

ProcureAz Alert

Date: May 30, 2016

To: State Agencies

From: ProcureAZ Help Desk

Re: "Stuck" Documents Unlocked Friday 5-27-16

The list of specific documents unlocked on Friday, May 27th, is attached with comments on the state of each one. The following agencies have documents that may now be processed:

Agency	Nbr of Reqs
Forestry	1
ADVS	2
Grand Total	3

The next **scheduled** evening to unlock documents is Friday, June 3rd. If significant system performance issues occur prior to that date the process will be run sooner.

If you have any questions or concerns, please contact the Help Desk at 602-542-7600, option 3, or email procure@azdoa.gov.

Thank you!

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov

Agency	Dept	Req Nbr	Est Cost	Comments
ADSP0	Forestry	ADSP016-00430542	\$ 21.00	Release requisition ready for a Basic Purchasing user to convert to PO
ADVS	VSD	ADVS16-00430289	\$ 950.00	Open Market requisition ready for a Basic Purchasing user to convert to PO
ADVS	CEMETERIES	ADVS16-00430918	\$ 8,363.00	Already gone to PO in Sent status