

SPO ALERT

Date: June 30, 2016

To: State Agency Chief Procurement Officers

From: State Procurement Office

Re: Immediate Termination of all Existing Contracts for Professional Lobbyist Services

Governor Doug Ducey has issued an Executive Order that requires the Arizona Department of Administration to terminate all existing contracts with professional lobbyist services. In addition, the Executive Order revokes the procurement authority of government entities to spend government funds for the procurement of services with professional lobbyists. The Executive Order, signed and issued today (copy attached), applies to government-funded contract lobbyists at all state agencies, boards and commissions. The executive order does not apply to the offices of other statewide elected officials, or to the Judicial Branch.

A state entity may ask to enter into a contract for professional lobbyist services only if they can prove that doing so is in the best interest of the public health, safety and welfare of the state and the taxpayers. A written request must be submitted to the Director of the Arizona Department of Administration in writing and will be heavily scrutinized.

All contracts for government funded contract lobbyists should be cancelled in accordance with their respective terms and conditions. If the terms and conditions allows, terminate the Contract with an End Date of June 30, 2016. If the Contract has a thirty (30) day termination notification clause, check if a "Stop Work Order" clause also exists. If so, issue a "Stop Work Order" and terminate the Contract per the thirty (30) day Termination Clause.

If a supplier and/or lobbyist contacts you with any questions regarding this communication or the Executive Order, obtain the caller's contact information (name, phone number, email address). Let the caller know that a SPO group manager will get back to them soon. Please send the caller's contact information to Cathie Rodman, but do not give them Cathie's contact information.

If you have questions regarding this SPO Alert or procurement actions that need to be taken, please contact Cathie Rodman, Statewide Procurement Group Manager- Professional Services at cathie.rodman@azdoa.gov or 602-542-2091.