## **SPO ALERT**

Date: 3/22/2023

To: State Agencies

From: State Procurement Office

Re: Upcoming APP Training

## **Upcoming APP Training:**

Please join us for the upcoming APP Training!

To view a list of upcoming training, visit the <u>APP Training Page</u>; here, you will find a brief description of the course and the date it will be offered.

To register for a webinar, visit TraCorp (<a href="https://adoa.server.tracorp.com">https://adoa.server.tracorp.com</a>), and log in:

- 1. Select Assigned Content.
- 2. Type the COURSE ID (Session #) in the **Search** field and press the **Enter** key.
- 3. Select the Course.
- 4. Select the **Register button** to register for the course.
- 5. Users will receive a confirmation email from Tracorp.

For questions, please feel free to contact Sullynna Mvula, APP Training Manager, at sullynna.mvula@azdoa.gov