

PROCUREMENT REFORM NEWS

STATE PROCUREMENT OFFICE
ARIZONA
DEPARTMENT OF ADMINISTRATION



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TO: State Agency Procurement Officers
FROM: Ray Nader, Business Analyst
DATE: July 2, 2013
SUBJECT: Significant Procurement Role Task Force

During this past legislative session, Governor Brewer continued to focus on her four cornerstones of reform, which included procurement reform. HB2599 (procurement code; amendments) was passed by the legislature and signed by the Governor in May 2013. The new law outlines many updates to the almost 30-year-old Arizona Procurement Code (APC).

One of the changes to the APC is to define a person with a “significant procurement role” and when such a person may have discussions or not for employment outside the State or when beginning employment with the State, may participate in the procurement process. To enact the Code change, the State Procurement Office is forming a Significant Procurement Role task force.

The task force is charged with the following steps:

- Step 1: Create an agency work group
- Step 2: Review existing technical bulletins, standard procedures and forms
- Step 3: Design a reporting process for non-disclosure agreements
- Step 4: Revise technical bulletins, standard procedures and forms
- Step 5: Draft content for the SPO webpage regarding non-disclosure agreements
- Step 6: Distribute and publish communications and procedures documents

The timeline for the project is to have a kick-off meeting the week of July 15 and complete the project by September 2. (The changes are effective September 13, 2013.) There is a short-term commitment for the task force to meet 4–5 times in the eight-week timeframe.

You, or a member of your staff who may be interested in this topic, are urged to contact [Ray Nader](mailto:Ray.Nader@azdoa.gov) (and please cc: danielle.webster@azdoa.gov) by Wednesday, July 10, regarding your interest in participating on the task force.

Thank you.