APP Training Alert

Date: **11/30/2023**
To: State Agencies
From: State Procurement Office
Re: Upcoming APP Training

APP Training

The State Procurement Office continues to offer training for all Source to Contract and Procure to Pay courses. These sessions highlight APP's current version and reviews common workflows for the respective process. View the upcoming Source to Contract and Purchasing Process Training Calendars on the [APP Training](#) page, then follow the steps listed below to register.

Registration Steps

To register for a webinar, visit TraCorp ([hps://adoa.server.tracorp.com](https://adoa.server.tracorp.com)) and log in:

1. Click **Assigned Content**
2. Type the course number in the **Search field**
3. Click the search button **Magnifying Glass** icon
4. Click the search result
5. Click the **Register** button
6. Users receive an email from Tracorp with Webex registration information

If you have difficulty registering or have questions regarding the class, please email Sullynna Mvula at Sullynna.Mvula@azdoa.gov.