

SPO ALERT

Date: March 21, 2016

To: State Agency Chief Procurement Officers and Cooperative Members

From: State Procurement Office

Re: Focus Group Meeting for Statewide Elevator Repair and Maintenance

The Arizona State Procurement Office (SPO) is scheduling a **Focus Group meeting** to discuss current and future requirements for a **new “Elevator Repair and Maintenance” contract**. This will replace the current Statewide Contract for Elevator Repair and Maintenance which is due to expire on October 31, 2016. The discussion will include the scope of work from the previous contract, current Eligible Agency requirements and any other pertinent discussion points.

LOCATION:

Arizona Department of Administration
100 North 15th Avenue, **GSD_204**
Phoenix, AZ 85007

DATE/TIME:

Friday, March 25, 2016, 1:30 PM

RSVP no later than Thursday, March 24, 2016

(Parking is northeast of the building)

Picture ID is now required to enter the building. Please plan to arrive 5-10 minutes early as you may have to check in at the badging office and obtain a visitor badge.

Your expertise and opinions regarding Elevator Repair and Maintenance are welcome and needed for the success of this focus group. Buyers and Procurement Professionals please forward this notice to your subject matter experts and encourage their participation as well. To RSVP or if you have any questions regarding this announcement, please contact Matthew Miles at 602-364-0134 or Matthew.Miles@azdoa.gov.
