

## SPO ALERT

**Date:** 3/24/23  
**To:** State Agencies and Cooperative Members  
**From:** State Procurement Office  
**Re:** Mail Distribution Roundtable Discussion

The Arizona State Procurement Office is setting up a roundtable discussion about the future needs of Agencies for Mail Distribution. The mail distribution (including Inter-Office pickup and delivery) service is currently being done under the "Printing and Mailing" contract that is expiring this year, and **the plan is to in-source this service under ADOA Mailroom.**

This meeting is being held for the benefit of ADOA Mailroom, to discuss each Agency's mail routes and general mailing needs. Please attend, or send a delegate to attend, so that we can get the input from all of the users of the contract, which will ensure the successful in-sourcing of the mail distribution services.

### **MEETING**

Mail Distribution Roundtable Discussion with Agencies

Wednesday, April 19 · 11:00am – 12:00pm

Google Meet joining info:

Video call link: <https://meet.google.com/dbf-kyor-rtq>

Or dial: (US) +1 470-466-0202 PIN: 180 661 295#

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