

## ProcureAz Alert

**Date:** June 12, 2016

**To:** State Agencies

**From:** ProcureAZ Help Desk

**Re:** "Stuck" Documents Unlocked Friday 6-10-16

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The list of specific documents unlocked on Friday, June 10<sup>th</sup>, is attached with comments on the state of each one. The following agencies have documents that may now be processed:

Agency	Nbr of Reqs
ADCS	1
ADES	1
ADHS	4
ADOC	2
<b>Grand Total</b>	<b>8</b>

The next **scheduled** evening to unlock documents is Friday, June 10<sup>th</sup>. If significant system performance issues occur prior to that date the process will be run sooner.

- If you have the same documents showing up as locked for multiple weeks, it is likely caused by a known defect when list & approve is used instead of approving documents individually on the Summary tab. The fix for this issue will be deployed for testing shortly.

If you have any questions or concerns, please contact the Help Desk at 602-542-7600, option 3, or email [procure@azdoa.gov](mailto:procure@azdoa.gov).

Thank you!

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**PROCUREAZ HELP DESK**  
602-542-7600  
[procure@azdoa.gov](mailto:procure@azdoa.gov)