Date: July 28th, 2023

To: State Agency Users: **ATT: User Experience Attendees**

From: APP Help Desk

Subject: [SPO ALERT] ATT: User Experience Attendees

Dear Valued APP User,

The Arizona Procurement Portal (APP) Helpdesk wanted to inform you the date for the **APP User Experience Event** has been moved to **September 21st at 2PM**.

Prior to attending the UX meeting on September 21st, there is a **mandatory prerequisite.** Please make sure you signup and complete one of the following "Train the Trainer" session dates:

Course	Tracorp Course ID	Date	Time	Location
APP Upgrade - Train the Trainer	ADAPPU176-TTT	9/13/2023	12:00 pm - 4:00 pm	In-Person
APP Upgrade - Train the Trainer	ADAPPU176-TTT	9/14/2023	12:00 pm - 4:00 pm	In-Person
APP Upgrade - Train the Trainer	ADAPPU176-TTT	9/20/2023	8:00 am - 12:00 pm	Virtual
APP Upgrade - Train the Trainer	ADAPPU176-TTT	9/21/2023	12:00 pm - 4:00 pm	In-Person

Only user experience users should sign up for the above trainings, additional training dates will be available for other user groups prior to Go-live

Please sign up for one of the above sessions via TRACORP as soon as possible as classes will fill up.

If you have any questions or concerns, please do not hesitate to contact our APP Help Desk. Thank you.

The APP Help Desk
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https://spo.az.gov/app-service-request