



# Offeror Response Form – Key Personnel

STATE OF ARIZONA

Agency: **Arizona Department of Administration  
State Procurement Office**

Customer: **WSCA/NASPO participating states; AZ  
Statewide (state agencies & cooperative partners)**

Description: **Mailing Equipment, Supplies and Maintenance**

## 1. Key Personnel

Contractor shall provide an adequate staff of experienced personnel, capable of and devoted to the successful accomplishment of work to be performed under the Contract. Contractor shall assign specific individuals to key positions in support of the Contract. Once assigned to work under the Contract, Key Personnel shall not be removed or replaced without the prior written approval of the lead State. As requested by the lead State, Contractor shall remove and/or replace Key Personnel from performance under the Contract. Key Personnel shall include; the name of Key Personnel; their relevant qualifications and experience; their specific responsibilities under the Contract; and all contact data including telephone number(s) and e-mail address.

### 1.1. Key Personnel (Contract Contact)

Name: Jennifer Lewis

Telephone No.: 602-279-3993

E-Mail: jen@versiastorage.com

Mailing Address: 5739 N. 7<sup>th</sup> St.

City: Phoenix

State: AZ Zip: 85014

Contract Responsibility: Oversee the contract process

### 1.2. Key Personnel (Ordering – New Customers)

Name: Sandy Bender

Telephone No.: 602-279-3993

E-Mail: sandy@versiastorage.com

Mailing Address: 5739 N. 7<sup>th</sup> St.

City: Phoenix

State: AZ Zip: 85014

Contract Responsibility: New order processing

### 1.3. Key Personnel (Billing – Current Customers)

Name: Jennifer Lewis

Telephone No.: 602-279-3993

E-Mail: jen@versiastorage.com

Mailing Address: 5739 N. 7<sup>th</sup> St.

City: Phoenix

State: AZ Zip: 85014

Contract Responsibility: A/R, A/P



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### 1.4. Key Personnel (Customer Service – Service Problems, Outages, SLA Issues)

Name: Susie Miller

Telephone No.: 602-279-3993

E-Mail: Susie@versiastorage.com

Mailing Address: 5739 N. 7<sup>th</sup> St.

City: Phoenix

State: AZ Zip: 85014

Contract Responsibility: Customer Service