

ProcureAz Alert

Date: May 20, 2016
To: State Agencies
From: ProcureAZ Help Desk
Re: "Stuck" Documents will be Unlocked Sunday 5-22-16

Documents locked in a pending status in ProcureAZ will be unlocked Sunday after scheduled maintenance has been completed. As of this morning the following agencies had locked documents:

Agency	Nbr of Reqs	Nbr of Invoices
ADES	4	58
ADHS	1	0
ADOA		
ASET	1	0
GTO	1	0
ADOT	3	0
State Treasurer	0	1
Grand Total	10	59

The list of specific documents is attached. A follow up email will be sent after the unlock process is complete. If requisitions have processed through to POs and have been sent to their respective vendors, the warning message is still present and will be removed.

The next **scheduled** evening to unlock documents is **Friday, May 27th**. If significant system performance issues occur prior to that date the process will be run sooner.

If you have any questions or concerns, please contact the Help Desk at 602-542-7600, option 3, or email procure@azdoa.gov.

Thank you!

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov

Agency	Dept	Req Nbr	Est Cost
ADOA	GTO	ADSPO16-00428638	\$ 64,800.00
ADOA	ASET	ADSPO16-00429255	\$ 70,964.00
ADOT	DT2FAC	ADOT16-00427589	\$ 1,160.00
ADOT	DT2FAC	ADOT16-00427607	\$ 106.99
ADOT	DT2FAC	ADOT16-00427624	\$ 32,111.08
ADES	DEA5000	ADES16-00427239	\$ 213.38
ADES	DEA5000	ADES16-00427241	\$ 355.12
ADES	DEA5000	ADES16-00427245	\$ 97.63
ADES	DEA5000	ADES16-00427246	\$ 9.11
ADHS	OPSBFS	ADHS16-00427439	\$ 40.86