

SPO ALERT

Date: 9/20/2024

To: State Agencies

From: State Procurement Office

Re: Upcoming SPO Academy Training!

Upcoming SPO Academy Training:

The following courses were recently added to the SPO Academy schedule.

Date	Course	Course ID	Location
11/14/24	Basic Risk Management Training	ADBRM100	Virtual
12/4/24	Grube's Laws of Commercial Combat	SPOLNL13	Virtual
12/12/24	Purchasing 101	ADPURCH1	Virtual

To view a complete list of all upcoming training visit the [SPO Academy Training Page](#) here you will find a list of upcoming courses, a brief description of the course, and the date/time it will be offered.

To register for a visit TraCorp (<https://adoa.server.tracorp.com>), and log in.

1. Type the COURSE ID (Session #) in the **Search** field and press Enter.
2. Select the Course.
3. Select the **Register** button to register for the course. (*Users are welcome to join the waitlist if a course is full*)
4. Users will receive a confirmation email from Tracorp.

If there are any questions, please feel free to contact John Jimenez, Chief Learning Officer at john.jimenez@azdoa.gov