



Offer and Acceptance

**State of Arizona
State Procurement Office**

SOLICITATION NO.: ADSPO16-00005912 Request
for Qualifications: 2016 Annual Professional
Services List

PAGE
1

100 N. 15th Ave. Suite 201
Phoenix, AZ 85007

Offeror: *Robert Polcar Architects, Inc*

OF
1

OFFER

TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status.

Robert Polcar Architects, Inc

Company Name

4226 N. 84th Place

Address

Scottsdale, AZ 85251

City

State

Zip

Bob@RPArchitects.com

Contact Email Address

2015.12.16

17:19:47 -07'00'

Signature of Person Authorized to Sign Offer

Robert Polcar

Printed Name

President

Title

Phone:

602-363-4096

Fax:

By signature in the Offer section above, the Offeror certifies:

1. The submission of the Offer did not involve collusion or other anticompetitive practices.
2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror certifies that the above referenced organization IS/ IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.

ACCEPTANCE OF OFFER

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No. ADSPO16-00005912

The effective date of the Contract is March 1, 2016

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of Arizona
Awarded this

29

day of

February

2016

Procurement Officer



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

DEFINITIONS

Architect Services, Engineer Services, Land Surveying Services, Assayer Services, Geologist Services and Landscape Architect Services: Those professional services within the scope of the practice of those services as provided in ARS § 32-101.

Branch Office: A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

Discipline: Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Firm: Defined in ARS § 32-101(B.19.).

Key Personnel: Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

SPECIFIC INSTRUCTIONS:

1. Complete this form for each branch office seeking work under this RFQ.
 - a. – e. **Firm (or Branch Office) Name and Address.** Self-explanatory.
 - f. **Year Established.** Enter the year the firm (or branch office, if appropriate) was established under the current name.
 - g. **Ownership.**
 - (g1). *Type.* Enter the type of ownership or legal structure of the firm (sole proprietor, partnership, corporation, joint venture, etc.).
 - (g2). *Small Business Status.* A firm is a small business if the firm has less than 100 employees **or** has gross revenues of \$4 million or less.
 - h.-j. **Point of Contact.** Provide this information for a representative of the firm that the Customer can contact for additional information. The representative must be empowered to speak on contractual and policy matters.
 - k. **Name of Firm.** Enter the name of the firm.
2. **Employees by Discipline.**
 - a. Select disciplines from the List of Disciplines (Function Code) listed on Page 3 of 4 Instructions. For employees that do not qualify for any of the disciplines, select "Other". *Note: The intended searchable database indicated in the RFQ will be populated from the Qualifications Form I Excel attachment only.*
 - b. Each person can be counted only twice; once for his/her primary function and once for his/her secondary function. Primary and secondary functions should be indicated by including a "P" or an "S" in column b after the Description Title is given.
 - c-d. If the form is completed for a firm (including all branch offices), enter the number of employees by disciplines in column c. If the form is completed for a branch office, enter the number of employees by discipline in column d and for the firm in column c.
3. **Profile of Firm's Experience and Annual Average Revenue for Last Year.**
 - a. Enter the approximate number of projects the firm (or branch) has done attributable by Profile Code listed



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

on Page 3 of 4 Instructions over the last year.

- b. Enter the appropriate Profile Codes from Instructions Pages 3 of 4 that represent the type of work the firm (or branch) has done over the last year.
 - c. Using the Revenue Index Number on Page 3 of 6 Form, indicate the approximate revenue the firm has earned over the last year per Profile Code entered into the table.
4. **Resumes of Key Personnel Proposed for This Contract.** Complete this section for each key person who will participate in this contract.
- a. Self-explanatory.
 - b. Self-explanatory
 - c. Total years of relevant experience (block c1), and years of relevant experience with current firm, but not necessarily the same branch/office (block c2).
 - d. Name, City and State of the firm where the person currently works, which must correspond with one of the firms (or branch office or a firm, if appropriate) listed in Section 1.
 - e. Provide information on the highest relevant academic degree(s) received. Indicate the area(s) of specialization for each degree.
 - f. Provide information on current relevant professional registration(s) and in which State(s) they are current.
 - g. Provide information on any other professional qualifications relating to this contract, such as education, professional registration, publications, organizational memberships, certifications, training, awards, and foreign language capabilities.
 - h. Provide information on no more than five (5) projects in the last year which the person had a significant role that demonstrates the person's capability relevant to her/his proposed role in this contract. These projects do not necessarily have to be any of the projects presented in Section 5 for the project team if the person was not involved in any of those those projects or the person worked on other projects that were more relevant than the team projects in Section 5. Use the check box provided to indicate if the project was performed with any office of the current firm. If any of the professional services or construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description and Specific Role.
5. **Example Projects Which Best Illustrate Firms Qualification for this contract.** Select project where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this contract. Complete one Section 5 for each project. List no more than five (5) projects.
- a. Title and Locations of project or contract. For an indefinite delivery contract, the location is the geographic scope of the contract.
 - b. Enter the year completed of the professional services (such as planning, engineering study, or design), and/or the year completed if construction. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to This Contract (block f).
 - c. Project Owner or user, such as a government agency or installation, an institution, a corporation or private individual.
 - d. Provide the original budget or not to exceed dollar amount for the project.
 - e. Provide the Total Cost of the Project. If any of the professional services or construction projects is not complete, indicate the percentage complete and whether this project will be on budget, over or under budget.
 - f. Brief Description: Indicate scope, size, and length of project, principle elements and special features of the project. Discuss the relevance of the example project to this contract.
6. **Additional Information.** Use this section to provide additional information you feel may be necessary to describe your firm's qualifications for this contract.
7. **Annual Average Professional Services Revenues of Firm for Last 3 Years.** Complete this block for the firm or branch office for which this form is completed. In column a, enter an approximate percentage of total work attributable to State, Federal or Municipal Work. In column b, enter an approximate percentage of total work attributable to Non-Government work. Percentages should take into consideration work completed over the last 3



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

years.

- 8. **Authorized Representative.** An authorized representative of the firm or branch office must sign and date the completed form. Signing attests that the information provided is current and factual. Provide the name and title of the authorized representative who signed the form.

List of Disciplines (Function Codes) for Question 2

- Aeronautical Engineer
Agricultural Engineer
Archeologist
Architect
Architectural Engineering
Biologist
CADD Technician
Chemical Engineer
Civil Engineer
Construction Manager
Construction Inspector
Control Systems Engineer
Cost Engineer/Estimator
Ecologist
Electrical Engineer
Environmental Engineer
Environmental Scientist
Fire Protection Engineer
Geodetic Surveyor
Geographic Information System Specialist
Geological Engineer
Geologist
Hydrographic Surveyor
Hydraulic Engineer
Hydrologist
Industrial Engineer
Landscape Architect
Mechanical Engineer
Metallurgical Engineer
Mining Engineer
Nuclear Engineer
Petroleum Engineer
Photogrammetrist
Project Manager
Sanitary Engineer
Soils Engineer
Structural Engineer
Technician/Analyst
Transportation Engineer
Water Resources Engineer

List of Experience Categories (Profile Codes for Question 3)

- Acoustics, Noise Abatement
Aerial Photography; Airborne Data and Imagery Collection and Analysis
Activity Centers
Air Pollution Control
Airports; Navaids; Airport Lighting; Aircraft Fueling
Airports; Terminals and Hangars; Freight Handling
Agricultural Development; Grain Storage; Farm Mechanization
Animal Facilities
Anti-Terrorism/Force Protection
Area Master Planning
Auditoriums and Theaters
Automation; Controls; Instrumentation
Barracks; Dormitories
Bridge Design: Bridges
Cartography
Cemeteries (Planning and Relocation)
Chemical Processing and Storage
Child Care/Development Facilities
Codes; Standards; Ordinances
Cold Storage; Refrigeration and Fast Freeze
Commercial Building (Low Rise); Shopping Centers
Community Facilities
Communications Systems; TV; Microwave
Computer Facilities
Conservation and Resource Management
Construction Management
Construction Surveying
Corrosion Control; Cathodic Protection Electrolysis
Cost Estimating; Cost Engineering and Analysis; Parametric Costing; Forecasting
Cryogenic Facilities
Construction Materials Testing
Dams (Concrete; Arch)
Dams (Earth; Rock); Dikes; Levees
Desalinization (Process and Facilities)
Design-Build - Preparation of Requests for Proposals
Digital Elevation and Terrain Model Development
Digital Orthophotography
Dining Halls; Clubs; Restaurants
Dredging Studies and Design
Design & Planning Structured Parking Facilities
Detention Security Systems
Disability / Special Needs
Ecological and Archeological Investigations
Educational Facilities; Classrooms
Electrical Studies and Design
Electronics
Elevators; Escalators; People-Movers
Energy / Water Auditing Savings
Energy Conservation; New Energy Sources
Environmental Impact Studies, Assessments or Statements
Fallout Shelters; Blast-Resistant Design
Fire Protection
Fisheries; Fish Ladders
Forensic Engineering
Garages; Vehicles Maintenance Facilities; Parking
Gas Systems (Propane; Natural, Etc.)
Geodetic Surveying: Ground and Airborne
Heating; Ventilating; Air Conditioning
Highways; Streets; Airfield Paving; Parking Lots
Historical Preservation
Hospital and Medical Facilities



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

Hotels; Motels
Housing (Residential, Multi-Family; Apartments; Condominiums)
Hotels; Motels
Hydraulics and Pneumatics
Hydrographic Surveying
Industrial Buildings; Manufacturing Plants
Industrial Processes; Quality Control
Industrial Waste Treatment
Intelligent Transportation Systems
Infrastructure
Irrigation; Drainage
Judicial and Courtroom Facilities
Laboratories; Medical Research Facilities
Land Surveying
Landscape Architecture
Libraries; Museums; Galleries
Lighting (*Interior; Display; Theater, Etc.*)
Lighting (*Exteriors; Streets; Memorials; Athletic Fields, Etc.*)
Labs - General
Labs – Research – Dry
Labs – Research – Wet
LEED Accredited A/E
LEED Independent 3rd Party Building Commissioning
Mapping Location/Addressing Systems
Materials Handling Systems; Conveyors; Sorters
Metallurgy
Materials Testing
Measurement / Verification / Conservation Water Consumption Savings
Mining and Mineralogy
Medical Related
Modular Systems Design; Fabricated Structures or Components
Mold Investigation
Museums
Nuclear Facilities; Nuclear Shielding
Office Buildings; Industrial Parks
Outdoor Recreation
Petroleum and Fuel (*Storage and Distribution*)
Photogrammetry
Pipelines (*Cross-Country - Liquid and Gas*)
Phase I Environmental
Prisons & Correctional Facilities
Plumbing and Piping Design
Prisons and Correctional Facilities
Product, Machine Equipment Design Pneumatic Structures, Air-Support Buildings Power Generation, Transmission, Distribution Public Safety Facilities
Radar; Sonar; Radio and Radar Telescopes
Radio Frequency Systems and Shielding's
Railroad; Rapid Transit
Recreation Facilities (*Parks, Marinas, Etc.*)
Refrigeration Plants/Systems
Rehabilitation (*Buildings; Structures; Facilities*)
Research Facilities
Resources Recovery; Recycling
Roof Infrared Imaging to Identify Water Leaks

Roofing
Safety Engineering; Accident Studies; OSHA Studies
Security Systems; Intruder and Smoke Detection
Seismic Designs and Studies
Sewage Collection, Treatment and Disposal
Soils and Geologic Studies; Foundations
Solar Energy Utilization
Solid Wastes; Incineration; Landfill
Special Environments; Clean Rooms, Etc.
Structural Design; Special Structures
Surveying; Platting; Mapping; Flood Plain Studies
Sustainable Design
Swimming Pools
Storm Water Handling and Facilities
Specifications Writing
Toxicology
Testing and Inspection Services
Traffic and Transportation Engineering
Topographic Surveying and Mapping
Towers (*Self-Supporting and Guyed Systems*)
Tunnels and Subways
Traffic Studies
Transportation
Urban renewals; Community Development
Utilities (*Gas and Steam*)
Value Analysis; Life-Cycle Costing
Warehouse and Depots
Water Resources; Hydrology; Ground Water
Water Supply; Treatment and Distribution
Wind Tunnels; Research/Testing Facilities Design
Waste Water Treatment Facility
Water Well Rehabilitation; Water Well Work
Zoning; Land Use Studies



ATTACHMENT I – General Qualifications
**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912**

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

(If a firm has branch offices, complete for each specific branch office seeking work.)

1. **Annual Request for Qualifications**

a. FIRM (OR BRANCH OFFICE) NAME:	ROBERT POLCAR ARCHITECTS, INC.
b. FIRM (OR BRANCH OFFICE) STREET:	4226 N. 84 TH PLACE
c. FIRM (OR BRANCH OFFICE) CITY:	SCOTTSDALE
d. FIRM (OR BRANCH OFFICE) STATE:	AZ
e. FIRM (OR BRANCH OFFICE) ZIP CODE:	85251
f. YEAR ESTABLISHED:	1997
(g1). OWNERSHIP - TYPE:	S CORPORATION
(g2) OWNERSHIP - SMALL BUSINESS STATUS:	SMALL BUSINESS
h. POINT OF CONTACT NAME AND TITLE:	ROBERT POLCAR, PRESIDENT
i. POINT OF CONTACT TELEPHONE NUMBER:	602-363-4096
j. POINT OF CONTACT E-MAIL ADDRESS:	BOB@RPARCHITECTS.COM
k. NAME OF FIRM (If block 1a is a branch office):	



ATTACHMENT I – General Qualifications
ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number (see below)
1	AIRPORTS; TERMINALS AND HANGER; FREIGHT HANDLING	1
1	COMMERCIAL BUILDING (LOW RISE); SHOPPING CENTERS	1
2	COMPUTER FACILITIES	1
4	DINING HALLS; CLUBS; RESTAURANTS	1
4	DISABILITY / SPECIAL NEEDS	1
12	EDUCATIONAL FACILITIES; CLASSROOMS	2
5	FORENSIC ENGINEERING	1
4	HEATING; VENTILATING; AIR CONDITIONING	1
3	HISTORIC PRESERVATION	2
3	INDUSTRIAL BUILDINGS; MANUFACTURING PLANTS	1
16	REHABILITATION (BUILDINGS;STRUCTURES;FACILITIES)	3
6	ROOFING	2

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- | | |
|---|---|
| 1. Less than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |



ATTACHMENT I – General Qualifications
ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

4. Resumes of Key Personnel Proposed for this Contract *(Complete one Section #4 for each key person.)*

a. NAME Robert Polcar	b. ROLE IN THIS CONTRACT Architect	c. YEARS EXPERIENCE	
		1. TOTAL 37 years	2. WITH CURRENT FIRM 18 years
d. LOCATION <i>(City and State)</i> Robert Polcar Architects, Inc. Scottsdale, Az			
e. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> B.S in Arch with honors, Ohio State University OSU Architectural Exchange Program, Zurich, Switz.		f. PROFESSIONAL TRAINING - REGISTRATIONS Architecture; Arizona, Ohio, North Carolina	
g. OTHER PROFESSIONAL QUALIFICATIONS <i>(Organizations, Awards, etc.)</i> Previous member Phoenix Mayor's Committee On Disability Initiatives City Of Phoenix Self Certification Program Multiple winner Governor's Award For Historic Preservation REVIT (BIM) users group			

H. RELEVANT PROJECTS

1.	(1) TITLE AND LOCATION <i>(City and State)</i> Pomerene Elementary School Pomerene, Arizona	(2) YEAR COMPLETED 2015	Professional Services Architecture/Engineering	Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Reconstruction of mold damaged school, remediation, total exterior envelope removal and replacement including windows; new mechanical system. \$1.2 million. Project Architect through design and construction administration.		<input checked="" type="checkbox"/>	Check if project performed with current firm
2.	(1) TITLE AND LOCATION <i>(City and State)</i> Tonto Natural Bridge State Park Payson, Arizona	(2) YEAR COMPLETED 2016	Professional Services Architecture/Engineering/Interiors	Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Tonto Lodge Interior Improvements required to reopen historic facility for public use. Upgrades to electrical throughout, main service replacement, interior finishes and furniture, mechanical and plumbing replacement. \$400,000. Project Architect through design and construction administration.		<input checked="" type="checkbox"/>	Check if project performed with current firm
3.	(1) TITLE AND LOCATION <i>(City and State)</i> ADA student access for classrooms and general use Rio Rico & Double Adobe School Districts, Arizona	(2) YEAR COMPLETED 2016	Professional Services Architecture	Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Campus wide studies and implementation of devices to insure wheelchair access for students. Project Architect through design and construction administration. Budget to be determined.		<input checked="" type="checkbox"/>	Check if project performed with current firm
4.	(1) TITLE AND LOCATION <i>(City and State)</i> AZ Department of Emergency and Military Affairs Marana, Arizona	(2) YEAR COMPLETED 2015	Professional Services Architecture/Engineering	Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE New Guardhouse Entry Facility for secure military installation. Project included site and roadway development, utilities and roadway lighting, blast-proof construction and high level security features. Project Architect through design and construction. \$700,000.		<input checked="" type="checkbox"/>	Check if project performed with current firm
5.	(1) TITLE AND LOCATION <i>(City and State)</i> School Roof Restoration - Multiple Projects Nogales, Douglas, Elfrida, Tolleson, Arizona	(2) YEAR COMPLETED 2015	Professional Services Architecture	Construction (if applicable)



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSPO16-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE
Roof restoration or replacements for rural school districts. Project Architect
through evaluation, design, bidding and construction administration.
\$75,000-\$650,000.

Check if project performed with current firm



ATTACHMENT I – General Qualifications

**ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSPO16-00005912**

**STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007**



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

ROBERT POLCAR ARCHITECTS HAS EXPERIENCE WORKING WITH LARGE CORPORATIONS, INSTITUTIONAL AND GOVERNMENTAL CLIENTS, AS WELL AS SMALL GROUPS.

RPA IS CURRENTLY WORKING WITH THE ARIZONA SCHOOL FACILITIES BOARD AND VARIOUS LOCAL SCHOOL DISTRICTS ON PROJECTS INCLUDING ROOF RESTORATIONS, EXTERIOR MASONRY RESTORATIONS, PLUMBING REPLACEMENTS, STRUCTURAL REPAIRS, AND ADA ACCESSIBILITY ACCESS.

RPA IS CURRENTLY WORKING ON TWO PROJECTS FOR ARIZONA STATE PARKS.

RPA COMPLETED TWO PROJECTS IN 2013-2015 FOR THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS WITH AN ADDITIONAL PROJECT CURRENTLY UNDER CONSTRUCTION IN FLORENCE.

RPA HAS CURRENT PROJECTS THROUGHOUT ARIZONA INCLUDING SHOW LOW, JEROME, PAYSON, PHOENIX, TUCSON, AJO, NOGALES, ST. DAVID AND DOUGLAS.

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a.	Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	75%
b.	Percentage of Total Work Attributable to Non-Government Work:	25%



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
ADSP016-00005912

STATE PROCUREMENT OFFICE
Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: Bob Polcar Date: December 16, 2015

Name: Robert Polcar Title: President