

ProcureAz Alert

Date: September 14, 2015
To: State Agencies
From: ProcureAz Help Desk
Re: ProcureAz User Group Meeting September 17th, 2015

The quarterly ProcureAz User Group meeting is scheduled to be held in Room 300 at 100 North 15th Avenue (Arizona Department of Administration) on **Thursday, September 17th from 1:30pm – 3:30pm**. The purpose of the meeting is to share information and provide an opportunity for user feedback on system use. It is open to all agency ProcureAz users.

A draft meeting agenda is attached. We are asking users to pre-register in HRIS if they will attend the meeting in person:

To register log in to HRIS/YES (https://portal.hris.azdoa.gov/CES/ces_login.jsp), select Employee Training in the menu on the left, then select Registration by Category, and finally select ADOA Courses. Scroll through the list in the small window on the top right to find:

PAZ000150B ProcureAz User Group Meeting (you can sort the courses alphabetically by clicking on the column heading 'Course'). Click on the course number (**PAZ000150B**) and register for **Session 1** in the middle window on the right (click on the session number).

To attend the meeting via teleconference/webinar please use the registration link below. Remote attendance is limited to 100. If you have any questions please contact the ProcureAz Help Desk at 602-542-7600 (option 3) or procure@azdoa.gov. We look forward to seeing you there.

Please forward this announcement to ProcureAz users in your agency who might be interested in attending.

Webinar information:

Please register for September 2015 ProcureAz User Group Meeting on Sep 17, 2015 1:30 PM MST at:

<https://attendee.gotowebinar.com/register/7818320790586790913>

The purpose of this meeting is to share information and provide an opportunity for user feedback on ProcureAz use. It is open to all state agency ProcureAz users.

After registering, you will receive a confirmation email containing information about joining the webinar.

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov