



Offer and Acceptance

State of Arizona
State Procurement Office
100 N. 15th Ave. Suite 201
Phoenix, AZ 85007

SOLICITATION NO.: ADSPO16-00005912 Request
for Qualifications: 2016 Annual Professional
Services List

PAGE
1

Offeror: Teamconverse LLC

OF
1

OFFER

TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status.

TEAMCONVERSE LLC

Company Name

4666 E. DONATO DR

Address

GILBERT

AZ

85298

City

State

Zip

allan@teamconverse.net

Contact Email Address

Allan R. Converse

Digitally signed by Allan R. Converse
DN: cn=Allan R. Converse, o=TeamConverse LLC,
ou=TC, email=allan@teamconverse.net, c=US
Date: 2015.12.16 07:55:23 -07'00'

Signature of Person Authorized to Sign Offer

ALLAN CONVERSE

Printed Name

OWNER/MANAGER

Title

Phone: 480-634-1533

Fax: NA

By signature in the Offer section above, the Offeror certifies:

1. The submission of the Offer did not involve collusion or other anticompetitive practices.
2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror certifies that the above referenced organization XIS/ IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.

ACCEPTANCE OF OFFER

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No. ADSPO16-00005912

The effective date of the Contract is March 1, 2016

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of Arizona

Awarded this 29 day of February 2016

Procurement Officer



ATTACHMENT I – General Qualifications

ANNUAL REQUEST FOR QUALIFICATIONS AND EXPERIENCE NO:
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DEFINITIONS

Architect Services, Engineer Services, Land Surveying Services, Assayer Services, Geologist Services and Landscape Architect Services: Those professional services within the scope of the practice of those services as provided in ARS § 32-101.

Branch Office: A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

Discipline: Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Firm: Defined in ARS § 32-101(B.19.).

Key Personnel: Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

SPECIFIC INSTRUCTIONS:

1. Complete this form for each branch office seeking work under this RFQ.
 - a. – e. **Firm (or Branch Office) Name and Address.** Self-explanatory.
 - f. **Year Established.** Enter the year the firm (or branch office, if appropriate) was established under the current name.
 - g. **Ownership.**
 - (g1). *Type.* Enter the type of ownership or legal structure of the firm (sole proprietor, partnership, corporation, joint venture, etc.).
 - (g2). *Small Business Status.* A firm is a small business if the firm has less than 100 employees **or** has gross revenues of \$4 million or less.
 - h.-j. **Point of Contact.** Provide this information for a representative of the firm that the Customer can contact for additional information. The representative must be empowered to speak on contractual and policy matters.
 - k. **Name of Firm.** Enter the name of the firm.
2. **Employees by Discipline.**
 - a. Select disciplines from the List of Disciplines (Function Code) listed on Page 3 of 4 Instructions. For employees that do not qualify for any of the disciplines, select "Other". *Note: The intended searchable database indicated in the RFQ will be populated from the Qualifications Form I Excel attachment only.*
 - b. Each person can be counted only twice; once for his/her primary function and once for his/her secondary function. Primary and secondary functions should be indicated by including a "P" or an "S" in column b after the Description Title is given.
 - c-d. If the form is completed for a firm (including all branch offices), enter the number of employees by disciplines in column c. If the form is completed for a branch office, enter the number of employees by discipline in column d and for the firm in column c.
3. **Profile of Firm's Experience and Annual Average Revenue for Last Year.**
 - a. Enter the approximate number of projects the firm (or branch) has done attributable by Profile Code listed on Page 3 of 4 Instructions over the last year.



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- b. Enter the appropriate Profile Codes from Instructions Pages 3 of 4 that represent the type of work the firm (or branch) has done over the last year.
 - c. Using the Revenue Index Number on Page 3 of 6 Form, indicate the approximate revenue the firm has earned over the last year per Profile Code entered into the table.
4. **Resumes of Key Personnel Proposed for This Contract.** Complete this section for each key person who will participate in this contract.
- a. Self-explanatory.
 - b. Self-explanatory
 - c. Total years of relevant experience (block c1), and years of relevant experience with current firm, but not necessarily the same branch/office (block c2).
 - d. Name, City and State of the firm where the person currently works, which must correspond with one of the firms (or branch office or a firm, if appropriate) listed in Section 1.
 - e. Provide information on the highest relevant academic degree(s) received. Indicate the area(s) of specialization for each degree.
 - f. Provide information on current relevant professional registration(s) and in which State(s) they are current.
 - g. Provide information on any other professional qualifications relating to this contract, such as education, professional registration, publications, organizational memberships, certifications, training, awards, and foreign language capabilities.
 - h. Provide information on no more than five (5) projects in the last year which the person had a significant role that demonstrates the person's capability relevant to her/his proposed role in this contract. These projects do not necessarily have to be any of the projects presented in Section 5 for the project team if the person was not involved in any of those those projects or the person worked on other projects that were more relevant than the team projects in Section 5. Use the check box provided to indicate if the project was performed with any office of the current firm. If any of the professional services or construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description and Specific Role.
5. **Example Projects Which Best Illustrate Firms Qualification for this contract.** Select project where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this contract. Complete one Section 5 for each project. List no more than five (5) projects.
- a. Title and Locations of project or contract. For an indefinite delivery contract, the location is the geographic scope of the contract.
 - b. Enter the year completed of the professional services (such as planning, engineering study, or design), and/or the year completed if construction. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to This Contract (block f).
 - c. Project Owner or user, such as a government agency or installation, an institution, a corporation or private individual.
 - d. Provide the original budget or not to exceed dollar amount for the project.
 - e. Provide the Total Cost of the Project. If any of the professional services or construction projects is not complete, indicate the percentage complete and whether this project will be on budget, over or under budget.
 - f. Brief Description: Indicate scope, size, and length of project, principle elements and special features of the project. Discuss the relevance of the example project to this contract.
6. **Additional Information.** Use this section to provide additional information you feel may be necessary to describe your firm's qualifications for this contract.
7. **Annual Average Professional Services Revenues of Firm for Last 3 Years.** Complete this block for the firm or branch office for which this form is completed. In column a, enter an approximate percentage of total work attributable to State, Federal or Municipal Work. In column b, enter an approximate percentage of total work attributable to Non-Government work. Percentages should take into consideration work completed over the last 3 years.



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8. **Authorized Representative.** An authorized representative of the firm or branch office must sign and date the completed form. Signing attests that the information provided is current and factual. Provide the name and title of the authorized representative who signed the form.

List of Disciplines (Function Codes) for Question 2

- | | | |
|---------------------------|--|--------------------------|
| Aeronautical Engineer | Environmental Engineer | Mining Engineer |
| Agricultural Engineer | Environmental Scientist | Nuclear Engineer |
| Archeologist | Fire Protection Engineer | Petroleum Engineer |
| Architect | Geodetic Surveyor | Photogrammetrist |
| Architectural Engineering | Geographic Information System Specialist | Project Manager |
| Biologist | Geological Engineer | Sanitary Engineer |
| CADD Technician | Geologist | Soils Engineer |
| Chemical Engineer | Hydrographic Surveyor | Structural Engineer |
| Civil Engineer | Hydraulic Engineer | Technician/Analyst |
| Construction Manager | Hydrologist | Transportation Engineer |
| Construction Inspector | Industrial Engineer | Water Resources Engineer |
| Control Systems Engineer | Landscape Architect | |
| Cost Engineer/Estimator | Mechanical Engineer | |
| Ecologist | Metallurgical Engineer | |
| Electrical Engineer | | |

List of Experience Categories (Profile Codes for Question 3)

- | | |
|---|--|
| Acoustics, Noise Abatement | Dams (<i>Concrete; Arch</i>) |
| Aerial Photography; Airborne Data and Imagery Collection and Analysis | Dams (<i>Earth; Rock</i>); Dikes; Levees |
| Activity Centers | Desalinization (<i>Process and Facilities</i>) |
| Air Pollution Control | Design-Build - Preparation of Requests for Proposals |
| Airports; Navajds; Airport Lighting; Aircraft Fueling | Digital Elevation and Terrain Model Development |
| Airports; Terminals and Hangars; Freight Handling | Digital Orthophotography |
| Agricultural Development; Grain Storage; Farm Mechanization | Dining Halls; Clubs; Restaurants |
| Animal Facilities | Dredging Studies and Design |
| Anti-Terrorism/Force Protection | Design & Planning Structured Parking Facilities |
| Area Master Planning | Detention Security Systems |
| Auditoriums and Theaters | Disability / Special Needs |
| Automation; Controls; Instrumentation | Ecological and Archeological Investigations |
| Barracks; Dormitories | Educational Facilities; Classrooms |
| Bridge Design: Bridges | Electrical Studies and Design |
| Cartography | Electronics |
| Cemeteries (<i>Planning and Relocation</i>) | Elevators; Escalators; People-Movers |
| Chemical Processing and Storage | Energy / Water Auditing Savings |
| Child Care/Development Facilities | Energy Conservation; New Energy Sources |
| Codes; Standards; Ordinances | Environmental Impact Studies, Assessments or Statements |
| Cold Storage; Refrigeration and Fast Freeze | Fallout Shelters; Blast-Resistant Design |
| Commercial Building (<i>Low Rise</i>); Shopping Centers | Fire Protection |
| Community Facilities | Fisheries; Fish Ladders |
| Communications Systems; TV; Microwave | Forensic Engineering |
| Computer Facilities | Garages; Vehicles Maintenance Facilities; Parking |
| Conservation and Resource Management | Gas Systems (<i>Propane; Natural, Etc.</i>) |
| Construction Management | Geodetic Surveying: Ground and Airborne |
| Construction Surveying | Heating; Ventilating; Air Conditioning |
| Corrosion Control; Cathodic Protection Electrolysis | Highways; Streets; Airfield Paving; Parking Lots |
| Cost Estimating; Cost Engineering and Analysis; Parametric Costing; Forecasting | Historical Preservation |
| Cryogenic Facilities | Hospital and Medical Facilities |
| Construction Materials Testing | Hotels; Motels |
| | <i>Housing (Residential, Multi-Family; Apartments; Condominiums)</i> |



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Hotels; Motels
Hydraulics and Pneumatics
Hydrographic Surveying
Industrial Buildings; Manufacturing Plants
Industrial Processes; Quality Control
Industrial Waste Treatment
Intelligent Transportation Systems
Infrastructure
Irrigation; Drainage
Judicial and Courtroom Facilities
Laboratories; Medical Research Facilities
Land Surveying
Landscape Architecture
Libraries; Museums; Galleries
Lighting (*Interior; Display; Theater, Etc.*)
Lighting (*Exteriors; Streets; Memorials; Athletic Fields, Etc.*)
Labs - General
Labs – Research – Dry
Labs – Research – Wet
LEED Accredited A/E
LEED Independent 3rd Party Building Commissioning
Mapping Location/Addressing Systems
Materials Handling Systems; Conveyors; Sorters
Metallurgy
Materials Testing
Measurement / Verification / Conservation Water Consumption Savings
Mining and Mineralogy
Medical Related
Modular Systems Design; Fabricated Structures or Components
Mold Investigation
Museums
Nuclear Facilities; Nuclear Shielding
Office Buildings; Industrial Parks
Outdoor Recreation
Petroleum and Fuel (*Storage and Distribution*)
Photogrammetry
Pipelines (*Cross-Country - Liquid and Gas*)
Phase I Environmental
Prisons & Correctional Facilities
Plumbing and Piping Design
Prisons and Correctional Facilities
Product, Machine Equipment Design Pneumatic Structures, Air-Support Buildings Power Generation, Transmission, Distribution Public Safety Facilities
Radar; Sonar; Radio and Radar Telescopes
Radio Frequency Systems and Shielding's
Railroad; Rapid Transit
Recreation Facilities (*Parks, Marinas, Etc.*)
Refrigeration Plants/Systems
Rehabilitation (*Buildings; Structures; Facilities*)
Research Facilities
Resources Recovery; Recycling
Roof Infrared Imaging to Identify Water Leaks

Roofing
Safety Engineering; Accident Studies; OSHA Studies
Security Systems; Intruder and Smoke Detection
Seismic Designs and Studies
Sewage Collection, Treatment and Disposal
Soils and Geologic Studies; Foundations
Solar Energy Utilization
Solid Wastes; Incineration; Landfill
Special Environments; Clean Rooms, Etc.
Structural Design; Special Structures
Surveying; Platting; Mapping; Flood Plain Studies
Sustainable Design
Swimming Pools
Storm Water Handling and Facilities
Specifications Writing
Toxicology
Testing and Inspection Services
Traffic and Transportation Engineering
Topographic Surveying and Mapping
Towers (*Self-Supporting and Guyed Systems*)
Tunnels and Subways
Traffic Studies
Transportation
Urban renewals; Community Development
Utilities (*Gas and Steam*)
Value Analysis; Life-Cycle Costing
Warehouse and Depots
Water Resources; Hydrology; Ground Water
Water Supply; Treatment and Distribution
Wind Tunnels; Research/Testing Facilities Design
Waste Water Treatment Facility
Water Well Rehabilitation; Water Well Work
Zoning; Land Use Studies



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(If a firm has branch offices, complete for each specific branch office seeking work.)

1. Annual Request for Qualifications

a. FIRM (OR BRANCH OFFICE) NAME:	TeamConverse LLC
b. FIRM (OR BRANCH OFFICE) STREET:	4666 E. Donato Drive
c. FIRM (OR BRANCH OFFICE) CITY:	Gilbert
d. FIRM (OR BRANCH OFFICE) STATE:	Arizona
e. FIRM (OR BRANCH OFFICE) ZIP CODE:	85298

f. YEAR ESTABLISHED:	2004
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(g1). OWNERSHIP - TYPE:	LLC
(g2) OWNERSHIP - SMALL BUSINESS STATUS:	SMALL BUSINESS

h. POINT OF CONTACT NAME AND TITLE:	Allan R. Converse, Owner/Manager
i. POINT OF CONTACT TELEPHONE NUMBER:	480-634-1533
j. POINT OF CONTACT E-MAIL ADDRESS:	Allan@teamconverse.net

k. NAME OF FIRM <i>(If block 1a is a branch office):</i>	
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2. EMPLOYEES BY DISCIPLINE

a. Discipline Title	b. Function: Primary (P) or Secondary (S)	c. No. of Employees - Firm	d. No. of Employees - Branch
CIVIL ENGINEER	P	4	
SANITARY ENGINEER	S	1	
ENVIRONMENTAL ENGINEER	S	1	
CONSTRUCTION MANAGER	P	1	
CONSTRUCTION INSPECTOR	S	1	
CADD TECHNICIAN	P	2	
Total		10	



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3. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST YEAR

a. Approximate No. of Projects	b. Experience	c. Revenue Index Number (see below)
2	Area Master Planning	1
2	Commercial Building (Low Rise); Shopping Centers	1
1	Community Facilities	1
4	Construction Surveying	1
1	Dining Halls; Clubs; Restaurants	1
2	Industrial Waste Treatment	1
4	Housing (Residential, Multi-Family; Apartments; Condominiums)	1
3	Infrastructure	1
3	Land Surveying	1
1	LEED Accredited A/E	1
2	Plumbing and Piping Design	1
3	Sewage Collection, Treatment and Disposal	1
2	Water Supply; Treatment and Distribution	1
2	Waste Water Treatment Facility	1
1	Zoning; Land Use Studies	1
2	Surveying; Platting; Mapping; Flood Plain Studies	1

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- | | |
|---|---|
| 1. Less than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |



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4. Resumes of Key Personnel Proposed for this Contract *(Complete one Section #4 for each key person.)*

a. NAME ALLAN R. CONVERSE	b. ROLE IN THIS CONTRACT MANAGER/SENIOR CONSULTANT	c. YEARS EXPERIENCE	
		1. TOTAL 41	2. WITH CURRENT FIRM 11
d. LOCATION <i>(City and State)</i> GILBERT, AZ 85298			
e. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Civil and Sanitary Engineering Studies University of Iowa 1971		f. PROFESSIONAL TRAINING - REGISTRATIONS USEPA MEDCAR Sepcialized Education in Water and Wastewater System	
g. OTHER PROFESSIONAL QUALIFICATIONS <i>(Organizations, Awards, etc.)</i> Multiple Training Manuals and Video Modules for EPA, ADEQ ASCE Member, AWWA Member, WEF Member			

H. RELEVANT PROJECTS

1.	(1) TITLE AND LOCATION <i>(City and State)</i> SAN CARLOS MEDICAL CENTER PERIDOT, AZ	(2) YEAR COMPLETED 2010
		Professional Services Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE This project included a hospital building, seven specialty clinics, a staff housing area and recreation center. The civil and sanitary engineering portion included: grading and drainage for the entire master planned site, highway 70 modification, interior streets and parking lots, water supply, storage and distribution for fire suppression and potable uses, wastewater collection and treatment solutions.	<input checked="" type="checkbox"/> Check if project performed with current firm
2.	(1) TITLE AND LOCATION <i>(City and State)</i> SILVERBELL WATER and WASTEWATER SYSTEM IMPROVEMENTS	(2) YEAR COMPLETED ONGOING
		Professional Services Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Multiple projects including potable water system evaluation and engineering to obtain approval from ADEQ for use of the system, commissioning, startup and operation of the wastewater treatment system	<input checked="" type="checkbox"/> Check if project performed with current firm
3.	(1) TITLE AND LOCATION <i>(City and State)</i> Santan Crossing Professional Plaza	(2) YEAR COMPLETED ONGOING
		Professional Services Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Grading, drainage, water and wastewater infrastructure design and construction inspection.	<input checked="" type="checkbox"/> Check if project performed with current firm
4.	(1) TITLE AND LOCATION <i>(City and State)</i> WESTERN ACRES DEVELOPMENT	(2) YEAR COMPLETED ONGOING
		Professional Services Construction (if applicable)
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Planning and design services for master planned multiple use project. Grading, drainage, site improvements, water and wastewater systems, recreational facilities and roadway design.	<input checked="" type="checkbox"/> Check if project performed with current firm
5.	(1) TITLE AND LOCATION <i>(City and State)</i> CAMP NAVAJO WASTEWATER	(2) YEAR COMPLETED 2012
		Professional Services Construction (if applicable)



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(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE Design of wastewater pumping station and analysis of current treatment system to bring into compliance with ADEQ Standards.

Check if project performed with current firm

4.B RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (*Complete one Section 4 for each key person.*)

a. NAME Jerry D. Morrow, P.E.	b. ROLE IN THIS CONTRACT	c. YEARS EXPERIENCE	
		1. TOTAL 34	2. WITH CURRENT FIRM 11
d. FIRM NAME AND LOCATION (<i>City and State</i>) <i>Team Converse - 4666 Donato Drive, Gilbert, Arizona</i>			

1)	(1) TITLE AND LOCATION (<i>City and State</i>) 1.1 MGD wastewater treatment for Park City, Kansas	(2) Year Completed 2002	
		Professional Services - Design and Construction	Construction (<i>if applicable</i>) CM at Risk
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Design/Construct 1.1 million gallon per day Primary, Secondary and Tertiary plant with filtration \$2,600,000 Principal, designer and Owner's Contact			
2)	(1) TITLE AND LOCATION (<i>City and State</i>) Design/Construct of a 1,000,000 water wells, pumps and storage facility for Branson, MO.	(2) Year Completed - 1999	
		Professional Services Design and Construction Services	Construction (<i>if applicable</i>) CM at Risk
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Design and construction of a complete water system for Branson, MO. Work included planning, design, construction and operation for 1 year.			
3)	(1) TITLE AND LOCATION (<i>City and State</i>) Completed design of water, wastewater, storm water, and streets for 26 subdivisions in Kansas City MO., Overland Park, KS., Raytown, MO., Independence, MO.	(2) Year Completed - 2008	
		Professional Services Design	Construction (<i>if applicable</i>) Inspection
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Planning, zoning, designing and bidding of all work			
4)	(1) TITLE AND LOCATION (<i>City and State</i>) Little Blue Valley Sewer District – Jackson County, MO.	(2) Year Completed 2005	
		Professional Services – Planning and design and bidding	Construction (<i>if applicable</i>) Inspection only



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5)	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Design and bidding of 26 miles of large diameter conduit from 54" to 126" RCP. Jackson County, MO – 10 cities and 2 Federal Installations Planning, design, hydraulics and bidding over 8 years in 12 contracts for \$65,000,000. <input type="checkbox"/> Check if project performed with current firm
	(1) TITLE AND LOCATION (<i>City and State</i>) Antioch Road design and bidding
	(2) Year Completed - 2002
	Professional Services Planning & Engineering
	Construction (<i>if applicable</i>)
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Design of 2-1/2 miles of 4-lane Antioch Road. The project included realignment, widening, signalization, lighting and the relocation of utilities for Meriam, KS. \$4,645,000 <input type="checkbox"/> Check if project performed with current firm

4.C RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)

b. NAME Gary T. Spehar, P.E.	b. ROLE IN THIS CONTRACT	c. YEARS EXPERIENCE	
		3. TOTAL 21	4. WITH CURRENT FIRM 9
d. FIRM NAME AND LOCATION (<i>City and State</i>) Team Converse - 4666 Donato Drive, Gilbert, Arizona			

1)	(1) TITLE AND LOCATION (<i>City and State</i>) Johnson Water District, Johnson County, Kansas	(2) Year Completed - 2000
		Professional Services - Engineering Construction (if applicable) Inspection
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Water Distribution Modeling Data Collection, GIS Development Multi-Zone System Modeling, Updated Systems Report, and Prioritization Improvement Analysis <input type="checkbox"/> Check if project performed with current firm	
2)	(1) TITLE AND LOCATION (<i>City and State</i>) Raw Water Supply project, Enid, OK. 1999	(2) Year Completed - 1999
		Professional Services Engineering Study and Report Construction (<i>if applicable</i>)
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Surge Analysis, Raw Water Supply Line, Lake Enid, <input type="checkbox"/>	
3)	(1) TITLE AND LOCATION (<i>City and State</i>)	(2) Year Completed - 1993



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	Facilities Plan for Phoenix, Arizona	Professional Services Engineering/Study	Construction (if applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Water Reclamation Facility Plan, Phoenix, Arizona <input type="checkbox"/> Check if project performed with current firm		
4)	(1) TITLE AND LOCATION (City and State) Lake Tapawingo, Missouri	(2) Year Completed - 1997	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Dam Breach Analysis and Spillway Improvements, \$45,000	Professional Services – Engineering Design	Construction (if applicable)
	<input type="checkbox"/> Check if project performed with current firm		
5)	(1) TITLE AND LOCATION (City and State) Kansas City Royals Baseball Stadium Kansas City, Missouri	(2) Year Completed - 2005	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Sole designer for a new Underdrain System, for Royals Stadium \$38,000	Professional Services – Report and design	Construction (if applicable)
	<input type="checkbox"/> Check if project performed with current firm		

4.D RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section 4 for each key person.)



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Department of Administration
100 North 15th Avenue, Suite 201
Phoenix, Arizona 85007

c. NAME Robert J. Youness, P.E.	b. ROLE IN THIS CONTRACT	c. YEARS EXPERIENCE	
		5. TOTAL 32	6. WITH CURRENT FIRM 11
d. FIRM NAME AND LOCATION (<i>City and State</i>) Team Converse - 4666 Donato Drive, Gilbert, Arizona			

1)	(1) TITLE AND LOCATION (<i>City and State</i>) 84 bridges designed for counties in western Missouri	(2) Year Completed – 1994 to 2003	
		Professional Service Engineering	Construction (<i>if applicable</i>) Construction Inspection
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE Principal and structural designer. Overseeing construction and preparing grant reimbursements <input type="checkbox"/> Check if project performed with current firm		
2)	(1) TITLE AND LOCATION (<i>City and State</i>) Cameron, Missouri - Sanitary Sewer System and Treatment Plant	(2) Year Completed - 1998	
		Professional Services Engineering	Construction (<i>if applicable</i>) Construction Inspection
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE 7 Sanitary Sewerage Lift Stations 1.5 million gallon per day sanitary sewerage treatment plant 7 Miles of sewerage lines – up to 48” diameter Tunnel under Interstate 435 – 600 feet of 60” diameter casement <input type="checkbox"/> Check if project performed with current firm		
3)	(1) TITLE AND LOCATION (<i>City and State</i>) Clinton, Missouri – Water System improvements	(2) Year Completed	
		Professional Services Planning and Design	Construction (<i>if applicable</i>) Inspection
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE 5 miles of 18” diameter water line System analysis to improve flows and pressures Water wells for potable ground water 8 miles of 24” diameter water line Renovation of Treatment Plant <input type="checkbox"/> Check if project performed with current firm		
4)	(1) TITLE AND LOCATION (<i>City and State</i>) Belton, Missouri Water System improvements	(2) Year Completed	
		Professional Services – Planning and Design	Construction (<i>if applicable</i>) Inspection
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE 10 miles of 24” diameter water pipe from Kansas City, Missouri Pumping Station 1.5 million gallon Water Tower. <input type="checkbox"/> Check if project performed with current firm		
5)	(1) TITLE AND LOCATION (<i>City and State</i>) WynGate subdivision – Johnson County, Kansas	(2) Year Completed 2000	
		Professional Services – Planning, zoning and design	Construction (<i>if applicable</i>) - Inspection



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(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE

Coordinate waterline distribution system with Water One
 Sanitary Sewer System – up to 36" diameter
 Sanitary Sewer Lift Station for 5 developments
 Storm water Collection system – up to 60" diameter pipes

Check if project performed with current firm

4.E RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (*Complete one Section 4 for each key person.*)

d. NAME Michael T. Ashley, RLA, CLARB, ASLA	b. ROLE IN THIS CONTRACT	c. YEARS EXPERIENCE	
		7. TOTAL 15	8. WITH CURRENT FIRM 4
d. FIRM NAME AND LOCATION (<i>City and State</i>) Team Converse 4666 Donato Drive, Gilbert, Arizona			

1)	(1) TITLE AND LOCATION (<i>City and State</i>) City of Overland Park, Kansas	(2) Year Completed - 1996	
		Professional Services Architctural Planning	Construction (<i>if applicable</i>)
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Menorah Medical Master Plan, \$65,000		
2)	(1) TITLE AND LOCATION (<i>City and State</i>) US Air force – Whiteman Air force Base, Knob Noster, MO.	(2) Year Completed - 2006	
		Professional Services Design	Construction (<i>if applicable</i>)
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Design of parks for Whiteman Air Force Base, Knob Noster, MO		
3)	(1) TITLE AND LOCATION (<i>City and State</i>) Notre Dame de Sion Campuses, Kansas City, MO	(2) Year Complete - 2000	
		Professional Services Planning and design	Construction (<i>if applicable</i>)
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm New high school campus for Notre Dame de Sion 22 acre site		
4)	(1) TITLE AND LOCATION (<i>City and State</i>) US Air force – McConnell AFB, Wichita, KS.	(2) Year Completed	
		Professional Services – Planning and design	Construction (<i>if applicable</i>)



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(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE

Check if project performed with current firm

McConnell Air Force Base SAP, Wichita, KS. A SAP as "an open architecture for adaptive business solutions"

(1) TITLE AND LOCATION (*City and State*)

(2) Year Completed - 2008

Southlake Retail Center, Lenexa, KS - \$18,500

Professional Services

Construction (*if applicable*)

Design

5)

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE

Check if project performed with current firm

Design of a Rain-Garden for Southlake Retail Center, Lenexa, KS



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5.A EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> San Carlos Medical Center Peridot, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER San Carlos Apache Tribe	d. DOLLAR AMOUNT OF PROJECT \$1.5M	e. TOTAL COST OF PROJECT \$140M
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f. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)
This project included a hospital building, seven specialty clinics, a staff housing area and recreation center. The civil and sanitary engineering portion included: grading and drainage for the entire master planned site, highway 70 modification, interior streets and parking lots, water supply, storage and distribution for fire suppression and potable uses, wastewater collection and treatment solutions.

5.B EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Silverbell Water and Wastewater Silverbell Army Heliport Base, Marana, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Arizona National Guard	d. DOLLAR AMOUNT OF PROJECT \$	e. TOTAL COST OF PROJECT
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g. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project)
Multiple projects including potable water system evaluation and engineering to obtain approval from ADEQ for use of the system, commissioning, startup and operation of the wastewater treatment system.

5.C EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION <i>(City and State)</i> Gateway Center Glendale, AZ	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2007	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

c. PROJECT OWNER Gateway Center Development Group	d. DOLLAR AMOUNT OF PROJECT \$110,000	e. TOTAL COST OF PROJECT \$15M+
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- h. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project) Engineering services for grading, drainage, parking lot and street access design, onsite and offsite water and sewer system design. Additional work included relocation of existing SRP irrigation systems.

5.D EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Arizona City Wastewater Arizona City, AZ	2008	

23. PROJECT OWNER'S INFORMATION

c .PROJECT OWNER Arizona City Sanitary District	d .DOLLAR AMOUNT OF PROJECT \$580,000	e. TOTAL COST OF PROJECT \$7.0M
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- i. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project) Two phases of wastewater treatment plant design. First phase; a 0.5 MGD oxidation ditch treatment system with filtration, disinfection, and pumping facilities. Second phase; a 1.5 MGD SBR process treatment plant with filtration, disinfection, sludge drying and pumping facilities.

5.E EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present no more than five (5) projects. Complete one Section 5 for each project.)

a. TITLE AND LOCATION (City and State)	b. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Gold Canyon Wastewater Gold Canyon, AZ	2007	

23. PROJECT OWNER'S INFORMATION

c .PROJECT OWNER Gold Canyon Sewer Company	d .DOLLAR AMOUNT OF PROJECT \$250,000	e. TOTAL COST OF PROJECT \$3.25M
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- j. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and length of project) Three phases of wastewater treatment plant design. First phase; 250,000 GPD modular plant expansion. Second phase; 0.5 MGD wastewater treatment plant. Third phase; expansion to 1.0 MGD treatment capacity. All phases included disinfection, filtration, pumping facilities, and collection system.

6. ADDITIONAL INFORMATION

a. PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE NECESSARY TO DESCRIBE YOUR FIRMS QUALIFICATIONS. (ATTACH ADDITIONAL SHEETS AS NEEDED.)



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A partial list of our Civil Engineering Services includes the following:

- ✿ Feasibility studies
- ✿ Engineering assessments for land use optimization
- ✿ Surveying - topographic, boundary, aerial
- ✿ ALTA Survey preparation
- ✿ Subdivision planning and design
- ✿ Drainage studies
- ✿ Development plans preparation including paving and grading
- ✿ Water quality engineering
- ✿ Water/wastewater engineering
- ✿ Utility master plans/studies
- ✿ Right-of-way mapping
- ✿ SWPPP
- ✿ Platting - Preliminary and Final

7. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

a. Percentage of Total Work Attributable to State, Federal and Municipal Government Work:	45%
b. Percentage of Total Work Attributable to Non-Government Work:	55%

8. AUTHORIZED REPRESENTATIVE. The foregoing is a statement of facts.

Signature: Allan R Converse Date: 12/16/2015

Name: ALLAN R. CONVERSE Title: OWNER/MANAGER