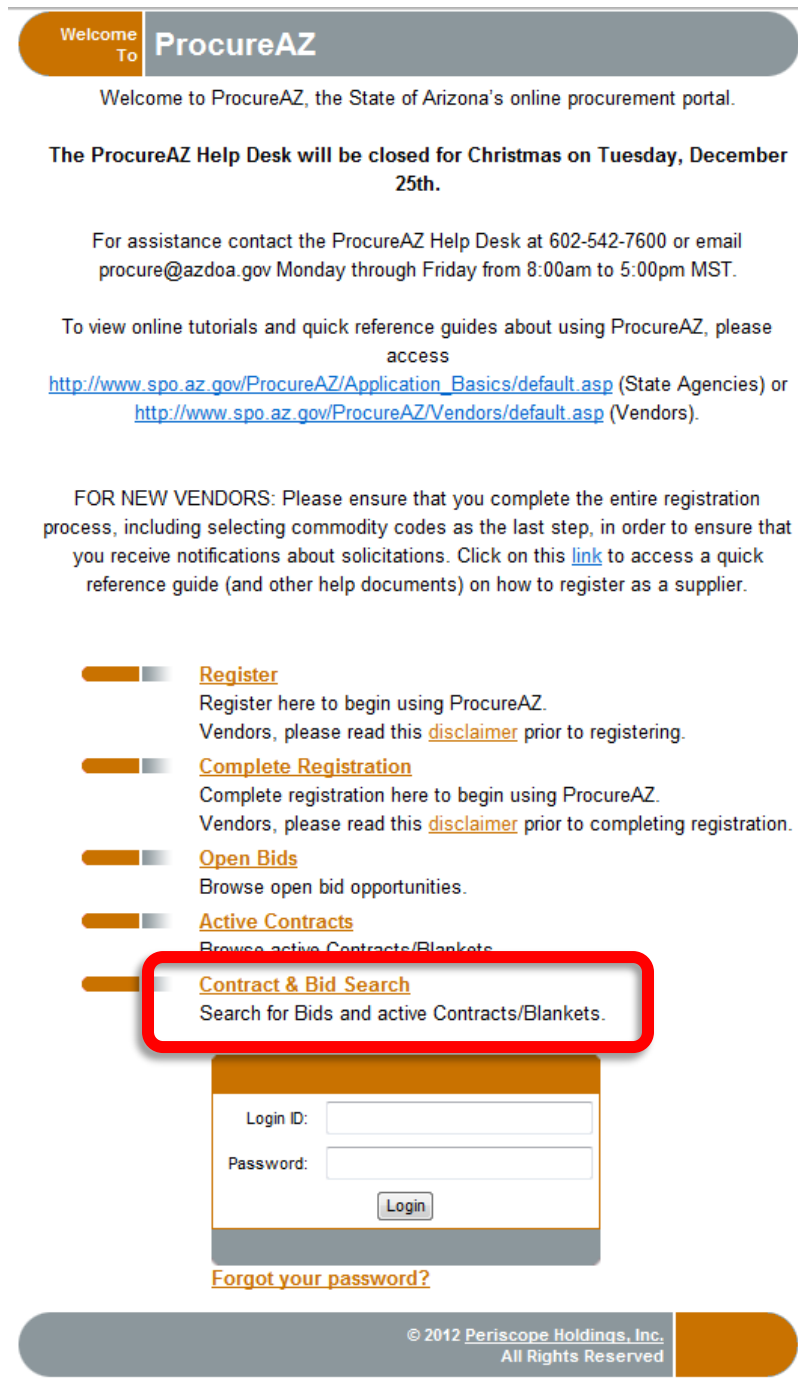


Search for Contracts

SEARCH METHOD #1: Contract & Bid Search*

*It is not necessary to login using a Login ID and Password to utilize this search feature.

1. Click on the [Contract & Bid Search](#) link shown in the screen shot below:



Welcome To ProcureAZ

Welcome to ProcureAZ, the State of Arizona's online procurement portal.

The ProcureAZ Help Desk will be closed for Christmas on Tuesday, December 25th.

For assistance contact the ProcureAZ Help Desk at 602-542-7600 or email procure@azdoa.gov Monday through Friday from 8:00am to 5:00pm MST.

To view online tutorials and quick reference guides about using ProcureAZ, please access http://www.spo.az.gov/ProcureAZ/Application_Basics/default.asp (State Agencies) or <http://www.spo.az.gov/ProcureAZ/Vendors/default.asp> (Vendors).

FOR NEW VENDORS: Please ensure that you complete the entire registration process, including selecting commodity codes as the last step, in order to ensure that you receive notifications about solicitations. Click on this [link](#) to access a quick reference guide (and other help documents) on how to register as a supplier.

- [Register](#)
Register here to begin using ProcureAZ.
Vendors, please read this [disclaimer](#) prior to registering.
- [Complete Registration](#)
Complete registration here to begin using ProcureAZ.
Vendors, please read this [disclaimer](#) prior to completing registration.
- [Open Bids](#)
Browse open bid opportunities.
- [Active Contracts](#)
Browse active Contracts/Blankets.
- [Contract & Bid Search](#)**
Search for Bids and active Contracts/Blankets.

Login ID:

Password:

Login

[Forgot your password?](#)

© 2012 Periscope Holdings, Inc. All Rights Reserved

Search for Contracts

- Select the radio button for Contracts/Blankets.



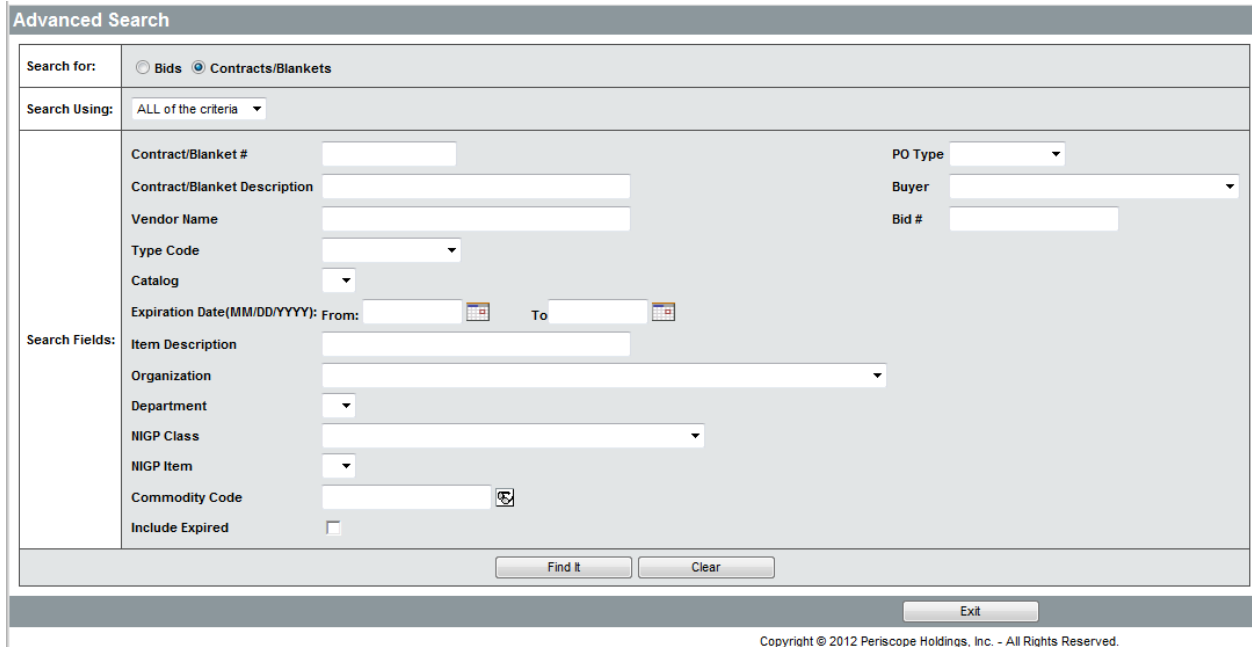
Advanced Search

Search for: Bids Contracts/Blankets

Exit

Copyright © 2012 Periscope Holdings, Inc. - All Rights Reserved.

- The Advanced Search screen provides multiple fields to define a search. In general, less information input to these fields will yield a wider variety of results. To drill down and narrow the results returned, input information into more fields.



Advanced Search

Search for: Bids Contracts/Blankets

Search Using: ALL of the criteria

Contract/Blanket #

Contract/Blanket Description

Vendor Name

Type Code

Catalog

Expiration Date(MM/DD/YYYY): From: To

Item Description

Organization

Department

NIGP Class

NIGP Item

Commodity Code

Include Expired

PO Type

Buyer

Bid #

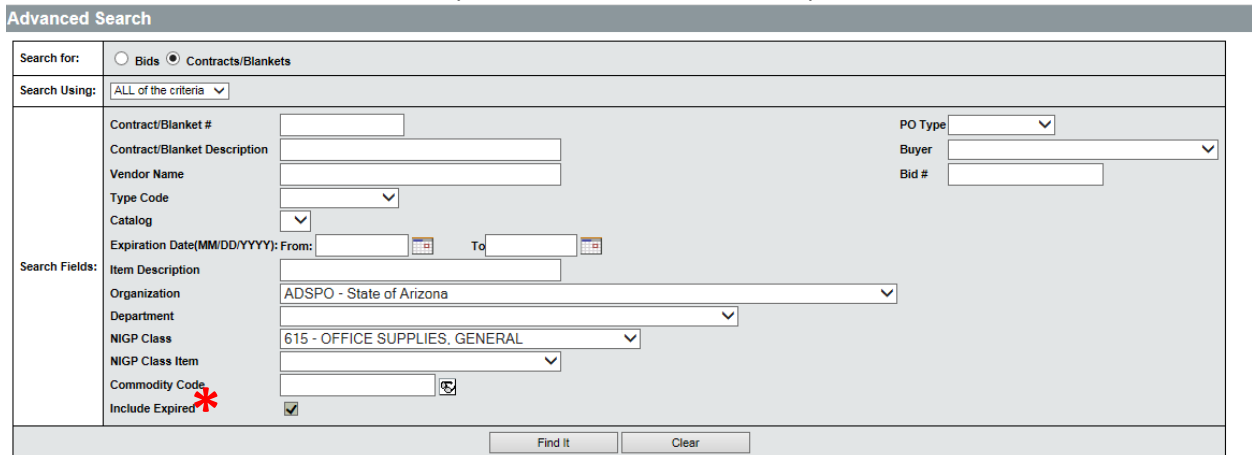
Find It Clear

Exit

Copyright © 2012 Periscope Holdings, Inc. - All Rights Reserved.

- Results will show below the Advanced Search fields. Steps 3-8 outlined in the “Active Contracts” search apply to “Contract & Bid Search” method as well in viewing contracts and their contents.

Note: To include contracts that are expired, click on the “Include Expired” check box*.



Advanced Search

Search for: Bids Contracts/Blankets

Search Using: ALL of the criteria

Contract/Blanket #

Contract/Blanket Description

Vendor Name

Type Code

Catalog

Expiration Date(MM/DD/YYYY): From: To

Item Description

Organization: ADSP0 - State of Arizona

Department

NIGP Class: 615 - OFFICE SUPPLIES, GENERAL

NIGP Class Item

Commodity Code

Include Expired

PO Type

Buyer

Bid #

Find It Clear

→ Results

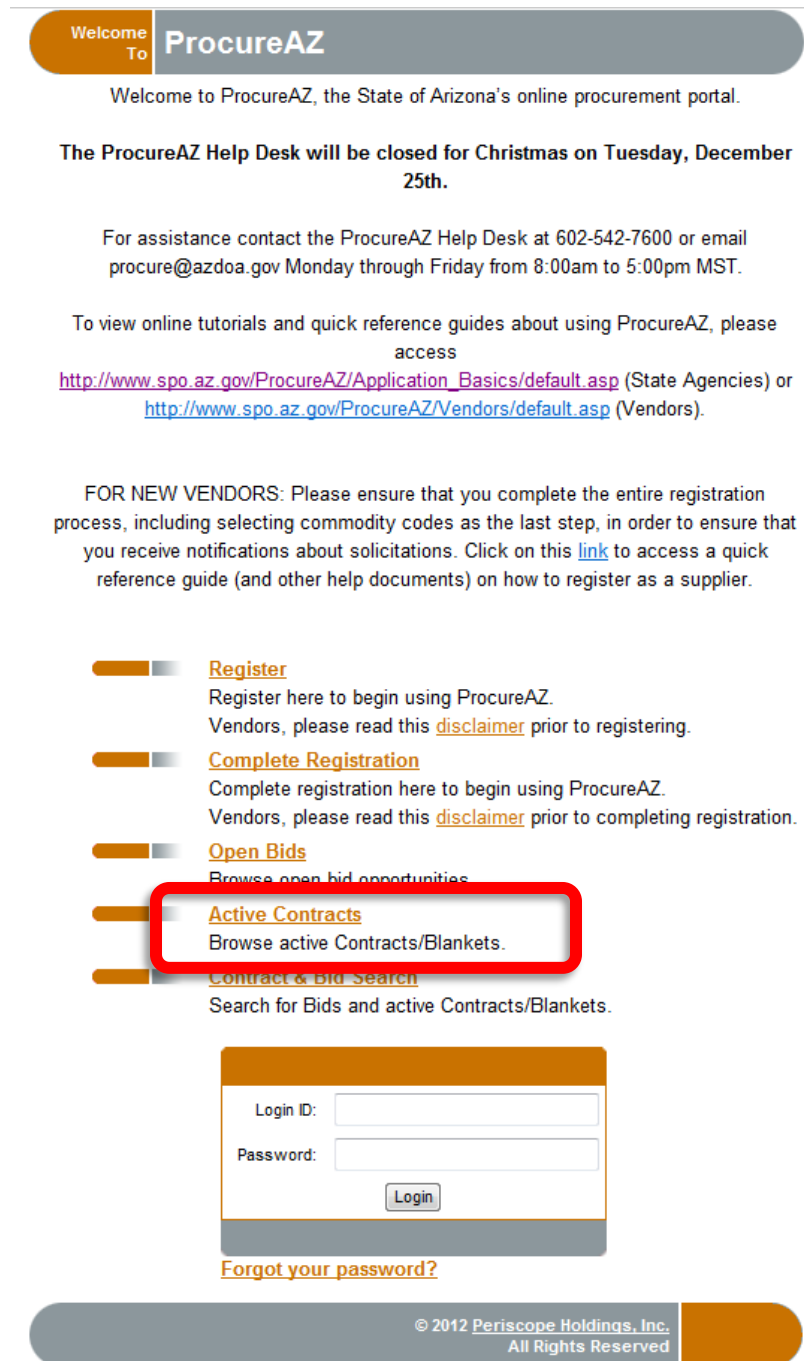
Contract/Blankets #	Bid #	Description	Vendor Name	Type Code
ADSP010-000196		Office Supplies and Equipment	STAPLES CONTRACT AND COMMERCIAL INC	SW
ADSP011-000226		Office Supplies and Equipment (Punch-Out)	STAPLES CONTRACT AND COMMERCIAL INC	SW
ADSP011-000387		G2B - Paper, Plastics, Liners, Janitorial Supplies and Equipment	WAXIES ENTERPRISES INC	SW

Search for Contracts

SEARCH METHOD #2: Active Contracts*

*It is not necessary to login using a Login ID and Password to utilize this feature. This method only allows the user to browse active contracts. Search criteria cannot be entered.

1. Click on the [Active Contracts](#) link shown in the screen shot below:



Welcome To ProcureAZ

Welcome to ProcureAZ, the State of Arizona's online procurement portal.

The ProcureAZ Help Desk will be closed for Christmas on Tuesday, December 25th.

For assistance contact the ProcureAZ Help Desk at 602-542-7600 or email procure@azdoa.gov Monday through Friday from 8:00am to 5:00pm MST.

To view online tutorials and quick reference guides about using ProcureAZ, please access http://www.spo.az.gov/ProcureAZ/Application_Basics/default.asp (State Agencies) or <http://www.spo.az.gov/ProcureAZ/Vendors/default.asp> (Vendors).

FOR NEW VENDORS: Please ensure that you complete the entire registration process, including selecting commodity codes as the last step, in order to ensure that you receive notifications about solicitations. Click on this [link](#) to access a quick reference guide (and other help documents) on how to register as a supplier.

- [Register](#)
Register here to begin using ProcureAZ.
Vendors, please read this [disclaimer](#) prior to registering.
- [Complete Registration](#)
Complete registration here to begin using ProcureAZ.
Vendors, please read this [disclaimer](#) prior to completing registration.
- [Open Bids](#)
Browse open bid opportunities.
- [Active Contracts](#)
Browse active Contracts/Blankets.
- [Contract & Bid Search](#)
Search for Bids and active Contracts/Blankets.

Login ID:
Password:

[Forgot your password?](#)

© 2012 Periscope Holdings, Inc.
All Rights Reserved

Search for Contracts

- Browse with the “Show Contracts for Category” feature to narrow results or browse all contracts.

Active Contracts

Show Contracts for Category

1-25 of 6207
1 2 3 4 5 6 7 8 9 10 ▶▶

Contract/Blanket #	Bid #	Description	Vendor Name
AAGO13-045951	AAGO13-00002459	Foreclosure Relief Legal Service	ARIZONA FOUNDATION FOR LEGAL
AAGO14-059263	AAGO14-00003296	RFP Air Conditioning Maintenance and Service	TOLIN MECHANICAL SYSTE
AAGO14-062076	AAGO14-00003445	Mortgage Fund Settlement Program Fund Administrator	ARIZONA COMMUNITY ACTIC
AAGO14-071478	AAGO14-00003882	Housing Education and Counseling Services	HOUSING SOLUTIONS OF NORT
AAGO14-071479	AAGO14-00003882	Housing Education and Counseling Services	OLD PUEBLO COMMUNITY
AAGO14-071480		Housing Education and Counseling Services	WESTERN ARIZONA COUNCIL C

- To view a contract, click on the copper-colored Contract/Blanket # located at the left on the screen (shown above).

Note: The copper-colored fonts indicate that particular objects in ProcureAZ act as links to additional information. Details of a contract are generally located as “Attachments” in the “Header Information” section of the contract summary (shown below). *Your browser’s pop-up blocker must be turned off to view documents that open in separate windows.*


Master Blanket Purchase Order AAGO14-059263

Header Information

Purchase Order Number:	AAGO14-059263	Release Number:	0
Status:	3PS - Sent	Purchaser:	Audrey Powell
Fiscal Year:	2014	PO Type:	Blanket
Organization:	Office of the Arizona Attorney General	Location:	PRO - Procurement
Department:	ASD01 - Operations Division	Entered Date:	10/25/2013 01:53:01 PM
Alternate ID:		Retainage %:	0.00%
Days ARO:	0	Release Type:	Direct Release
Print Dest Detail:	If Different	Tax Rate:	
Catalog ID:			
Contact Instructions:			
Master Blanket/Contract End Date (Maximum):			
Project No.:	AG14-0016		
Special Purchase Types:			
PIJ NUMBER:			
Commodity Reference Id:			
PO External Doc Type:	None		
Agency Attachments:	EXHIBIT 1 Uniform Terms and Conditions V9_(Rev 7-1-2013).pdf EXHIBIT 2 Uniform Instructions to Offerors (Rev 7-2013).pdf Attachment I Bidder to Complete S Serial Nos.pdf Filter Sizes and Quantities 08-21-13.pdf Evaluation Summary Committee Signatures Abreske Case Wegenka 10-24-13.pdf Evaluation Summary Com LETTER - Determination TO DO an RFP.pdf LETTER - Best and Final Offer from Tolin Mechanical 10-24-13.pdf Arizona State Attorney General Data Center RFP, 25-13.pdf CONTRACT - Offer and Acceptance Signed 10-25-13.pdf Air Conditioning Maintenance Extension Amendment 1 Project AG14-0016 SIGNED 10-20-14.		
Vendor Attachments:			
Agency Attachment			

- A screen showing the document’s properties appears as a precursor to opening the document. To download and view the document, click on the File icon.

Attachment File Detail: EXHIBIT 1 Uniform Terms and Conditions V9_(Rev 7-1-2013).pdf

Name:	EXHIBIT 1 Uniform Terms and Conditions V9_(Rev 7-1-2013).pdf		
Description:	EXHIBIT 1 Uniform Terms and Conditions V9		
File:			
Size:	154,794 bytes	Last Modified On Disk:	
Uploaded:	07/31/2013 02:38:06 PM	Uploaded By:	

Copyright © 2016 Periscope Holdings, Inc. - All Rights Reserved.

Search for Contracts

- If the file does not immediately open, there may be a message window that must be addressed first as in the picture below.

Note: Not all browsers will generate the same messages.



- The sections titled “Primary Vendor Information & PO Terms” and “Master Blanket/Contract Vendor Distribution List” contain necessary information about the vendor.

Primary Vendor Information & PO Terms

Vendor: [9000004230 - OFFICE DEPOT](#)
 Daniel Durda
 602 S 63rd Ave
 Phoenix, AZ 85043
 US
 Email: daniel.durda@officedepot.com
 Phone: (602)418-2776
 FAX: (800)375-7008
 Alt. Reference: Z0001

Payment Terms: Net 30

Shipping Terms: As Specific

PO Acknowledgements:

Document	Notifications
Purchase Order	Paper Copy Mailed
Change Order 1	Paper Copy Mailed
Change Order 2	Paper Copy Mailed
Change Order 3	Paper Copy Mailed
Change Order 4	Paper Copy Mailed
Change Order 5	Paper Copy Mailed
Change Order 6	Paper Copy Mailed
Change Order 7	Paper Copy Mailed
Change Order 8	Paper Copy Mailed
Change Order 9	Paper Copy Mailed

Master Blanket/Contract Vendor Distributor List

Vendor ID	Alternative ID	Vendor Name	Preferred Del
9000004230	PZ9000004230	OFFICE DEPOT	Email

- The section for ‘Master Blanket/Contract Controls’ details which agencies/organizations are authorized to utilize the contract as well as the dates for which the contract is active.

Note: COOP members may only use contracts designated by both Organization labels “ALL ORG” and “ADSP0” with the Department “AGY”. (See image below.)

Master Blanket/Contract Controls

Master Blanket/Contract Begin Date: 09/10/2009 Master Blanket/Contract End Date: 09/09/2013

Cooperative Purchasing Allowed: Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$67,695.24	\$0.00
ADSP0 - State Procurement Office	AGY - Agency Umbrella Master Control	\$0.00	\$59,209.90	\$0.00

Item Information

Search for Contracts

8. The final section, labeled 'Item Information', is the catalogue of orderable items in ProcureAZ. Additional item information may be located in the 'Attachments' of the 'Header Information' section.

Item Information

Print Sequence # 1.0, Item # 1: General Office Supply and Equipment Products. Please see the attached Core Price Sheet (PRICE: Fixed) and General Catalog Price Sheet (PRICE: 40% - 70% discount off list). (Customer to enter line item's unit cost for contract release.) 3P5 - Sent

NGSP Code: 615-00
Office Supplies, General (otherwise Classified)

Receipt Method	Quantity	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
	0.0	\$0.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00

Manufacturer: _____ Brand: _____
 Make: _____ Packaging: _____
 Project No.: _____ Model: _____
 Building Code: _____
 Cost Code: _____

Exit

Copyright © 2012 Periscope Holdings, Inc. - All Rights Reserved

Item instructions and clarifications are located here.