

**SPO ALERT**

**Date:** 3/21/2023

**To:** State Agencies and Co-Op Members

**From:** State Procurement Office

**Re:** SPO Alert – Secure Printing and Mailing Services

The State Procurement Office has “Awarded” multiple contracts for *Secure Printing and Mailing Services*. The initial Contract Period is from **May 1, 2023** to April 30, 2024 and can be used by Statewide Eligible Agencies. State Agencies and Co-op members will be able to view the contracts by the end of the month.

The table below contains the vendor's contract number, contact person, pricing for template development, and the services they will provide. Please be aware that none of the vendors bid on identification card production, thus that service will not be available through these contracts.

Contractor	Contract #	Contact Person	Email	Price for Template Development	Services Provided					
					General Secure Documents	IRS Forms	Agency Checks	Newsletters/Bulletins	Reflective Decals	Identification Cards
Exela Enterprises Solutions	CTR06514	Charles Girk	<a href="mailto:charles.girk@exelonline.com">charles.girk@exelonline.com</a>	\$125 per hour	X		X	X		
Ricoh USA Inc.	CTR06523	Bill Finke	<a href="mailto:bill.finke@ricoh-usa.com">bill.finke@ricoh-usa.com</a>	\$150 per hour	X		X	X		
RR Donnelley	CTR06524	Dave Morrison	<a href="mailto:dave.morrison@rr.com">dave.morrison@rr.com</a>	\$200 per hour	X	X	X	X	X	
Standard Printing	CTR06525	Stacey Lanlon	<a href="mailto:psales@spcio.com">psales@spcio.com</a>	\$125 per hour	X	X	X			

Feel free to contact me if there are any questions.

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