring in April 2022*

1. *ADSPO17-168122*

*Services: Engraved Products, Supplier: ACI*

*Expiration Date 4/28/2022*

*1) Committee Review and Discussion*

*2) Entertain motion for approval, disapproval or tabling contract to award for initial term 4/28/2023*

1. *ADSPO17-168208*

*Services: Signage: Decals, Plaques and Work Identification Products, Supplier: ACI*

*Expiration Date: 4/18/2022*

*1) Committee Review and Discussion*

*2) Entertain motion for approval, disapproval or tabling contract to award for initial term 4/18/2023*

1. **REPORT ON 1% GOAL and Open Items**
   1. FY22 Report – Yanneth Montes

1. **FUTURE AGENDA ITEMS** 
   1. Chair will hear requests from members of the committee on issues for future consideration and discussion.
2. **CALL TO THE PUBLIC** 
   1. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.
3. **ADJOURNMENT**
4. Materials
   1. A copy of the agenda and Committee packets (excluding materials exempt from public inspection) will be available at least 24 hours in advance of the meeting, at the State Procurement Office, located at 100 N 15th Ave #305, Phoenix, AZ 85007.

**NEXT MEETING:**

Set-Aside Committee Meeting

Wednesday, July 27, 2022 · 1:30 – 3:30pm

Google Meet joining info

Video call link: https://meet.google.com/ruh-vphz-rmw

Or dial: