

From: spo
Sent: Friday, April 20, 2012 8:48 AM
To: spo
Subject: SPO ALERT - Bulk Fuel

SPO Alert

Date: April 20, 2012

To: State Agency Chief Procurement Officers, Cooperative Program Members

From: State Procurement Office on behalf of Arizona Department of Transportation

Re: Clarification Regarding Fuel Purchases – Contract Set – ADOT12-017276 thru ADOT12-017281

When creating a purchase requisition for fuel that requires a negative delivery amount, choose the line item titled "OPIS Weekly Rack Price for Delivered Fuel," You will then need to look-up the weekly average OPIS pricing at <http://www.eia.gov/petroleum/gasdiesel> for an estimate of weekly rack pricing and then depending on the type and quantity of fuel you are purchasing, apply that amount listed on the website to the applicable line item minus the contracted delivery cost.

For example, if you are buying 800 Gallons of Unleaded Fuel, the OPIS pricing is (example pricing only) \$3.899, you will then subtract \$-0.2634 (example pricing only) to that amount equaling \$3.6356 per gallon for a total requisition cost of \$2908.00. Please note once fuel is delivered your purchasing document will need to be modified to reflect the correct invoicing amount.

For further questions or concerns please contact Joseph Graves at jgraves@azdot.gov 602-712-8407 or Susanna Hernandez at shernandez@azdot.gov 602-712-6509.

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