

# ARIZONA

S P O A L E R T

**Date:** April 2, 2025

**To:** State Agencies and Cooperative Members

**From:** State Procurement Office

**Re:** TRANSITION UPDATE: MTS-MSP Multi-Temporary Staffing Services - Managed Service Provider

---

Effective Saturday, March 29, 2025, the State of Arizona MTS-MSP Contract (CTR073668) with Guidesoft dba Knowledge Services is live for new staff augmentation and project-based consulting requisitions. Activation emails to register new dotStaff™ accounts were sent to Hiring Managers on Friday, March 7, 2025, from the email address [donotreply@dotstaffemail.com](mailto:donotreply@dotstaffemail.com). Please check your junk/spam folder to ensure the activation email was not filtered. If you should have a dotStaff™ account and did not receive an activation email, please reach out to the Knowledge Services team at [AZMSP@knowledgeservices.com](mailto:AZMSP@knowledgeservices.com).

Additionally, the Program Information Page for Managers (see link below) contains helpful resources for the MTS-MSP program along with the Posting Requisition Form/Pre-Identified Resource Form. Please also feel free to reach out to the Knowledge Services team directly for assistance with any staff augmentation or project-based consulting needs.

Manager Information Page: <https://programs.knowledgeservices.com/azmsp/managers-mts-msp-program-info/>

## **ACTION REQUIRED REMINDER:**

### **Placing new Purchase Orders under CTR073668**

As of this afternoon, the State was notified that Knowledge Services is still waiting on Purchase Orders for 467 Contractor Resources. As a reminder, agencies must have new POs placed under CTR073668 for Contractor Resources where the Agency intends to continue assignments that began on March 29, 2025, or beyond. New POs should be entered into APP with an effective date of March 29, 2025, or later.

If you have any questions, please reach out to Simon Alvarez, Statewide Procurement Manager, at [Simon.Alvarez@azdoa.gov](mailto:Simon.Alvarez@azdoa.gov).