

SPO ALERT

Date: July 2, 2015

To: State Agency Chief Procurement Officers and Cooperative Program Members

From: State Procurement Office

Re: Certified Court Reporting Services

The Arizona State Procurement Office (SPO) is scheduling a Focus Group meeting to discuss current and future requirements for Certified Court Reporting Services. The discussion will include the scope of work from the previous contract, current Eligible Agency requirements and any other pertinent discussion points.

LOCATION:

Arizona Department of Administration
100 North 15th Avenue, Suite 201A
Phoenix, AZ 85007

DATE/TIME:

Monday, July 13, 2015, 9:30 AM to 11:00 AM
RSVP no later than Thursday, July 9, 2015

(Parking is northeast of the building)

Picture ID is now required to enter the building. Please plan to arrive 5-10 minutes early as you will have to check in at the badging office and obtain a visitor badge.

Your expertise and opinions regarding Certified Court Reporting Services are welcome and needed for the success of this focus group. Buyers and Procurement Professionals please forward this notice to your subject matter experts and encourage their participation as well. To RSVP or if you have any questions regarding this announcement, please contact David Gonzales, Senior Procurement Specialist at 602-542-9139 or at david.gonzales@azdoa.gov.