

Douglas A. Ducey
Governor



Kevin Donnellan
Acting Director

ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

100 NORTH FIFTEENTH AVENUE • SUITE 201
PHOENIX, ARIZONA 85007

(602) 542-5511 (main) (602) 542-5508 (fax)
<http://spo.az.gov>

***REVISED* 6/16/15** **PUBLIC MEETING NOTICE**

ARIZONA SET-ASIDE PROCUREMENT PROGRAM SUBCOMMITTEE
WILL HOLD A PUBLIC MEETING ON
Tuesday, June 23, 2015 at 9:00 AM

Located at:
THE ARIZONA DEPARTMENT OF ADMINISTRATION
100 N. 15TH AVENUE
ADOA_100
Phoenix, Arizona 85007

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. DISCUSSION (Possible Action)

1. Procedural decisions and guidelines for the Set-Aside Subcommittee to review.
 - The Assignment Process – template and instruction.
 - The Proposal Process – template and instruction.
 - General guideline for determining “Mandatory”.
 - How to measure the set-aside goal of 1%
2. Request sent to ASET to allow the procurement officer to update the Set-Aside website. (Update)
3. What procedures should be used to ensure that vendors meet the requirement, 60% of direct labor must be performed by individuals with disabilities?

IV. FUTURE AGENDA ITEMS (Possible Action)

V. COMMITTEE COMMENTS AND SUGGESTIONS

Set-Aside Subcommittee Public Meeting Notice
Meeting Date: March 24, 2015

VI. CALL TO THE PUBLIC

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

For inclusion on the next regular agenda, contact Betty Austin at (602) 364-0102 or Betty.Austin@azdoa.gov.

VII. ADJOURNMENT

NEXT SUBCOMMITTEE MEETING: TBA

FOR SPECIAL ACCOMMODATIONS

Please contact Betty Austin at (602)364-0102 at least three working days prior to the meeting if you require special accommodations or if you cannot attend.

POSTED:



Barbara M. Corella, C.P.M., CPPB
State Procurement Administrator
State Procurement Office