ProcureAZ Alert

Date: August 1, 2012

To: Agency Technical Leads and User Group Members

From: ProcureAZ Help Desk

Re: Quick Reference Guide - Showing Notes to Vendors

The following Quick Reference Guide is now available at http://www.spo.az.gov/ProcureAZ/Ordering/default.asp:

Showing Notes to Vendors

This guide provides instructions for making notes under the Notes tab of a PO visible to the vendor. If you have any questions please call the ProcureAZ Help Desk at 602-542-7600 (option 3) or email procure@azdoa.gov.

Please forward this alert to ProcureAZ users in your agency you feel will be interested in this information.

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov

PROCUREAZ ALERTS are available online at http://spo.az.gov