

## SPO ALERT

**Date:** July 29th, 2024  
**To:** State Agencies  
**From:** State Procurement Office - APP Team  
**Re:** Reviewing Uploaded Certificate of Insurance

We wanted to bring to your attention a new Quick Reference Guide that provides clarification on how to review an Uploaded Certificate of Insurance from a Supplier on a Contract.

**QRG:**

[Reviewing Uploaded Certificate of Insurance](#)

If you have any questions or concerns, please contact App Help desk by calling (+1-602-542-7600) or emailing support to: [app@azdoa.gov](mailto:app@azdoa.gov). Please note phone hours are Mon-Fri 8:30am-5pm.

Sincerely,

The APP Help Desk