

# ARIZONA

S P O A L E R T

**Date:** March 13, 2025

**To:** State Agencies and Cooperative Members

**From:** State Procurement Office

**Re:** FOCUS GROUP - Sensory Products/Tools

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The Arizona Department of Administration, State Procurement Office (SPO) is conducting a focus group to better understand the need for Sensory Products and Tools.

The State Procurement Office invites all Eligible Subject Matter Experts (SMEs) in Agencies, Co-Op Members, Chief Procurement Officers, and Procurement Officers to participate for the purpose of developing the scope and discussing the need. Your expertise and opinions are welcome and needed for the success of the potential upcoming solicitation.

In addition, we would like the SMEs to be a part of the evaluation committee for this solicitation. If you are not the correct point of contact, please forward this notice to your organization's subject matter expert(s).

The focus group will be held via Google Meets on **Wednesday, March 19, 2025, from 1:00 PM - 1:30 PM MST.**

If you would like to participate or have any questions, please email Ashley Anderson at [Ashley.Anderson@azdoa.gov](mailto:Ashley.Anderson@azdoa.gov).

Thank you!