



Procurement Reform Timeline

Scheduled Start Date	Procurement Reform Milestone	Scheduled Completion Date
May 2013	CPO Structure <i>Modification of the current agency chief procurement officer (CPO) structure by transferring CPOs to ADOA, while the individual's work location remains at the agency.</i>	September 2013
	Classification/Compensation <i>Development of updated procurement classification descriptions and mapping based upon a comprehensive market analysis.</i>	September 2013
	Uniform Instructions/ Terms & Conditions <i>Updates to the uniform instructions and terms and conditions to fully support electronic procurement processing and practices.</i>	December 2013
	Training Program <i>Development of a mandatory statewide training and certification program for all procurement professionals and individuals with a "significant procurement role."</i>	June 2014
	Compliance Program <i>To achieve the desired outcome of consistency in procurement application, the compliance program will evaluate the level of employee performance following training. The compliance program will also focus on the supplier/contractor compliance with required contract practices.</i>	June 2014
June 2013	Communications Plan <i>Development of a procurement reform website and communication strategy.</i>	July 2013
July 2013	Solicitation Evaluation <i>Exploration of opportunities to enhance the solicitation evaluation methodologies and practices.</i>	September 2013
	Arizona Procurement Code (APC) Technical Changes <i>Updates to the administrative rules and regulations (Arizona Administrative Code) based upon HB2599 legislative changes.</i>	January 2014

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July 2013 (cont'd)	Lobbyist Disclosure <i>Expands the definition of lobbying to include "procurement lobbying" and requires registration with the Secretary of State's Office; requires registered lobbyists to disclose the name of their client(s) when in contact with state agency personnel.</i>	September 2013
	Significant Procurement Role <i>Defines the role as involvement with the development of specifications or evaluations, or participation in the procurement process/decisions. Establishes a "no-hire" period from the time the first Non-Disclosure Agreement is signed (or the time of request for a Competition Impracticable or Sole Source procurement) to one year after delivery of the product or service begins.</i>	August 2013
	Cooperative Purchasing Program <i>Expands the availability for use of statewide contracts to all non-profits (501c3 through 501c6). Provides the ability for state entities to conduct "piggyback" purchases from other cooperatives or local government contracts.</i>	June 2014
September 2013	Legislation <i>Development of proposed procurement reform "clean-up" legislation during the upcoming 2014 legislative session.</i>	June 2014
October 2013	Special Instructions/ Terms & Conditions <i>Updates to the special instructions and terms and conditions to fully support electronic procurement processing and practices, as well as potential technology procurements.</i>	May 2014
November 2013	Vendor Performance <i>Provides authority to develop vendor performance standards and evaluation methodologies for use in future procurements.</i>	February 2014
	Central Legal Services <i>Provides authority to enter into agreements with the Attorney General's Office for procurement services to state agencies.</i>	January 2014