## **SPO ALERT**

Date: December 01, 2023

To: APP Agency Users

From: APP TEAM

**Subject: REPORTING Questions & Issues** 

Dear APP Users,

REPORTING is now under the APP Team. This will improve synergy, lean out current process and improve service levels.

As of today please DO NOT send email REPORTING QUESTIONS & ISSUES directly to Gloria Fielding. Please send all reporting questions and issues (reporting related) to <a href="mailto:app@azdoa.gov">app@azdoa.gov</a> this will create a service request and generate a ticket number for your tracking.

NOTE: All REPORTING QUESTIONS AND CONCERNS REQUIRE A SERVICE REQUEST TICKET

Please email app@azdoa.gov or use the service request link below

https://stateofarizona.samanage.com/?format=portal

If you have any questions or concerns, please contact APP Help Desk by calling (+1-602-542-7600) or emailing support questions to: app@azdoa.gov. Please note phone hours are Mon-Fri 8:30am-5pm.

Thank you for your patience and cooperation.

**APP Team**