

SPO ALERT

Date: 5/14/2024
To: State Agencies
From: APP Team
Re: New APP Enhancements

Dear Valued APP User,

As we work to help our users reduce waste, we've incorporated new changes to the system to accommodate you, including a few new useful columns.

1. Browse Orders Page - Purchasing Agency Added

Ordered	Received	Invoiced	Status	Progress	Delay (d)	Create Delivery	Create Invoice	PO	Requester	Purchasing Agency	Currency
180,000.00			Ordered	Acknowledged: Close/Cancel PO					Koufos Melanie	Arizona Department of Health Services	USD

2. Expiring Insurance Documents Homepage Widget - Contract Owner and Supplier Name Added

The widget displays a table of expiring insurance documents with the following data:

Contracting Agency	Contract Owner	Expiring on	Days Left
Department of Transportation	Martinez Matthew	5/14/2024	
Game and Fish Department	Burgard Elizabeth	5/15/2024	
Arizona Department of Education	<ul style="list-style-type: none">HAIGHT DANIELRaquer Peter	5/15/2024	

Statistics on the right side of the widget:

- 36 Orders
- 0 Requisitions
- +150 Receiving in Progress

Logos for TWIST and odo are visible at the bottom of the widget.

Expiring Documents (up to 90 days)

Document Name	Document Type	Contract Code	Contract Owner	Contract	Supplier Name
COI Thru 5/14/2024	Insurance Documents	CTR046842-4	Eleda Greenfield, Charles Stevens, Veronica Chisholm, Keith Montoya	20-012 Western Region On-Call Electrical Services	O&M ELECTRICAL SERVICES INC

3. **Expiring Contracts (Up to 90 Days) Homepage Widget** - Contracting Agency and Contract Owner Added

Type	Contracting Agency	Contract Owner	Expiring on	Days Left
Master Agreement	Department of Transportation	Martinez Matthew	5/14/2024	

4. **E-signature Template** - Added *SIGN* to Authoring Documents

Please Note: Functionality is **ONLY** available for the State Procurement Office

Template Example:

Katie Hobbs
Governor



Benjamin Henderson
Interim Director

ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE
100 NORTH FIFTEENTH AVENUE • SUITE 305
PHOENIX, ARIZONA 85007
(602) 542-5511

ACKNOWLEDGEMENT AND AUTHORIZATION

Contract No. CTR071369

Number of pages (including Acknowledgement and Authorization): 3

ALL OTHER REQUIREMENTS, SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED

This Contract Amendment is not binding against the State of Arizona unless signed by an authorized representative of the Contractor and then accepted in writing by an authorized representative of the State.

CONTRACTOR: Lucky Buckaroo Cattle Company LLC PO Box 775 UNITED STATES YUCCA, Arizona 86438 CONTACT: PHONE: EMAIL:	STATE AGENCY: Arizona Department of Administration 100 N 15th Ave UNITED STATES Phoenix, Arizona 85007 CONTACT: Miguel Hernandez PHONE: 6025425103 EMAIL: miguel.hernandez@azdoa.gov
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Upon electronic authorization within the State e-Procurement system, Lucky Buckaroo Cattle Company LLC acknowledges their authority to enter into and accept the terms of this Esign testv2 by dated signature below.

We hope these additional enhancements will improve your APP experience. If you have any questions or concerns, please contact APP Help desk by emailing support at: app@azdoa.gov.

Sincerely,
APP Team