

From: procure
Sent: Monday, June 25, 2012 6:03 PM
To: procure
Subject: FW: PROCUREAZ TRAINING ALERT - Approving Reqs/POs in ProcureAZ CBT Training

ProcureAZ Training Alert

Date: June 25, 2012
To: Agency Technical Leads and User Group Members
From: ProcureAZ Help Desk
Re: Receiving in ProcureAZ CBT Training

The following ProcureAZ training course is now available as a CBT through HRIS:

ADSP0210C Receiving in ProcureAZ

This class provides basic instruction for receiving ordered goods and services in ProcureAZ. **Passing ADSP0200 or 200C Basic Navigation is a prerequisite for this course.**

To register log in to HRIS (https://portal.hris.azdoa.gov/CES/ces_login.jsp), go to Employee Training, select Registration by Category, select ADOA Courses, then scroll through the list to find ADSP0210C Receiving in ProcureAZ. Click on ADSP0210C and register for Session 2012.

Questions should be directed to the Help Desk at 602-542-7600 or procure@azdoa.gov.

Please forward this alert to ProcureAZ users in your agency you feel will be interested in training.

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov

PROCUREAZ ALERTS are available
online at <http://spo.az.gov>