

**RFQ# ADSPO14-00003465, Annual Request for Qualifications and Experience  
REVISED - Attachment I – General Qualifications**

*(If a firm has branch offices, complete for each specific branch office seeking work.)*

**1. REVISED ADSPO13-00003465: Annual Request for Qualifications**

a.	FIRM (OR BRANCH OFFICE) NAME:	Searer, Robbins & Stephens, Inc.
b.	FIRM (OR BRANCH OFFICE) STREET:	5045 N. 12 <sup>th</sup> Street, Suite 111
c.	FIRM (OR BRANCH OFFICE) CITY:	Phoenix
d.	FIRM (OR BRANCH OFFICE) STATE:	Arizona
e.	FIRM (OR BRANCH OFFICE) ZIP CODE:	85014
f.	YEAR ESTABLISHED:	1993
(g1).	OWNERSHIP - TYPE:	Closely Held Corporation
(g2).	OWNERSHIP - SMALL BUSINESS STATUS:	Small
h.	POINT OF CONTACT NAME AND TITLE:	W. Jeff Stephens, AIA, NCARB, President
i.	POINT OF CONTACT TELEPHONE NUMBER:	(602) 277-1187
j.	POINT OF CONTACT E-MAIL ADDRESS:	jeff@srsarchitects.com
k.	NAME OF FIRM <i>(If block 1a is a branch office):</i>	Searer, Robbins & Stephens, Inc.

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**2. EMPLOYEES BY DISCIPLINE**

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees - Firm	d. No. of Employees - Branch
Principal Architect	P	2	
CADD Technician	P	1	
Construction Manager	P	1	
Other - Interior Design	P	1	
Other - Administrative Staff	P	1	
<b>Total</b>		6	

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**3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR**

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number (see below)
4	Commercial Office Renovations	2
40	Healthcare Medical Office Buildings and Dialysis	4
3	Skilled Nursing Facilities	3
1	Industrial Buildings Manufacturing Facilities	1
	Child Care/Development Facilities	
	Codes; Standards; Ordinances	
	Commercial Building; Shopping Centers	
	Hospital and Medical Facilities	
	Industrial Buildings; Manufacturing Plants	
	Office Buildings; Industrial Parks	
	Educational Facilities; Classrooms	
	Fire Protection	
	Heating; Ventilating; Air Conditioning	
	Plumbing and Piping Design	
	Electrical Studies and Design	

**PROFESSIONAL SERVICES REVENUE INDEX NUMBER**

- |   |   |
|---|---|
| 1. Less than \$100,000                  | 6. \$2 million to less than \$5 million   |
| 2. \$100,000 to less than \$250,000     | 7. \$5 million to less than \$10 million  |
| 3. \$250,000 to less than \$500,000     | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million   | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater               |

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**4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)**

a. NAME <b>W. Jeff Stephens, AIA, NCARB</b>		b. ROLE IN THIS CONTRACT <b>Principal Architect</b>		c. YEARS EXPERIENCE	
				1. TOTAL <b>28</b>	2. WITH CURRENT FIRM <b>19</b>
d. FIRM NAME AND LOCATION (City and State) <b>Searer, Robbins &amp; Stephens, Inc., Phoenix, Arizona</b>					
e. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelor of Architecture, ASU 1984</b>			f. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Reg. Architect - Arizona, Colorado, Hawaii, New Mexico, Oklahoma, Texas and Utah</b>		
g. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) <b>AIA, NCARB, Toastmasters, DECA &amp; COE</b>					

**H. RELEVANT PROJECTS**

1)	(1) TITLE AND LOCATION (City and State) <b>East Mesa Care Center, Mesa, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Multiple renovations and building additions to improve facility orientation and therapy operations. A new facade was designed relocating the main entry. Size: 3,074 SF renovation, 400 SF addition, Cost: \$400,000.00, Role: Principal Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
2)	(1) TITLE AND LOCATION (City and State) <b>Mac6 Park Lane Manufacturing Facility, Tempe, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Brought the building up to current code standards, remodeled the interiors, minor site and exterior improvements, fire alarm and sprinkler evaluation, HVAC system upgrade and improvements. Size: 38,000 SF, Cost: \$750,000.00 Role: Principal Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
3)	(1) TITLE AND LOCATION (City and State) <b>Mac6 McMardon Gateway Offices, Tempe, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Upgrades and renovations to an existing office complex including site upgrades, fire sprinklering the buildings, interior ADA compliance, code compliance and the tenant improvement of one floor utilizing modular walls. Size: 50,000 SF, Cost: \$872,920.02, Role: Principal Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
4)	(1) TITLE AND LOCATION (City and State) <b>Sweetwater Ridge Dialysis Center, Peoria, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>The buildout of an existing shell building into a 20 station dialysis clinic. Size: 8,396 SF, Cost: \$876,800.00, Role: Project Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
5)	(1) TITLE AND LOCATION (City and State) <b>Catalina Care Center, Tucson, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>The remodel and renovation of an existing skilled nursing facility including the design of a new entry way, bringing the facility up to current state regulations and codes, remodeling of existing rooms, upgrades to facility systems, major electrical service upgrades and the installation of a new emergency generator. Size: 15,803 SF, Cost: \$1,511,100.00, Role: Principal Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		

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**4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT** *(Complete one Section 4 for each key person.)*

a. NAME <b>David B. Robbins, NCARB</b>		b. ROLE IN THIS CONTRACT <b>Principal Architect</b>		c. YEARS EXPERIENCE	
				1. TOTAL <b>28</b>	2. WITH CURRENT FIRM <b>19</b>
d. FIRM NAME AND LOCATION <i>(City and State)</i> <b>Searer, Robbins &amp; Stephens, Inc., Phoenix, Arizona</b>					
e. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Bachelor of Architecture, ASU 1984</b>			f. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Reg. Architect - Arizona, California, Texas and Oklahoma</b>		
g. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>NCARB</b>					

**H. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) Year Completed	
		Professional Services	Construction <i>(if applicable)</i>
1)	<b>East Mesa Care Center, Mesa, AZ</b>	<b>2013</b>	<b>2013</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>Multiple renovations and building additions to improve facility orientation and therapy operations. A new facade was designed relocating the main entry. Size: 3,074 SF renovation, 400 SF addition, Cost: \$400,000.00, Role: Project Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
2)	<b>Mac6 Park Lane Manufacturing Facility, Tempe, AZ</b>	<b>2013</b>	<b>2013</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>Brought the building up to current code standards, remodeled the interiors, minor site and exterior improvements, fire alarm and sprinkler evaluation, HVAC system upgrade and improvements. Size: 38,000 SF, Cost: \$750,000.00 Role: Project Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
3)	<b>Mac6 McMardon Gateway Offices, Tempe, AZ</b>	<b>2013</b>	<b>2013</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>Upgrades and renovations to an existing office complex including site upgrades, fire sprinklering the buildings, interior ADA compliance, code compliance and the tenant improvement of one floor utilizing modular walls. Size: 50,000 SF, Cost: \$872,920.02, Role: Project Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
4)	<b>Sweetwater Ridge Dialysis Center, Peoria, AZ</b>	<b>2013</b>	<b>2013</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>The buildout of an existing shell building into a 20 station dialysis clinic. Size: 8,396 SF, Cost: \$876,800.00, Role: Principal Architect</b>		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
5)	<b>Catalina Care Center, Tucson, AZ</b>	<b>2013</b>	<b>2013</b>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <b>The remodel and renovation of an existing skilled nursing facility including the design of a new entry way, bringing the facility up to current state regulations and codes, remodeling of existing rooms, upgrades to facility systems, major electrical service upgrades and the installation of a new emergency generator. Size: 15,803 SF, Cost: \$1,511,100.00, Role: Project Architect</b>		
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**4. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)**

a. NAME <b>Sam Pitassi</b>		b. ROLE IN THIS CONTRACT <b>Construction Manager</b>		c. YEARS EXPERIENCE	
				1. TOTAL <b>23</b>	2. WITH CURRENT FIRM <b>11</b>
d. FIRM NAME AND LOCATION (City and State) <b>Searer, Robbins &amp; Stephens, Inc., Phoenix, Arizona</b>					
e. EDUCATION (DEGREE AND SPECIALIZATION)			f. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
g. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					

**H. RELEVANT PROJECTS**

1)	(1) TITLE AND LOCATION (City and State) <b>East Mesa Care Center, Mesa, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Multiple renovations and building additions to improve facility orientation and therapy operations. A new facade was designed relocating the main entry. Size: 3,074 SF renovation, 400 SF addition, Cost: \$400,000.00, Role: Construction Manager</b>		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
2)	(1) TITLE AND LOCATION (City and State) <b>Mac6 Park Lane Manufacturing Facility, Tempe, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Brought the building up to current code standards, remodeled the interiors, minor site and exterior improvements, fire alarm and sprinkler evaluation, HVAC system upgrade and improvements. Size: 38,000 SF, Cost: \$750,000.00 Role: Construction Manager</b>		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
3)	(1) TITLE AND LOCATION (City and State) <b>Mac6 McMardon Gateway Offices, Tempe, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Upgrades and renovations to an existing office complex including site upgrades, fire sprinklering the buildings, interior ADA compliance, code compliance and the tenant improvement of one floor utilizing modular walls. Size: 50,000 SF, Cost: \$872,920.02, Role: Construction Manager</b>		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
4)	(1) TITLE AND LOCATION (City and State) <b>Sweetwater Ridge Dialysis Center, Peoria, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>The buildout of an existing shell building into a 20 station dialysis clinic. Size: 8,396 SF, Cost: \$876,800.00, Role: Construction Manager</b>		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
5)	(1) TITLE AND LOCATION (City and State) <b>Catalina Care Center, Tucson, AZ</b>	(2) Year Completed	
		Professional Services <b>2013</b>	Construction (if applicable) <b>2013</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>The remodel and renovation of an existing skilled nursing facility including the design of a new entry way, bringing the facility up to current state regulations and codes, remodeling of existing rooms, upgrades to facility systems, major electrical service upgrades and the installation of a new emergency generator. Size: 15,803 SF, Cost: \$1,511,100.00, Role: Construction Manager</b>		
		<input checked="" type="checkbox"/> Check if project performed with current firm	

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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT		
<i>(Present no more than five (5) projects. Complete one Section 5 for each project.)</i>		
a. TITLE AND LOCATION <i>(City and State)</i>	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
East Mesa Care Center, Mesa, AZ	2013	2013
23. PROJECT OWNER'S INFORMATION		
c. PROJECT OWNER	d. DOLLAR AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Ensign Services	\$500,000.00	\$400,000.00

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Multiple renovations and building additions to improve facility orientation and therapy operations. A new facade was designed relocating the main entry to be visible from the main street. The new facade included pedestrian walk way and bridge with a stone decorated canopy and ornamental iron fencing. The relocation of the main entry included a new waiting, reception, and conference rooms. An addition was designed to relocate the outpatient physical therapy from the main entry area adjacent to the other existing outpatient therapy facilities.

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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT		
(Present no more than five (5) projects. Complete one Section 5 for each project.)		
a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Mac6 Park Lane Manufacturing Facility, Tempe, AZ	2013	2013
23. PROJECT OWNER'S INFORMATION		
c. PROJECT OWNER	d. DOLLAR AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Mac 6	\$750,000.00	\$750,000.00

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Mac6 is a unique incubator facility for new "start-up" businesses which have a manufacturing component associated with it. The existing facility had been closed in the 1980's and our responsibility was to bring the building up to current code standards and redesign the interiors, to accommodate the new "start-up" businesses. Our new design allowed for nine existing manufacturing businesses with room for expansion and the possibility of four more "future" manufacturing businesses. Remodeling included new HVAC systems, new utilities including natural gas lines, compressed air and electrical service to the building. Renovation included new administrative offices, staff offices, a reception area, conference rooms, ADA toilet facilities and a separate research area/clean room for Desert Silicon. Energy Analysis was done to evaluate the air cooling options. High efficiency HVAC units replaced existing evap units for better water and energy usage. Minor site and exterior improvements for code compliance and aesthetics. Fire alarm and sprinkler evaluation, upgrades and improvements.

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(Present no more than five (5) projects. Complete one Section 5 for each project.)		
a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Mac6 McMardon Gateway Offices, Tempe, AZ	2013	2013
23. PROJECT OWNER'S INFORMATION		
c. PROJECT OWNER	d. DOLLAR AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Mac6	\$1,000,000.00	\$872,920.02

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

An existing office complex built in the 70's needed some upgrades and renovations to attract and keep tenants. This included site upgrades, fire sprinkling the buildings, interior ADA compliance & code compliance and common area finish renovations. Another key component was the tenant improvement of the 2nd floor of one of the buildings. This space included utilizing DIRT walls and very flexible spaces. The objective was to create a space for start up companies to work together and have resources in office, such as legal, accounting, marketing, and networking. All spaces need to be able to change easily and be cost effective to meet the various needs of future tenants. Utilizing modular walls, modular walls, enabled us to incorporate the latest technology, meet flexibility needs, the client can reuse the walls without "demolition and rebuilding", meets their budget and provides bonus tax advantages.

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**5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present no more than five (5) projects. Complete one Section 5 for each project.)*

a. TITLE AND LOCATION <i>(City and State)</i>  Sweetwater Ridge Dialysis Center, Peoria, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION <i>(If applicable)</i> 2013

**23. PROJECT OWNER'S INFORMATION**

c. PROJECT OWNER DaVita, Inc.	d. DOLLAR AMOUNT OF PROJECT \$875,000.00	e. TOTAL COST OF PROJECT \$876,800.00
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

The buildout of 8,396 square feet of an existing shell building into a dialysis clinic. Sweetwater Ridge Dialysis Center has 20 treatment stations and is located at 7362 West Thunderbird Road, Suite 104, Peoria, Arizona 85381. The new dialysis clinic contains exam rooms, a waiting room, patient prep rooms, offices, break rooms, and nurse's stations.

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5. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present no more than five (5) projects. Complete one Section 5 for each project.)</i>		
a. TITLE AND LOCATION <i>(City and State)</i>	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Catalina Care Center - Remodel and Renovation, Tucson, AZ	2013	2013
23. PROJECT OWNER'S INFORMATION		
c. PROJECT OWNER	d. DOLLAR AMOUNT OF PROJECT	e. TOTAL COST OF PROJECT
Ensign Services	\$1,500,000.00	\$1,511,100.00

f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)

Catalina Skilled Nursing Facility is an existing facility built in the early 1960's. SRS designed a new entry/reception area, nurse's station, and ADA toilet facility in order for the facility to meet current state regulations and codes. All the existing rooms were remodeled to include all the contents of home with wood grained floors, new furnishings, remodeled restrooms and new lighting. The existing physical therapy occupational therapy (P.T. O.T.) was brought up to current state regulations by removing several walls and expanding the physical therapy layout. Dietitian and physical therapy offices were included.

SRS also updated the existing Activity Room which received all new furnishings, finishes and new media wall to accommodate a new 55" T.V. and area for group activities and storage. The facilities systems needed upgrading and added med gases for code compliance. New bulk oxygen storage system including tanks and piping was included to patient rooms. Also major electrical service upgrades and a new emergency generator was installed. Mechanical system was renovated to new roof top units and a central exhaust system for all patient toilet rooms. Nurse call and intercom system was upgraded.

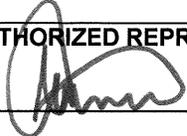
6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a. Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	1%
b. Percentage of Total Work Attributable to Non-Government Work:	99%

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: 

Date: 12/9/13

Name: W. Jeff Stephens, AIA, NCARB

Title: President



**SEARER, ROBBINS  
& STEPHENS, inc.**  
ARCHITECTURE • INTERIORS • PLANNING

W. Jeff Stephens, AIA, NCARB, President  
David B. Robbins, NCARB, Treasurer  
Sam P. Pitassi, Vice President  
Sarah N. Magrogan, Corporate Secretary

December 12, 2013

Melissa Bauer  
Arizona State Procurement Office  
Arizona Department of Administration  
100 N. 15<sup>th</sup> Avenue, Suite 201  
Phoenix, AZ 85007

Dear Ms. Bauer:

**Searer, Robbins & Stephens, Inc.** sincerely appreciates this opportunity to submit our Statement of Qualifications for the Arizona Department of Administration. Our firm is the culmination of an evolutionary process that has brought together a group of professionals with extraordinary skills, talent and experience. Our primary areas of expertise are in the realm of Government, Healthcare, Educational, Institutional and Commercial Facilities. Our integral involvement with these types of facilities enables us to be cognizant of the unique nature of every project.

**What Searer, Robbins & Stephens has to offer:**

Searer, Robbins & Stephens has gathered together an outstanding design team which will work full-time on your projects. The team presented here has extensive project experience on all types of facilities. The following are qualities the Searer, Robbins & Stephens' team can bring to your projects.

- ◆ **Experienced Project Architects and Managers** to ensure conformance to the projects, program, schedule and budget.
- ◆ **An innovative firm** who strives to provide quality "**buildable**" designs.
- ◆ **Creative designs with practical solutions.** Searer, Robbins & Stephens goes the extra-mile bringing a high quality of design services to all its clients.
- ◆ **A dedicated team of local professional Architects and Consulting Engineers.**
- ◆ **A solid track record of on-time and budget project performance.**
- ◆ **Proven experience in successfully working with contractors in the Design/Bid/Build or CM @ Risk procedures.**

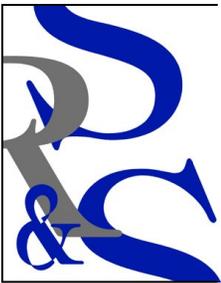
We look forward to working with the **State of Arizona**. We are confident that we can provide you the highest quality Architectural/Engineering services available. Thank you for choosing **Searer, Robbins & Stephens, Inc.**

Sincerely,

A handwritten signature in blue ink, appearing to read 'W. Jeff Stephens', is written over a light blue circular stamp or watermark.

W. Jeff Stephens, AIA, NCARB,  
President

# ***Statement of Qualifications***



**Searer, Robbins & Stephens, Inc.**

5045 North 12th Street, Suite 111

Phoenix, Arizona 85014

Phone: (602) 277-1187

Fax: (602) 277-9979

[www.srsarchitects.com](http://www.srsarchitects.com)

## FIRM PROFILE AND EXPERIENCE



Searer, Robbins & Stephens, Inc. appreciates the opportunity to submit our Statement of Qualifications. Headquartered in Phoenix, Arizona, our award-winning firm specializes in design, renovation, and reuse/adaptive construction in the key areas of health care, education, government, and commercial architecture. Since our founding in 1993, Searer, Robbins & Stephens has drawn together a unique core of professionals whose extraordinary skills, talent, and expertise enable us to offer traditional and non-traditional architectural services. You can continue to depend upon Searer, Robbins & Stephens with complete confidence from design, programming, and facility planning through post-construction evaluation, ADA investigations, and one-year warranty inspections.

W. Jeff Stephens assumes leadership responsibility for Searer, Robbins & Stephens as the firm's president, assisted by David B. Robbins as vice president and corporate treasurer. Other key architectural professionals include Sam Pitassi, Sarah Magrogan, and Bob Border. Working hand-in-hand with the designated Searer, Robbins & Stephens project architect, our principals remain actively involved throughout the design, documentation, construction, and post-construction phases. To complement our own carefully selected Searer, Robbins & Stephens team, we have established valuable partnerships with a wide variety of consultants whose specialized knowledge and expertise fall outside of the sphere of conventional architectural services. We are prepared to meet every challenge and overcome every obstacle to ensure complete client satisfaction.



*Sierra Blanca Medical Office Building  
Pinetop, Arizona*

We believe that every successful project begins with an unwavering commitment to exceptional service that includes a deep level of client involvement in every step and phase. Defining architectural goals, setting budgets, and establishing schedules all depend upon a close working relationship with our client. Maintaining an open dialog with our clients and listening to their needs and desires allows them to become a part of the team effort that drives innovative solutions, creative approaches, and uncompromising project success. Searer, Robbins & Stephens focuses on results that go far beyond aesthetically pleasing appearances to encompass the functionality intended by the client—on time and within budget.

### Principals

#### **W. Jeff Stephens, AIA, NCARB**

A native of Phoenix, Arizona, SRS President Jeff Stephens brings a rich and varied professional background to his leading role in the firm. His expertise covers everything from master planning and construction administration to ADA code investigations and landscape design. Active in the community, Stephens maintains membership on numerous boards and garnered the City of Phoenix Ability Counts Award from the Mayor's Commission on Disability. Adding their own voices to those of consistently satisfied SRS clients, the public praised Jeff's design of the U.S.S. Arizona Signal Mast Memorial at Wesley Bolin Plaza.

#### **David B. Robbins, NCARB**

Serving as SRS Vice President and Corporate Treasurer, Dave Robbins brings exceptional architectural expertise and a discriminating eye to every project detail. Dave is responsible for document preparation, staff assignments, project scheduling, cost control, and collaboration with our consulting engineers and other technical advisors. He relies on the efficiencies of Autocad for both document production and project management.

# FIRM PROFILE AND EXPERIENCE



## Key Personnel

### Sam Pitassi

The breadth of experience that Sam Pitassi, our Project Manager, brings to Searer, Robbins & Stephens ranges from educational projects to large-scale commercial retail buildings. His 20 years of varied experience gave him such a depth of knowledge of the total architectural process that he can perform the widest possible range of tasks for nearly any type of project. Sam's project experience includes DaVita Lufkin Dialysis, Downtown Dallas Dialysis, Hacienda Skilled Nursing Facility and West Valley Hospital MRI.

### Bob Border

Our Construction Administrator Bob Border is an extraordinary resource for Searer, Robbins & Stephens, particularly for our health-care projects. For more than 45 years, Bob served as the Plant Services Director for St. Luke's Medical Center during a time when it grew from a small urban hospital into a 300-bed medical center. Bob is a life member of the American Society for Health Care Engineering of the American Hospital Association. His Searer, Robbins & Stephens project experience has included Twin Trails Treatment Center in Chinle, Arizona, and a number of remodels and renovations for leading Phoenix-area hospitals.

### Luis Osuna

Luis Osuna is our Architectural Draftsman. He has over 15 years experience in the Architecture/Engineering design field. He assists the project team with document production and coordination. Luis's project experience includes DaVita North Richland Hills Dialysis, Hacienda Skilled Nursing Facility and Booker T. Washington Classroom Addition.

### Sia A. Movahed, AIA

Sia Movahed is an Arizona Registered Architect. with over 34 years experience in the field of architecture. His project skills and responsibilities include: design, preparation of construction documents, space analysis, construction cost estimates, building code analysis, site planning and construction administration. Sia's project experience includes the Hacienda Skilled Nursing Facility, Cardiac Rehabilitation Facility for St. Joseph's Hospital and Medical Center, Barrow's Neurological Institute, Endoscopy Department at St. Luke's Medical Center and DaVita Dialysis Centers.

### Sarah Magrogan

Sarah Magrogan is our Interior and Planning designer. She has over 15 years of interior experience in the architectural field which enables her to be cognizant of various facility needs and design requirements. Sarah's project experience includes DaVita National Color Selections, Phoenix Baptist Hospital OB, Cottonwood MVD, Watkins Homeless Shelter and Hacienda Skilled Nursing Facility.

### Sabrina Sanchez

Sabrina Sanchez is our Specifications Coordinator. She develops the specifications required for each project to ensure it's quality and success. Sabrina has worked on various project such as Hacienda Skilled Nursing Facility, DaVita Livingston Dialysis and Phoenix Memorial Promise Hospital.



*Goodyear Motor Vehicle Building  
Goodyear, Arizona*



*DaVita Edna Dialysis Center  
Edna, Texas*

# LIST OF SERVICES



## Architectural Specialties

- Health Care
- Educational
- Government
- Commercial

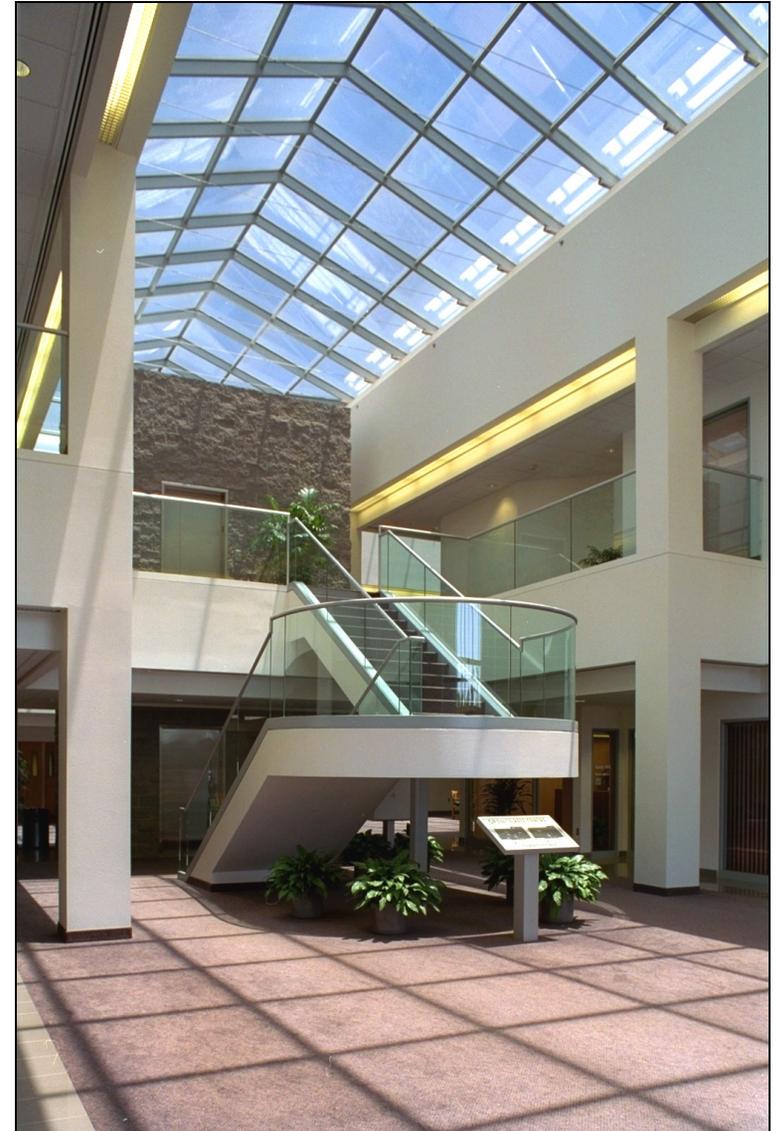
## Architectural Services

- Master Planning
- Site Analysis
- Interiors
- Space Planning
- Programming
- Forensic Studies
- Feasibility Studies
- JCAHO Survey
- ADA & Code Compliance
- Tenant Improvement Design
- Remodel, Reuse, Renovation Design
- New Facility Design
- Historical Preservation
- Zoning Cases
- Cost Estimates
- Specifications
- Phasing
- Landscaping
- Consultant Selection & Coordination
- Government Agency Submittals
- Bid Packaging
- Construction Administration Services

## Architectural Registrations

- NCARB
- Arizona
- Arkansas
- California
- Colorado
- Hawaii
- New Mexico
- Oklahoma
- Texas
- Utah

*Note: Additional registrations can be easily obtained via NCARB*



*Rural/Metro Administration Building  
Scottsdale, Arizona*

## PROGRAMMING & SCHEMATIC DESIGN PHASE

Searer, Robbins & Stephens approaches each new project by establishing the scope of work through in-depth dialog with our client as well as user groups when appropriate. This programming phase is essential for setting goals and creating a viable plan for the client review and comment. Clearly defining the desired outcome is the only way to ensure the most efficient use of time, money, and human resources during design and construction. The programming phase is also used to analyze important considerations like local building codes, the Americans with Disabilities Act, and the Life Safety Codes for impact on the proposed project.

Projects that represent additions, alternations, or renovations to an existing shell or building require as-built drawings for the seamless coordination and documentation of new and existing construction. Searer, Robbins & Stephens accurately measures and documents all areas and buildings under consideration to establish record drawings of existing conditions. We thoroughly examine all existing electrical and mechanical systems and critical issues such as the availability of water and waste lines to determine suitability for the new project.

## DESIGN DEVELOPMENT PHASE

Detailed floor plans and elevations and confirmation of layouts are key elements of the design development phase. Here, Searer, Robbins & Stephens defines the necessary product specifications and mechanical systems, the types of construction materials and equipment, the structural systems, and other facility components. Revisions and refinements to the original design will be based on an exhaustive analysis and comparison of the program document to stated objectives and client feedback.

## CONSTRUCTION DOCUMENTS PHASE

Searer, Robbins & Stephens prepares the detailed documentation necessary to obtain all regulatory agency approvals, to meet client objectives, and to provide prospective bidders with sufficient information. Our clients remain closely involved in the review and approval of all construction drawings, specifications, and final cost estimates prior to submission to all appropriate regulatory agencies. Attention to detail also paves a smooth path for accurate bidding and contributes to efficient construction practices. Working drawings focus on the physical layout and dimensions of the building, while specifications specifically describe select materials and quality of workmanship. Together, these construction documents support the request for a building permit and construction approval from the city.

## BIDDING PHASE

To assist our clients during the bidding phase, Searer, Robbins & Stephens supplies construction documents to prospective bidders and answers any questions during the pre bid conference and bidding period. We then issue any addenda that have resulted from this process. Our seasoned professionals will be present at bid openings and provide guidance in the preparation of owner/contractor agreements. We are also available to oversee the collection of required bond and insurance documents.



*Phoenix Baptist Hospital  
Emergency Department  
Phoenix, Arizona*

## CONSTRUCTION ADMINISTRATION

Once a contract has been awarded to a qualified contractor, Searer, Robbins & Stephens will schedule and conduct a preconstruction conference in cooperation with our client. This conference will cover issues such as site access, contractor employee parking, delivery and receipt of materials, areas of responsibility, communication lines, paperwork processing, construction scheduling, and other details. Searer, Robbins & Stephens also provides the contractor with a written notice to proceed with specific completion dates.

After the pre-construction conference, Searer, Robbins & Stephens architects will perform the agreed construction contract administration services including conformance to the construction documents. We attend meetings with the owner/client, project manager, and contractor to discuss construction activities, answer questions, resolve construction problems, and clarify construction document requirements. Searer, Robbins & Stephens will resolve any modifications or issues that arise during the construction phase, making periodic observation visits to the site and reviewing all shop drawings and submittals. Before the client receives billing from the contractor, Searer, Robbins & Stephens reviews the invoice for accuracy and ensures that all work has been satisfactorily completed. As project completion nears, Searer, Robbins & Stephens will prepare punch lists of items yet to be addressed and issue the certificates of substantial and final completion when all applicable criteria have been satisfied.



*Cottonwood Department of Motor Vehicle Building  
Cottonwood, Arizona*

## QUALITY ASSURANCE

Searer, Robbins & Stephens strives to bring every project to a successful completion within the allotted budget and timeframe through a variety of proven quality control procedures. During all processes and phases, Searer, Robbins & Stephens continuously reviews and monitors all documents and repeatedly checks for accuracy to the project program. We critique our own designs on the basis of aesthetics, efficiency, construction ease, functionality, and cost containment. For dimensional accuracy and coordination of complex considerations like medical systems, we rely on state-of-the-art computerized technology. Each project receives the attention of two of our principals to facilitate timely decisions and avoid unnecessary delays. Blending this complex system of rigid controls with an exceptional level of client communication enables us to produce results that satisfy every client parameter.

You can trust Searer, Robbins & Stephens to handle your project as if our own time, resources, and money were all at stake. We listen to your schedule and budgetary constraints and respond accordingly, conducting periodic estimates as your project develops. Keeping a pulse on the cost profile allows us to make valid comparisons to similar projects and enables us to uncover potential overrun issues at an early stage when options tend to be optimal. Our seasoned professionals are adept at conducting value engineering studies that reveal suitable alternative materials and methods or adjustments in scope. Ongoing cost estimates typically span every major milestone including the program estimate, the design development phase estimate, and the final estimate. Our ultimate goal is to provide the best possible value for every client's financial investment through a comprehensive plan that respects staffing, delivery dates, contract continuity, and team organization.



*Shemer Art Center Renovation  
Phoenix, Arizona*

## BUDGET CONTROL & COST SAVINGS

Searer, Robbins & Stephens delineates and analyzes budget control and cost savings issues in the three major areas of technology, project management, and user operations. Each one of these critical areas is instinctively integrated into the design and construction process in a deliberate, calculated manner as the periodic estimate procedures and construction administration process progresses.

### Technology

1. Value engineering of structural, mechanical, plumbing and electrical, food service, and special systems
2. Standardization of building components
3. Energy conservation analysis
4. Building materials analysis

### Project Management

1. Clear, well-coordinated, concise construction documents
2. Appropriate construction schedule
3. Comprehensive construction administration
4. Periodic, frequent construction inspections

### User Operations

1. Appropriate pay back periods of equipment, systems, and materials
2. Simplification and combining of facilities where appropriate
3. Operational efficiencies



*Washington Court Office Complex  
Phoenix, Arizona*



Tempe, Arizona

50,000 SF  
\$872,920.02  
2013

Complete A/E  
Services.

**Mac6 McMardon Gateway Offices**

An existing office complex built in the 70's needed some upgrades and renovations to attract and keep tenants. This included site upgrades, fire sprinkling the buildings, interior ADA compliance & code compliance and common area finish renovations. Another key component was the tenant improvement of the 2nd floor of one of the buildings. This space included utilizing DIRT walls and very flexible spaces. The objective was to create a space for start up companies to work together and have resources in office, such as legal, accounting, marketing, and networking. All spaces needed to be able to change easily and be cost effective to meet the various needs of future tenants. Utilizing modular walls enabled us to incorporate the latest technology, meet flexibility needs, the client can reuse the walls without demolition and rebuilding, meets their budget and provides bonus tax advantages.



Mesa, Arizona  
3,074 SF (renovation)  
400 SF (addition)  
\$400,000.00  
2013  
Complete A/E  
Services.

**East Mesa Care Center**

Multiple renovations and building additions to improve facility orientation and therapy operations. A new façade was designed relocating the main entry to be visible from the main street. The new façade included pedestrian walk way and bridge with a stone decorated canopy and ornamental iron fencing. The relocation of the main entry included a new waiting, reception, and conference rooms. An addition was designed to relocate the outpatient physical therapy from the main entry area adjacent to the other existing therapy facilities.



Sky Harbor  
International Airport,  
Phoenix, Arizona

4,000 Sq. Ft.  
\$1,500,000.00  
Completed in 1997

Complete A/E  
Services and full  
Construction  
Administration.

### Communication Center, Sky Harbor Airport

We constructed a new Communication Center on the roof of the Terminal 3 garage at Phoenix Sky Harbor International Airport. It has direct lines to the fire department for medical, fire, fuel spills, hazardous materials, elevator and aircraft emergencies. This state-of-the-art facility handles all airport communications for every emergency service including fire and FAA medical security, public and paging systems. To blend in with the existing facility, we incorporated masonry and stucco exterior walls into the structure. The entire facility floats above the existing roof, bearing only at the columns below and cantilevering over the parking garage. Entrance is accessible via a Secured Elevator.



Sky Harbor  
International Airport,  
Phoenix, Arizona

27,000 Sq. Ft.  
\$2,300,000.00  
Completed in 1997  
10 Months

Complete A/E  
Services and full  
Construction  
Administration.

## East Mezzanine Renovations

We remodeled 28,000 square feet that included executive offices, conference rooms, open office areas with modular work stations and ancillary rooms/spaces on the 3rd floor, East Mezzanine of Terminal 3. This remodel required complete demolition of all existing space and all new interior construction and finishes for seven Aviation Department Divisions. During construction we faced a unique set of circumstances - all existing operations were to be uninterrupted. In phased sequences, the project was designed and documented to demolish and build one department at a time. All mechanical, plumbing & electrical systems and office operations remained fully functional during construction. Searer, Robbins & Stephens was responsible for the entire design including furnishings, window coverings and signage.



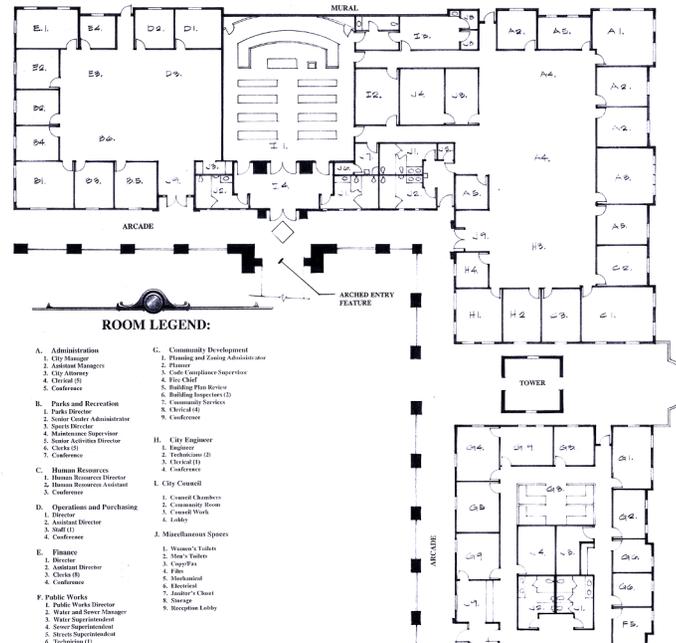
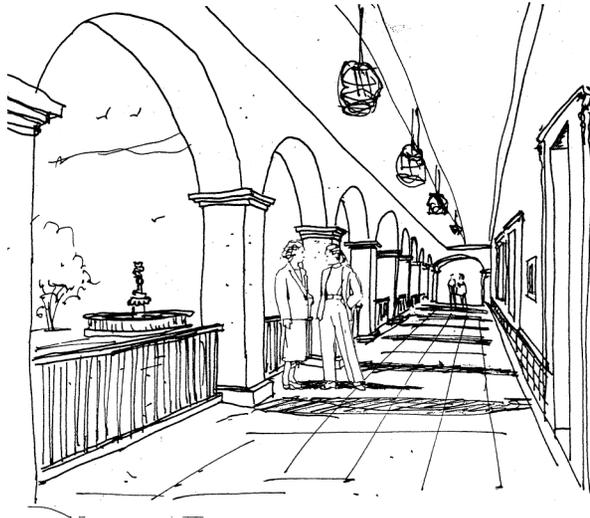
Scottsdale, Arizona  
100,000 Sq. Ft.  
\$5,000,000.00  
Completed in 1999

Complete A/E  
Services with full  
Construction  
Administration.

## Administrative Headquarters for Rural/Metro Corp.

Due to its location adjacent to Rural/Metro's Corporate Office Building, it was decided to utilize this abandoned grocery store shell for a new Administrative Complex for Maricopa County. The existing shell footprint of 50,000 square feet was left as is. This was because it was 'grandfathered' and thus newer zoning issues did not apply. The shell was increased in height and reconstructed to include a second story bringing the total to 100,000 square feet of office space including interior and exterior atriums, Four Training Rooms for Fire Operations, new vaulted skylights, the incorporation of a 'state of the art' 911 communications center, health center and executive offices. To better reflect Rural/Metro's corporate office structure, the exterior structure underwent extensive design modifications. The three photographs above show the evolution of the West Facade from an existing grocery store into an Administrative Complex. Although technically a Renovation Project, there was very little left of the existing structure when completed. It received an 'Orchid' Award for the most improved site in 1999.





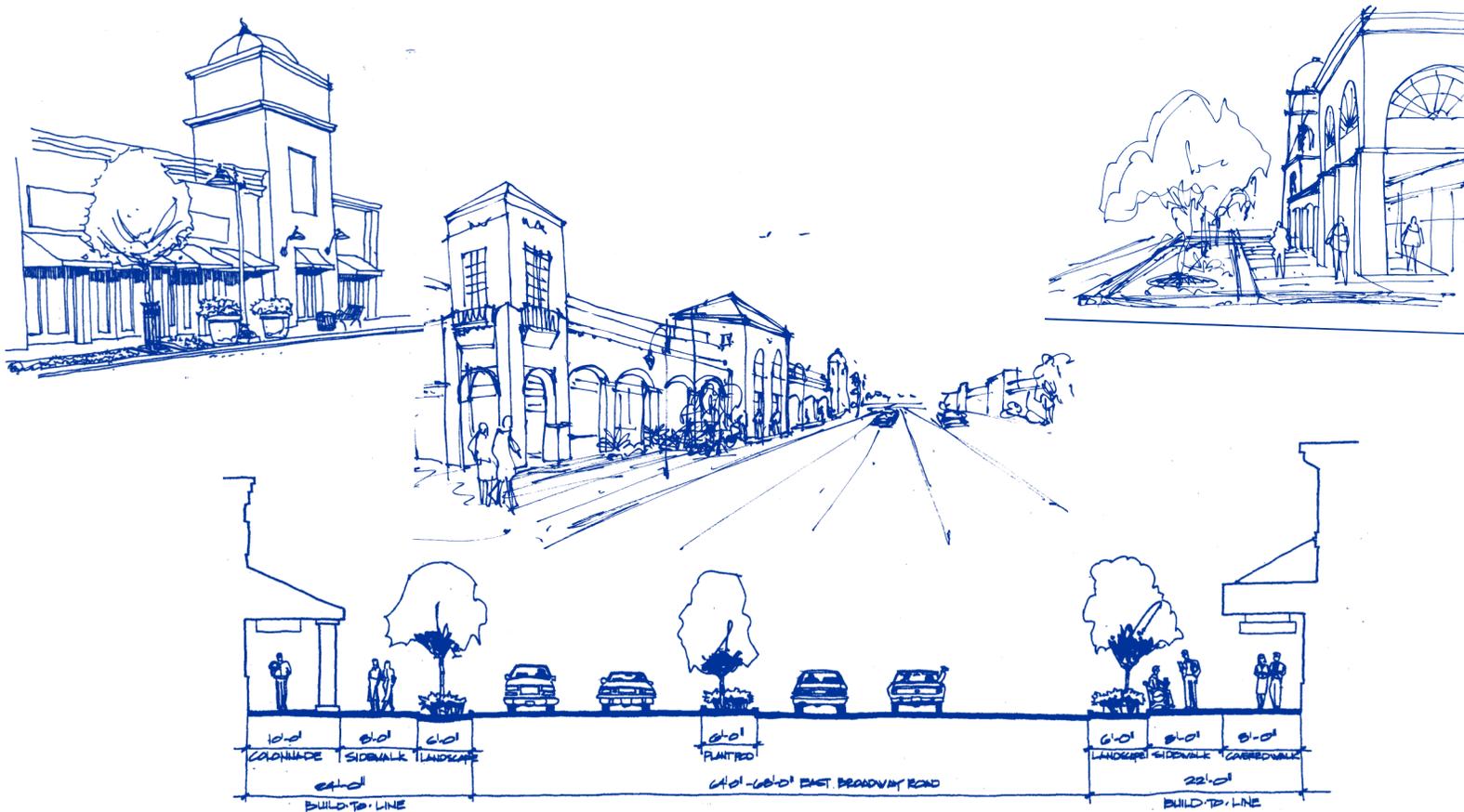
El Mirage, Arizona  
 38,312 Sq. Ft.  
 \$5,500,000.00  
 Design Completed in  
 2000

Complete A/E  
 Services through  
 Construction  
 Documents.



**City Hall for the City of El Mirage**

The new City Hall complex for the City of El Mirage is a 38,312 square foot complex housed in four buildings located at the South/ East corner of El Mirage Road and Thunderbird Road. The area is a targeted area for redevelopment for the City of El Mirage and is part of the Downtown Overlay Zoning District. SRS was hired in April of 1999 to design a City Hall Complex which includes: a City Hall auditorium & Council Chambers, City offices, municipal offices, Police/Courts building and an amphitheater and exterior courtyard complex. The Complex is design to reflect the historical and indigenous roots of El Mirage and is modeled after the courtyard/plaza complexes of Colonial Mexico and Spain.



24th Street & Broadway, Phoenix, Arizona  
40 Acres  
Design Standards Completed in 2001

### Design Standards & Overlay Zoning for the Four Corners Area

The Four Corners area is a forty (40) acre site located on the four corners bounding the intersection of South 24<sup>th</sup> Street & East Broadway Road. The area is a targeted area for redevelopment for the City of Phoenix, Neighborhood Services Department. SRS was hired in July of 1999 to write an Overlay Zoning district for this area and to write design guidelines for future development. The Overlay Zoning & Design Guideline package included: new and excluded uses for the area, new setbacks and parking regulations, conceptual Masterplan for all 40 acres, conceptual building designs and a complete landscape, sign and lighting package. We were also responsible for meetings with the City of Phoenix, and the various user groups in and around the Four Corners area. Searer, Robbins & Stephens, Inc. conducted meetings with the neighborhood and participated in the handling of questions by local civic organizations.



Cottonwood, Arizona  
8,030 Sq. Ft.  
\$1,165,100.00  
Asphalt Shingle Roof  
over Wood Trusses on  
Masonry Bearing  
walls.  
2002  
5 Months  
Shrader-Martinez  
Construction  
  
Complete A/E  
Services with full  
Construction  
Administration.

**Cottonwood Motor Vehicle Service Center**

A new 8,030 Sq. Ft. "ground-up" MVD Service Center located in Cottonwood, Arizona. This facility has twelve sit down customer service windows and work areas. Associated millwork is included and "interior planters" help separate and define the waiting area. Administrative offices, toilets and break rooms complete the area. Exterior areas include covered parking, motorcycle test track, 3-point turn around test area, two level II inspection bays and public parking.

This project had several exciting design renovations. The major one was to de-emphasize the common look for state MVD (Motor Vehicle Division) offices. This office is located in Central Arizona and was designed to emphasize with the mountains and valleys of the Verde Valley. Peak roofs were used along with large overhangs to maximize solar orientation. Different masonry was used to emphasize "layers" of the "strata" look of near by Mingus Mountains and to pick up on the store layering of the nearby ancient Indian Ruins at Tuzigoot, National Monument.



Phoenix, Arizona

24,116 square feet

\$6,000,000.00

New Floor Addition

Complete A/E  
Services including  
Construction  
Administrations



**Phoenix Baptist Hospital OB / Women's Center - 3rd Floor Addition:**

The existing Obstetrics Department in the Phoenix Baptist Hospital was located in the original hospital and was too small and inefficient for current needs. Searer, Robbins & Stephens designed a third floor addition to a recently constructed two story outpatient building for the new Obstetrics Department. This new addition included 10 single occupant LDRP's and 19 single occupant Post Partum Rooms. All of the rooms include all the comforts of home with wood grained floors, wood furniture, granite style restroom floors and walls, dimming lights, privacy window treatments and massage showers. This floor was designed to create a cozy hotel like atmosphere to enhance the patients wonderful experience.



Scottsdale, Arizona

9,605 square feet  
\$872,920.02

Complete A/E  
Services with  
Construction  
Administration

### Scottsdale Dialysis Center Renovation

The new dialysis center in the heart of Scottsdale replaces a facility that has served patients for more than two decades. Expanding the capacity from 23 stations to 30 stations enables the Scottsdale center to serve vacationing patients and seasonal residents. A circular rather than a linear layout was used to design patient stations in order to maintain face-to-face contact. Using this design, technicians are not looking at the back of a patient's head or straining to see a patient along a row of stations. The Scottsdale center separates the circular layout into four pods, each one with a subtle design difference. Lastly, the new dialysis center relies on the most advanced reverse-osmosis water purifying system on today's market. The harshness of the water in the Phoenix metropolitan area presents a real challenge, requiring the latest technology to ensure the quality needed for dialysis. Dialysate concentrate that was once brought into the facility in heavy drums now arrives in granular form for on-site mixing; requiring less storage space and cost savings.